



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

**NOTICE TO PROCEED**

December 28, 2023

**MR. MICHAEL ANDES**

Sales Representative

Authorized Representative

**LAMPARA PUBLISHING HOUSE, INC.**

83 Sgt. Rivera St., San Francisco Del Monte

Brgy. Manresa, Quezon City

Dear Mr. Andes:

Please be informed that the Contract Agreement for the **PROCUREMENT OF SUPPLY AND DOOR TO DOOR DELIVERY OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR LIBRARY HUBS (ROIVA-23-06) – LOT I** has been duly signed by the contracting parties and approved. In view thereof, notice is hereby given to your company to complete the work within 45 calendar days and that work may proceed effective immediately upon receipt of this notice.

Further, please be reminded that you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd, Regional Office IV-A CALABARZON**.

Very truly yours,

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

I acknowledge receipt of this Notice on DECEMBER 29, 2023

Name of the Representative of the Bidder: MICHAEL ANDES

Authorized Signature: [Handwritten Signature]