



Finance-RM-2024-49

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

10 January 2024

Regional Memorandum

No.49 s.2024

**RE-ORIENTATION AND ACTUAL ENCODING OF FY 2024
GAA USING THE ENHANCED BUDGET
MONITORING SYSTEM (eBMS)**

To **Schools Division Superintendents
Secondary School Heads Implementing Units**

1. In reference to Regional Memorandum No. DepEd Order No. 709, s. 2023 dated November 23, 2023 entitled Roll-out Training on the Enhanced Budget Monitoring System (eBMS), the Finance Division will conduct the Re-orientation and Actual Encoding of FY 2024 General Appropriations Act (GAA) using the Enhanced Budget Monitoring System (eBMS) which will be held on February 5-9, 2024, with the Schools Division of Antipolo City as host.
2. The objectives of this activity are as follows:
 - 2.1 To re-orient other Finance personnel of schools implementing units on the enhanced Budget Monitoring System of the DepEd Central Office;
 - 2.2 To encode the FY 2024 GAA using the Enhanced Budget Monitoring System (eBMS) of all schools division offices and secondary schools implementing units; and
 - 2.3 To provide technical support by the Regional Office Proper and other SDOs in monitoring the actual encoding of schools division DepEd internal systems and processes, upgrade other finance personnel capacity and ensure efficiency in the processing of finance-related transaction.
3. Participants in this activity are the Schools Division Budget Officers, Accountants, Senior Bookkeepers of the Secondary Schools Implementing Units Attached is the cluster-based schedule of the activity.
4. A registration fee of P6,000.00 shall be charged each participant chargeable against their respective local funds subject to the usual budgeting, accounting and auditing rules and regulations.



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Certificate No. PHP QMS
22 93 0085

5. Participants must confirm their attendance by accomplishing the registration through a link to be provided by the Host SDO.
6. For other concerns, please coordinate with Ms. Laarni A. Evaristo, Budget Section, Finance Division through email finance.calabarzon@deped.gov.ph.
7. Immediate dissemination of this Memorandum is earnestly desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II



Regional Director



**Number of Attendees
February 5-9, 2024**

Agency Code	No.	Agency Name	1st Batch	2nd Batch	# of IUs	# of IUs inc SDO BO & Accountant
ro4a		Regional Office	10	10		
ro4a 01	01	Division Office of Batangas	52		50	52
ro4a 02	02	Division Office of Cavite		40	38	40
ro4a 03	03	Division Office of Laguna	30		28	30
ro4a 04	04	Division Office of Quezon		58	56	58
ro4a 05	05	Division Office of Rizal		51	49	51
ro4a 06	06	Division Office of Antipolo City	12		10	12
ro4a 07	07	Division Office of Batangas City	12		10	12
ro4a 08	08	Division Office of Calamba City	13		11	13
ro4a 09	09	Division Office of Cavite City		4	2	4
ro4a 10	10	Division Office of Lipa City	14		12	14
ro4a 11	11	Division Office of Lucena City		6	4	6
ro4a 12	12	Division Office of San Pablo City	12		10	12
ro4a 13	13	Division Office of Tanauan City	10		8	10
ro4a 14	14	Division of Sta. Rosa City	9		7	9
ro4a 15	15	Division of Dasmariñas		10	8	10
ro4a 16	16	Division of Bacoor City		4	2	4
ro4a 17	17	Division of Imus City	4		2	4
ro4a 18	18	Division of Tayabas City	3		1	3
ro4a 19	19	Division of Biñan City	7		5	7
ro4a 20	20	Division of Cabuyao City	7		5	7
ro4a 21	21	Division of Gen. Trias City		5	3	5
ro4a 22	22	Division of San Pedro City	5		3	5
ro4a 23	23	Division of Sto. Tomas City		6	4	6
Total, 4A			200	194	328	374

Schedule per Batch:

Participants	Date
1 st Batch	February 5-7, 2024
2 nd Batch	February 7-9, 2024

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