



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Admin-RM-2024-39


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Regional Memorandum
No.39 s.2024

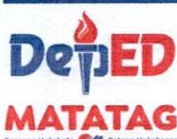
**COMPETENCY PROFILING FOR ASSISTANT SCHOOLS
DIVISION SUPERINTENDENTS**

To **Schools Division Superintendents**
All Others Concerned

1. The Regional Search Committee (RSC) through the Administrative Services Division shall conduct a competency profiling for DepEd Personnel to serve as Officer-in-Charge of the Office of the Assistant Schools Division Superintendent.
2. Interested applicants must possess the following qualifications:
 - a. Career Executive Service (CES) Eligible or in the third or fourth stage of the CES eligibility process;
 - b. Holder of a Master's degree in Education or any related courses preferably specializing in educational administration or education and development; and
 - c. With at least three (3) years of leadership and management experience in the Department of Education.
3. Applicants must submit a letter of intent together with a duly filled-up Form 212 (Personal Data Sheet), a copy of the certificate of passing the highest CES eligibility process attained and/or resolution for the CES eligibles, and duly signed certification and service record indicating the leadership and management experience in DepEd on or before February 5, 2024.
4. For queries, please contact Ms. Ann Geralyn T. Pelias, Chief Administrative Officer through email at rsc.calabarzon@deped.gov.ph.
5. For immediate and widest dissemination.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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