

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



PAU-RM-2023-738

7 December 2023

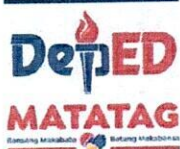
**Regional Memorandum**

No.738 s.2023

**REGIONAL MANAGEMENT COMMITTEE MEETING**

To: **Assistant Regional Director  
Schools Division Superintendents  
Assistant Schools Division Superintendents  
Functional Division Chiefs**

1. The Department of Education Region 4A CALABARZON will conduct the **On-site Regional Management Committee (MANCOM) Meeting** on Thursday, **December 14, 2023, 9:00 a.m.** at **Seda Hotel, Nuvali, Santa Rosa, Laguna** with Schools Division of Santa Rosa City as host.
2. Participants in the meeting are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents, and Functional Division Chiefs of the Regional Office.
3. The meeting's agenda are the following:
  - a. Analysis of DepEd CALABARZON's Performance in National Competitions;
  - b. Action steps to sustain winnings in these competitions;
  - c. Updates from OARD and Functional Divisions;
  - d. Regional Director's Time
  - e. Other matters
4. Certificates of Appearance for this activity will be issued by the Schools Division Office of Santa Rosa City.
5. Food, accommodation and other incidental expenses relative to this activity shall be charged against SDO Santa Rosa City and Regional Office MOOE while travel expenses shall be charged to local funds of offices of the participants. All expenses shall be subject to usual accounting and auditing rules and regulations.
6. In the spirit of the season, participants are encouraged to wear "Christmas inspired attire". The Region 4A Association of Schools Superintendents, Inc. (RASSI) will facilitate the merry-making activities.





Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
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7. Should there be queries pertaining this activity, please contact Mr. Ariel M. Azuelo through [pau.calabarzon@deped.gov.ph](mailto:pau.calabarzon@deped.gov.ph).
8. Having proxies or representatives is highly discouraged.
9. Strict compliance to this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director *ame*

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