



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



FTAD-RM-2023-721

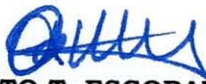
29 November 2023

**Regional Memorandum**  
No.721 s.2023

**DELIVERY OF TECHNICAL ASSISTANCE ON THE  
ESTABLISHMENT OF SCHOOL GOVERNANCE  
COUNCIL TO SELECT SCHOOLS DIVISION OFFICES**

To: **Schools Division Superintendents**

1. In reference to the DepEd Order No. 26, s. 2022, this Office, through the Field Technical Assistance Division (FTAD) will conduct on-site technical assistance on the implementation of the School Governance Council (SGC) to select schools on December 11-22, 2023.
2. The activity aims to:
  - a. assess the validity of the accomplished SGC Functionality Assessment Tool using the indicators and spot-check the common MOV errors;
  - b. provide further technical assistance on identifying priority areas on the different governance levels; and,
  - c. revisit and improve the process flow in administering the SGC.
3. The RO Composite Team together with the SDO Composite Team is expected to be present during the validation. Please see the attached itinerary.
4. Travel and other related expenses relative to the conduct of this activity will be charged against the regional funds while the SDO, shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
5. For further details, contact Chief Michael Girard R. Alba of the Field Technical Assistance Division at 09178882731 or through email at [fta.calabarzon@deped.gov.ph](mailto:fta.calabarzon@deped.gov.ph)
6. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

ROF3



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**ITINERARY OF TRAVEL**

<b>DATE/TIME</b>	<b>SDO</b>	<b>RO COMPOSITE TEAM/ TA PROVIDERS</b>
<b>December 11-13, 2023</b> Morning 8:00 AM to 12:00 Noon Afternoon 1:00 to 5:00 PM 1 big and 1 small school	Batangas Province Batangas City Lipa City Tanauan City Sto. Tomas	Michael Girard Alba Rey Valenzuela Rochelle May M. Nisola
<b>December 11-13, 2023</b> Morning 8:00 AM to 12:00 Noon Afternoon 1:00 PM to 5:00 PM 1 big and 1 small school	Quezon Province Lucena City Tayabas City	Andrea Mabel E. Abrencillo Loida Tomelden Donna Gel V. Rumbaoa
<b>December 15, 2023</b> Morning 8:00 AM to 12:00 Noon Afternoon 1:00 to 5:00 PM 1 big and 1 small school	Rizal Province  Antipolo	Michael Girard Alba Rey Valenzuela Rochelle May M. Nisola  Andrea Mabel E. Abrencillo Loida Tomelden Donna Gel V. Rumbaoa
<b>December 18-22, 2023</b> Morning 8:00 AM to 12 Noon Afternoon 1:00 PM to 5:00 PM 1 big and 1 small school	Cavite Province Cavite City Bacoor City Dasmarinas City Imus City Genereal City	Andrea Mabel E. Abrencillo Loida Tomelden Donna Gel V. Rumbaoa
<b>December 18-22, 2023</b> Morning 8:00 AM to 12:00 Noon Afternoon 1:00 PM- 5:00 PM 1 big and 1 small school	Laguna Province Binan City Cabuyao City Calamba City Sta. Rosa San Pablo San Pedro	Michael Girard Alba Rey Valenzuela Rochelle M. Nisola