

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



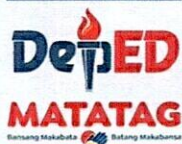
22 January 2024

Regional Memorandum
No.51 s.2024

SCHEDULE OF MONITORING AND LIST OF REGIONAL MONITORING PERSONNEL FOR THE IMPLEMENTATION OF CATH-UP FRIDAYS

To **Schools Division Superintendents**
Regional Functional Division Chiefs

1. Pursuant to DepEd Memorandum No. 001, s. 2024, **Implementation of Catch-Up Fridays**, the Quality Assurance Division (QAD) and Curriculum Learning Management Division (CLMD) Education Program Supervisors will conduct onsite monitoring in all Schools Division Offices (SDOs) for **four (4) consecutive Fridays** starting **January 26, 2024 to February 23, 2024**.
2. The objective of this monitoring is to ensure that the activity shall be properly implemented based on the suggested activities in reading to address learning gaps and strengthen the reading proficiency of every learner.
3. The Regional Monitoring Personnel are required to monitor the assigned Schools Division Offices within inclusive dates of monitoring. Attached is the list of Regional Monitoring Officials during the conduct of the monitoring. (See Annex 1)
4. The Monitoring Personnel, Schools Division Offices and schools are expected to comply with **R.A. 6713, the Code of Conduct and Ethical Standards for Public Officials and Employees**, especially Section 7d. *“Public Officials and employees shall not solicit or accept, directly or indirectly, any gift, gratuity, favor, entertainment, loan, or anything of monetary value from any person in the course of their official duties or in connection with any operation being regulated by, or any transaction which may be affected by the functions of their office.”* And, Section 2.2.a of DepEd Order No. 49, s. 2022 states that *“Treat and approach DepEd colleagues, employees, learners and stakeholders with the highest degree of professionalism, skill and excellence.”*



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



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5. Travel and other related expenses of the Regional Office personnel relative to the conduct of this activity will be charged against regional funds while that of the Schools Division Office will be charged against their local funds subject to the usual accounting and auditing rules and regulations.
6. For clarifications, please contact Buenalyn M. Manuel and Diane Catherine T. Antonio, through this trunkline number (02) 8862-5773 local 450 (QAD) and local 420 (CLMD).
7. Immediate and wide dissemination of this Memorandum is enjoined.



ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

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Annex 1 – List of Regional Monitoring Official

No.	Assigned RO Monitoring Officials	Assigned Schools Division Offices	Date of Monitoring
1	Viernalyn M. Nama	Antipolo City	February 16, 2024
2	Luz E. Osmena	Rizal Province	February 16, 2024
3	Diane Catherine T. Antonio	San Pedro City Sta. Rosa City	January 26, 2024
4	Eugene Rey F. Santos	Lucena City Tayabas City	January 26, 2024
5	Elaine T. Balaogan	Cabuyao City	February 16, 2024
6	Virgilio O. Guevarra, Jr.	Gen. Trias City Cavite City	February 16, 2024
7	Margaret P. Musa	Dasmaringas City Imus City	February 16, 2024
8	Emelia P. Crescini	Quezon Province San Pablo City	February 16, 2024
9	Lowiesito O. Erni	Batangas City Lipa City	January 26, 2024
11	Paul Gence L. Ocampo	Batangas Province	February 16, 2024
12	Normita M. Datinggaling	Tanauan City Sto. Tomas City	January 26, 2024
13	Buenalyn M. Manuel	Calamba City	February 16, 2024
14	Elena L. Lopez	Bacoor City	February 16, 2024
15	Emelia M. Aytona	Biñan City Cavite Province	February 16, 2024 February 23, 2024
16	Loida G. Tomelden	Laguna Province	February 16, 2024

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