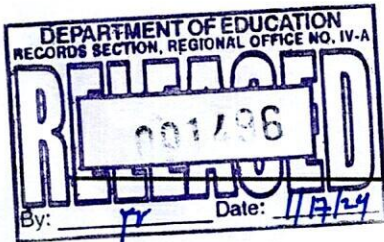




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



PPRD-RM-2024-33





16 January 2024

**Regional Memorandum**  
No. 33, s. 2024

**ADDENDUM TO THE REGIONAL MEMORANDUM NO. 26, S. 2024 ENTITLED QUARTERLY INTERFACE WITH SCHOOLS DIVISION OFFICE COUNTERPARTS CUM WORKSHOP DEVELOPMENT WORKSHOP**

To **Schools Division Superintendents**  
**Regional Research Committee**

1. Relative to Regional Memorandum No. 26, s. 2024 titled Quarterly Interface with Schools Division Office Counterparts cum Workshop Development Workshop, attached is the List of Technical Working Group (TWG) members and Terms of Reference (TOR).
2. For queries, please coordinate with the Policy, Planning and Research Division (PPRD) via [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph) or call at (02) 8682-2114 local 470.
3. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

07/ROP5/ROP1



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone No.:** 02-8682-2114 local 470-471  
**Email Address:** [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)



Certificate No. PHP QMS  
22 93 0085

**Technical Working Group (TWG)**

<b>Name</b>	<b>Designation</b>	<b>Office</b>
Eliño S. Garcia	Chairperson	PPRD
Liezel M. Selda Jona M. Malonzo	Co-Chairpersons	PPRD
Adrian A. Bullo	Member	PPRD
Liezel M. Selda	Member	PPRD
Emil O. Reambillo	Member	PPRD
Erick John N. Malabanan	Member	PPRD
Carina V. Pedragosa	Documenter (1 <sup>st</sup> Quarter)	SDO Sto. Tomas City
Edgardo B. Mujeco	Documenter (2 <sup>nd</sup> Quarter)	SDO San Pedro City
Dyessa Jane C. Funelas	Documenter (3 <sup>rd</sup> Quarter)	SDO Laguna Province
Troy Allan H. Pedron Jeffrey A. Astillero	Documenters (4 <sup>th</sup> Quarter)	SDO Cabuyao City

**Terms of Reference (TOR)**

<b>Designation</b>	<b>TOR</b>
Chairperson	Oversees the conduct of the activity
Co-Chairpersons	Coordinates with the facilitators before the conduct of the activity Prepare the slide decks for the activity
Members	Assist the facilitator/s during the conduct of the activity Coordinate with the co-chairpersons on the logistical requirements
Documenter	Documents the activity and submit the Activity Documentation Report (ADR) two (2) weeks after the conduct of the activity