



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PPRD-RM-2024-62

January 21, 2024

Regional Memorandum

No.62 s.2024

REMINDER FOR THE SUBMISSION OF FY 2024 OPERATIONAL PLANS THROUGH PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)

To **Schools Division Superintendents**
All others concerned

1. With reference to National Budget Circular (NBC) No. 592, dated January 2, 2024, the Department of Budget and Management (DBM) has released the "Guidelines on the Release of Funds for Fiscal Year (FY) 2024" to all government offices. These guidelines, authorized under Republic Act 11975, comprehensively outline the policies, procedures, rules, and regulations governing fund releases for the Fiscal Year 2024 General Appropriations Act (GAA), Fiscal Year 2023 Continuing Appropriations, and automatic appropriations.
2. Aligned with the imperative directives of DepEd Order No. 11, s. 2021, and underscored by the significance outlined in Regional Memorandum No. 8, s. 2023, with the aim of fostering transparency, rigorous planning, and adherence to departmental policies, all Functional Divisions/Operating Units within the Schools Division Office (SDO) are directed to input their operational plans into the Program Management Information System (PMIS) and ensure complete compliance with all system requirements and procedures.
3. In light of the foregoing, each Schools Division Office (SDO) is instructed to submit copies of their approved Fiscal Year 2024 Work and Financial Plans (WFPs), generated through the Program Management Information System (PMIS), to the Regional Office through the Policy, Planning, and Research Division (PPRD) not later than **January 31, 2024**. All submissions are to be made through the designated link: **bit.ly/R4a-SDO-ApprovedWFPs**.
4. For clarifications and assistance, please feel free to contact Mr. Adrian A. Bullo or Ms. Jona M. Malonzo of PPRD through email at pprd.calabarzon@deped.gov.ph or through telephone at (02) 8682-2114.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

PPRD/ROP4/ROP5



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