



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



08 January 2024

Unnumbered Memorandum

**SUBMISSION OF TRANSITION PLANS FOR THE TRANSFER OF
DISPLACED GRADE 11 LEARNERS FROM SUCs AND LUCs
FOR SCHOOL YEAR 2024-2025**

To: **Schools Division Superintendents**

1. With reference to Joint Memorandum OPS-OUA No. 2024-001, Schools Division Superintendents of the affected Schools Division Offices (Batangas City, Batangas Province, Cabuyao City, Cavite Province, Laguna Province, Quezon Province, Rizal Province and San Pablo City) are directed to collaborate with SUCs/LUCs to devise transition plans that will ensure the seamless transfer of Grade 11 learners to other public and private schools for SY 2024-2025.
2. As a reference, the current SHS enrolment data and indicators of SUCs and LUCs for SY 2023-2024 can be accessed through <https://bit.ly/AbsorptiveCapacity>. This reference also provides the list of possible schools where displaced Grade 11 learners can be transferred for SY 2024-2025. However, SDOs are still encouraged to identify additional possible receiving schools, taking into consideration the resources to maintain optimal ratios and other applicable indicators.
3. The SDO Transition Plans may contain but not limited to the following information:
 - Introduction
 - Composition of Transition Plan Team and Terms of Reference
 - Goal
 - Potential Challenges
 - Transition Plans (maybe in tabular form) - Milestone/Activity, Target Outcome/Output, In-charge, Strategies, Resources, Timeline, and Success Indicators
 - Monitoring and Evaluation Plan






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4. The SDO Transition Plans (signed copy in PDF) shall be submitted to the Office of the Regional Director via region4a@deped.gov.ph cc: pprd.calabarzon@deped.gov.ph not later than January 26, 2024.
5. For RO monitoring purpose, the SDO Focal Officials shall then provide this Office major updates on the progress of the implementation upon the execution of the plan through <https://bit.ly/TransPlan4A24>.
6. For queries, please coordinate with Elinor S. Garcia of Policy, Planning and Research Division (PPRD) via pprd.calabarzon@deped.gov.ph or through 8682-5773 loc 470/471.
7. Strict compliance with this Memorandum is highly enjoined.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

cc: 07/ROP1