



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



11 December 2023


Regional Memorandum

No.739 s.2023

**ITERATION OF THE AGREEMENTS ON ESTABLISHING
SCHOOL GOVERNANCE COUNCIL IN SECONDARY SCHOOLS**

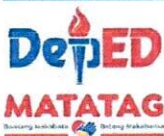
To: **Schools Division Superintendents**

1. In reference to the DepEd Memorandum No. 026, S. 2023¹, this Office through the Field Technical Assistance Division iterates the agreements on establishing School Governance Council in Secondary Schools during the conduct of the Regional Roll Out on School Governance Council (SGC) held at the NEAP Malvar on December 6-7, 2023.
2. The agreements made aim to address the critical need for the validation and implementation of a functionality assessment tool that will significantly contribute to the continuous improvement of school governance. Please see the attached agreement for reference.
3. For further details, you may contact the SGC Regional Focal Dr. Andrea Mabel Abrencillo at 09158649406 or Chief Michael Girard R. Alba at 09178882831 or via email at fta.calabarzon@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc:04/ROF1

¹ Implementing Guidelines on the Establishment of School Governance Council




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AGREEMENTS ON EFFECETIVELY ESTABLISHING SCHOOL GOVERNANCE COUNCIL

The School Governance Funtionality Tool is intended to identify strengths and weaknesses in governing school structures. To addres gaps in its validation, agreements have been made to refine the validation process and ensure that the tool effectively evaluates the functionality of teh SGCs. This agreements entail to improve the accuracy and relevance of teh assessment tool for enhancing school governance practices to wit:

1. address the critical need for the validation and implementation of a functionality assessment tool within our educational institution;
 2. evaluate and enhance the effectiveness of our governance processes; contribute to the continuous improvement of our school governance;
 3. validate the functionality assessment tool using the innovations made by SDO Antipolo City and SDO Calamba City such as offline assessment tool and offline templates to ensure its reliability, validity, and relevance to the specific needs and goals of our school governance council;
 4. accurately measure the key components of governance, including decision-making processes, transparency, accountability, and overall performance.
 5. form of a dedicated SDO Composite team comprised of knowledgeable and experienced individuals from within the school governance council composite team;
 6. establish clear protocols for administering the assessment, collecting and analyzing the data, and utilizing the findings to drive meaningful improvements in our governance practices;
 7. provided dedicated training, delivery of technical assistance and support for all individuals involved in the governance council;
 8. facilitate coaching sessions, workshops, and ongoing guidance will be essential in fostering a culture of continuous improvement and accountability within our governance council;
 9. establish a regular schedule for conducting assessments using the functionality assessment tool;
 10. establish a recurring timeline for assessment, we can ensure that our governance practices are consistently evaluated, and that the data collected informs ongoing improvements
 11. SDO Composite team must actively engage in the validation and implementation process, as well as the subsequent utilization of the functionality assessment tool; and
 12. embrace this tool as a valuable resource for self-evaluation and growth, we can collectively work towards advancing the effectiveness and impact of our governance practices.
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School Governance Council Functionality Assessment Timeline

Decebmer 2023	January 2024	February 2024	March 2024
<p>Provision of Technical Assistance by the FTAD through group management to SDOs</p> <p>SDOs to issue a Division Memo regarding the delivery of TA by the SDO SGC Composite Team to be scheduled by January 2024</p> <p>Gather issues and concerns in the preparation of documents</p>	<p><u>First Week</u> - SDO shall conduct a roll out of the SGC Guidelines (Face to Face or Virtual)</p> <p><u>Second Week</u> – RO Composite team shall provide onsite TA to schools</p> <p><u>Third Week</u> – SDO Shall validate the veracity of the documents to be uploaded</p> <p><u>Fourth Week</u> – SDO shall upload the documents in the SGC CO link provided (set date of simultaneous uploading)</p>	<p>All SDOs are expected to upload the verified documents</p>	<p>The Regional Composite Team shall monitor and validate the submission of the Schools</p>