



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



January 10, 2024

**TO: ALL CONCERNED**

Sir/Madam:

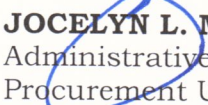
This office received reports of a modus or fraudulent scheme wherein an individual claiming to be from the office of DepEd Region IV-A CALABARZON or Office of the Regional Director has been calling suppliers with pending transactions with our office in order to ask for donations for a certain foundation or activities to be conducted.

Please be informed to be cautious and vigilant not to entertain such calls or not to deal with such unscrupulous persons or entities asking for donation or anything using the name of the Regional Director, Assistant Regional Director or any of the members of the Bids and Awards Committee (BAC).

DepEd Region IV-A CALABARZON officials have invariably observed the policy not to engage in any solicitation activity as the same is illegal. Particularly, we do not ask for donation from any entities or suppliers as the same is prohibited by law. Anyone with information is urged to report this to this Office and to the police, as such act is a form of illegal extortion.

Thank you,

By Authority of the Regional Director,

  
**JOCELYN L. MARTIN**  
Administrative Officer IV  
Procurement Unit

ROA/Pro1



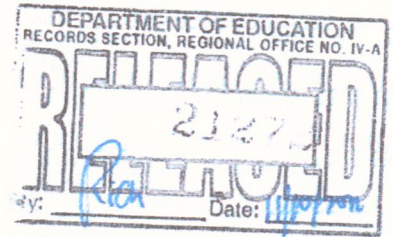
Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



Office of the Regional Director

November 10, 2022

**Regional Memorandum**

No.745 s.2022

**MISUSE OF NAMES OF DEPED REGIONAL OFFICIALS**

TO: **Schools Division Superintendents**  
**Assistant Schools Division Superintendents**  
**All Concerned**

1. The Regional Office has received feedback from the field about the misuse of names and/or electronic signature of DepEd Regional Officials for personal gain.
2. The undersigned has invariably observed the policy not to engage in any solicitation activity nor get involved or intercede in any financial transactions by a certain businessman or business entity as the same is improper, irregular and illegal act.
3. People who are using the names and/or electronic signature of DepEd Regional Officials shall be reported immediately to the Regional Office. Moreover, people misusing the names and/or electronic signature of the undersigned or any of the Regional Office officials and employees should be banned immediately from further transactions with any Office within the jurisdiction of this Regional Office.

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director



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