

Finance-RA-2024-16

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

January 22,, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit depedcalabarzon.ph)

**VENUE ON REORIENTATION AND ACTUAL ENCODING OF
FY 2024 GAA USING THE ENHANCED BUDGET
MONITORING SYSTEM (eBMS)**

Relative to Regional Memorandum No. 49, s. 2024 dated January 10, 2024, entitled, Reorientation and Actual Encoding of FY 2024 GAA Using the Enhanced Budget Monitoring System (eBMS), the venue for the said activity is Loreland Farm Hotel and Resort, Antipolo City on February 5-9, 2024. While February 9, 2024 was declared as Special Non-Working Holiday, the approval of the Regional Director is needed for the request of one (1) day Compensatory Time-Off (CTO) per justification by the Finance Division.

Due to the limited space of the venue, the SDOs can only add two (2) additional attendees on this activity.

Other provisions in the previous memorandum are still in effect except otherwise there are unexpected concerns from the Regional Office Finance Division.

For the information and guidance of all concerned.



Address: Gate 2, Karangalan Village, Cainta, Rizal
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Certificate No. PHP QMS
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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

10 January 2024

Regional Memorandum
No. 49 s. 2024

**RE-ORIENTATION AND ACTUAL ENCODING OF FY 2024
GAA USING THE ENHANCED BUDGET
MONITORING SYSTEM (eBMS)**

To **Schools Division Superintendents**
Secondary School Heads Implementing Units

1. In reference to Regional Memorandum No. DepEd Order No. 709, s. 2023 dated November 23, 2023 entitled Roll-out Training on the Enhanced Budget Monitoring System (eBMS), the Finance Division will conduct the Re-orientation and Actual Encoding of FY 2024 General Appropriations Act (GAA) using the Enhanced Budget Monitoring System (eBMS) which will be held on February 5-9, 2024, with the Schools Division of Antipolo City as host.
2. The objectives of this activity are as follows:
 - 2.1 To re-orient other Finance personnel of schools implementing units on the enhanced Budget Monitoring System of the DepEd Central Office;
 - 2.2 To encode the FY 2024 GAA using the Enhanced Budget Monitoring System (eBMS) of all schools division offices and secondary schools implementing units; and
 - 2.3 To provide technical support by the Regional Office Proper and other SDOs in monitoring the actual encoding of schools division DepEd internal systems and processes, upgrade other finance personnel capacity and ensure efficiency in the processing of finance-related transaction.
3. Participants in this activity are the Schools Division Budget Officers, Accountants, Senior Bookkeepers of the Secondary Schools Implementing Units Attached is the cluster-based schedule of the activity.
4. A registration fee of P6,000.00 shall be charged each participant chargeable against their respective local funds subject to the usual budgeting, accounting and auditing rules and regulations.






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5. Participants must confirm their attendance by accomplishing the registration through a link to be provided by the Host SDO.
6. For other concerns, please coordinate with Ms. Laarni A. Evaristo, Budget Section, Finance Division through email finance.calabarzon@deped.gov.ph.
7. Immediate dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

Number of Attendees
February 5-9, 2024

Agency Code	No.	Agency Name	1st Batch	2nd Batch	# of IUs	# of IUs inc SDO BO & Accountant
ro4a		Regional Office	10	10		
ro4a_01	01	Division Office of Batangas	52		50	52
ro4a_02	02	Division Office of Cavite		40	38	40
ro4a_03	03	Division Office of Laguna	30		28	30
ro4a_04	04	Division Office of Quezon		58	56	58
ro4a_05	05	Division Office of Rizal		51	49	51
ro4a_06	06	Division Office of Antipolo City	12		10	12
ro4a_07	07	Division Office of Batangas City	12		10	12
ro4a_08	08	Division Office of Calamba City	13		11	13
ro4a_09	09	Division Office of Cavite City		4	2	4
ro4a_10	10	Division Office of Lipa City	14		12	14
ro4a_11	11	Division Office of Lucena City		6	4	6
ro4a_12	12	Division Office of San Pablo City	12		10	12
ro4a_13	13	Division Office of Tanauan City	10		8	10
ro4a_14	14	Division of Sta. Rosa City	9		7	9
ro4a_15	15	Division of Dasmariñas		10	8	10
ro4a_16	16	Division of Bacoor City		4	2	4
ro4a_17	17	Division of Imus City	4		2	4
ro4a_18	18	Division of Tayabas City	3		1	3
ro4a_19	19	Division of Biñan City	7		5	7
ro4a_20	20	Division of Cabuyao City	7		5	7
ro4a_21	21	Division of Gen. Trias City		5	3	5
ro4a_22	22	Division of San Pedro City	5		3	5
ro4a_23	23	Division of Sto. Tomas City		6	4	6
Total, 4A			200	194	328	374

Schedule per Batch:

Participants	Date
1st Batch	February 5-7, 2024
2nd Batch	February 7-9, 2024