



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



11 January 2024

Regional Memorandum

No.23 s.2024

IMPLEMENTATION OF CATCH-UP FRIDAYS

To **Schools Division Superintendents**

1. In reference to DM 001 s. 2024 **Implementation of Catch-Up Fridays**, this Office, through the Curriculum and Learning Management Division (CLMD), ensures implementation of various related activities. A Regional virtual kick-off program will be held on **January 12, 2024 at 8:00 in the morning** via MS Teams. SDOs are encouraged to do the same.
2. This initiative aims to enhance learners' academic performance, particularly the low proficiency levels in reading based on national and international large-scale assessments. These assessment results necessitate prompt attention to address learning gaps and strengthen the reading proficiency of every learner.
3. As per DM-CT-2024-007 on the **National Online Orientation on the Implementation of Catch-up Fridays**, the CLMD and the CID Chiefs together with the Education Program Supervisors from the Regional and Schools Division Offices in all learning areas shall attend the said activity on **January 15, 2024 at 8:00 in the morning** through this link: https://bit/CatchUpFridays_Luzon.
4. *Enclosure 1* presents the monitoring tool that will be used to ensure compliance to this effort.
5. Quarterly report, signed by the SDS, shall be submitted via email at clmd.calabarzon@deped.gov.ph with subject line "Quarterly Report on Catch-up Fridays-SDO" a week after the end of every quarter.
6. Expenses related to this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
7. For clarification and further inquiries, you may contact the Curriculum and Learning Management Division at (02) 8681-2114 local 420.

8. Immediate compliance and widest dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

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Republic of the Philippines
Department of Education
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CLMD-RM-2024-23

Enclosure 1

**REGIONAL OFFICE MONITORING TOOL ON THE
IMPLEMENTATION OF CATCH-UP FRIDAYS**

SDO: _____

Date: _____

Component	Indicators	Suggested MOVs	Observed	Not Observed	Remarks
I. Supervisory Areas	1. All Fridays of January 2024 are dedicated to the "Drop Everything and Read" (DEAR) activity and orientation for field officials.	Sample Class Program			
	2. All Fridays throughout the school year are designated as Catch-up Fridays, with focus on operationalizing the National Reading Program (NRP) during the first half of the day's schedule and on fostering Values, Health, and Peace Education for the second half. Additionally, the Homeroom Guidance Program (HGP) shall also be included in the Catch-up Fridays.				

	3. Proper time allocation for each learning area on Fridays to enhance learners' knowledge and skills in and appreciation of reading, values, health, and peace education.				
	4. Teachers engaged in collaborative expertise sessions through Learning Action Cells (LAC) and other professional development activities to share effective practices and prepare materials together for the effective implementation of Catch-up Fridays.	SDO/ School consolidated LAC Report			
	5. School Heads supervised the implementation of Catch-up Fridays.	Contextualized Monitoring Tool/ School Consolidated Report			
	6. The CID collaborated and supported the implementation of Catch-up Fridays.	Documentation Report			
II. Reading Intervention	1. Teachers implemented suggested activities for reading intervention (Pre-reading, During reading, Post-reading activities).	Sample DLL			
	2. Teachers contextualized suggested activities for reading intervention.				
III. Routine for Reading Enhancement	1. Teachers implemented suggested routine for reading enhancement.	Sample DLL			

	2. Teachers contextualized suggested routine for reading enhancement.				
	3. Teachers facilitated pleasure reading.				
IV. Themes and sub themes	1. Values, Health, and Peace Education revolved around monthly themes/subthemes based on the basic education curricular framework and standards.	Sample DLL			
	2. Teachers narrowed down or devised additional subthemes, aligned to the quarterly themes.				
	3. Topics were aligned to the monthly themes/subthemes.				
	4. Issues were aligned to the themes and topics.				
	5. Teachers integrated learning areas.				
V. Learning Resources	1. Availability of learning resources to support implementation of Catch Up Fridays	Sample LR			
	2. Availability of activities that are appropriate to learners' key stage.				
VI. Feedback Mechanism	1. Utilized data from learners reflection.	Documentation Report			
	2. Conducted classroom quarterly culminating activity. <i>(Optional)</i>				
	3. Ensured that students journals and records (attendance, reflection and others) are kept.				

VII. Stakeholders Participations and Involvement	Schools forged and strengthened stakeholder engagement to gather support and ensure the sustainability of Catch-up Fridays.	Documentation Report			
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Comments and Suggestions

Prepared:

Name of Monitoring Official: _____

Position: _____

Date: _____

Conformed:

Name of SDO Personnel: _____

Position: _____

Date: _____