



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



FTAD-RM-2024-41

17 January 2024

Regional Memorandum

No. 41 s. 2024

**GROUP WORK MANAGEMENT ON THE
INSTITUTIONALIZATION OF THE REGIONAL ENHANCED TA
MECHANISMS, SYSTEMS, AND PROCESSES FOR IMPROVED
GOVERNANCE AND OPERATIONS**

To: **Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned**

1. In reference to DepEd Memorandum No. 014, s. 2022¹, this Office through the Field Technical Assistance Division will conduct a Group Work Management on the Institutionalization of the Regional Enhanced TA Mechanism, Systems, and Processes for Improved Governance and Operations on February 29 - March 1, 2024, to be held at the NEAP Malvar, Batangas.
2. The activity aims to:
 - a. enhance the capacities of regional and division field technical assistance composite teams;
 - b. promote effective coordination and collaboration in addressing issues and concerns;
 - c. build sustainable operational capacities within the regional technical assistance mechanism;
 - d. enhance capacities for tracking the impact and effectiveness of the regional technical assistance mechanism and governance processes; an
 - e. develop a Regional Comprehensive Technical Assistance Plan
3. The participants in this activity from the Regional Office are the Chiefs of the Functional Division, one representative from each functional division while the participants from the Schools Division Office are the SGOD and CID Chiefs, and SGOD Supervisor.

¹ DepEd Quality Management System Manual and Procedures and Work Instruction Manual





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Certificate No. PHP QMS
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4. Travel and other related expenses relative to the conduct of this activity will be charged against the regional funds while the SDO, shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
5. For further details, you may the Chief of Field Technical Assistance Division, Michael Girard R. Alba at 09178882731 or via email at michael.alba@deped.gov.ph
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

**GROUP WORK MANAGEMENT ON THE INSTITUTIONALIZATION OF THE
REGIONAL ENHANCED TA MECHANISMS, SYSTEMS, AND PROCESSES FOR
IMPROVED GOVERNANCE AND OPERATIONS**

Program of Activities

Time	Activity	Person Involved
Day 1 February 29, 2024		
8:00 am - 9:00 am	Registration	Ms. Donna Gel V. Rumbaoa
9:00 am - 9:15 am	Preliminaries	AVP
9:15 am - 9:20 am	Welcome Remarks	Michael Girard R. Alba Chief, FTAD
9:20 am - 9:30 am	Inspirational Message and Strategic Direction in the Provision of Technical Assistance	Loida N. Nidea Assistant Regional Director Atty. Alberto T. Escobarte, CESO II Regional Director
9:30 am - 11:00 am	Presentation of the Existing Regional Technical Assistance Framework	Michael Girard R. Alba Chief, FTAD
11:00 am - 12:01 pm	Presentation of the Results on PPAs	Representatives from QAD and PPRD
12:01 pm	Lunch Break	
1:00 pm - 3:00 pm	Developing a Strategic Approach to Institutionalize the Enhanced TA Mechanism, Process, and System	Speaker
3:00 pm - 4:00 pm	Identification and Assessment of Potential Challenges in the Delivery of TA	Speaker
4:00 pm - 5:00 pm	Group Work Activity	Andrea Mabel E. Abrencillo Education Program Supervisor Eugenio Adrao Education Program Supervisor
Day 2 March 1, 2024		
8:00 am - 8:30 am	Recapitulation	Andrea Mabel E. Abrencillo Education Program Supervisor
8:30 am - 10:00 am	Tracking the Impact and Effectiveness of the Regional Technical Assistance Mechanism and Governance Processes	Michael Girard R. Alba Chief, FTAD
10:00 am - 12:01 pm	Development of the Regional Comprehensive Technical Assistance Plan	Speaker
12:01 pm - 1:00 pm	Lunch Break	
1:00 pm - 3:00 pm	Presentation of Output	
3:00 pm - 4:00 pm	Closing Program	Andrea Mabel E. Abrencillo Education Program Supervisor