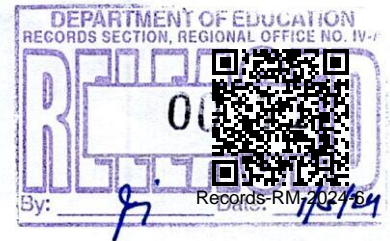




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



5 January 2024

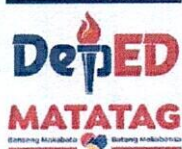
Regional Memorandum

No.6 s.2024

REGIONAL MANAGEMENT COMMITTEE MEETING

To: **Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
Functional Division Chiefs**

1. The Department of Education Region 4A CALABARZON will conduct the **On-site Regional Management Committee (MANCOM) Meeting** on Friday, **January 19, 2024, 9:00 a.m.** with Schools Division of Rizal Province as host. The exact venue will be announced through a Regional Advisory.
2. Participants in the meeting are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents, and Functional Division Chiefs of the Regional Office.
3. The meeting's agenda are the following:
 - a. Regional Director's Time (Strategic Directions and Updates from the Central Office)
 - b. Updates from OARD and Functional Divisions;
 - c. Other matters
4. Certificates of Appearance for this activity will be issued by the Schools Division Office of Rizal Province.
5. Food, accommodation and other incidental expenses relative to this activity shall be charged against SDO Rizal Province and Regional Office MOOE while travel expenses shall be charged to local funds of offices of the participants. All expenses shall be subject to usual accounting and auditing rules and regulations.
6. Should there be queries pertaining this activity, please contact Mr. Ariel M. Azuelo through pau.calabarzon@deped.gov.ph.
7. Having proxies or representatives is highly discouraged.




Address: Gate 2, Karangalan Village, Cainta, Rizal
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Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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8. Strict compliance to this Memorandum is desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II

y Regional Director

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