Unnumbered Memorandum

SUBMISSION OF BUDGETARY PROPOSAL FOR RURAL FARM SCHOOL PROGRAM FUNDING

Schools Division Superintendents
(Antipolo City, Batangas City, Batangas Province, Cabuyao City, Cavite Province, Dasmarinas City, Laguna Province, Lipa City, Lucena City, Quezon Province, Rizal Province, San Pablo City, and Tanaan City)

1. In reference to Republic Act No. 10618 also known as “An Act Establishing Rural Farm School as Alternative Delivery Mode of Secondary Education and Appropriating Funds Therefor,” and Regional Memorandum No. 439 s. 2023 titled “Policy Guidelines on the Establishment and Implementation of Rural Farm School (RFS) in CALABARZON,” this Office request for the submission of budgetary proposal for Rural Farm School. Deadline of submission is on November 16, 2023. Submission should be in hard copy, two (2) copies.

2. The aim of this submission is for possible funding from Central Office.

3. Attached is the template for budgetary proposal.

4. For clarification and queries, contact VIRGILIO O. GUEVARRA, Jr., Education Program Supervisor at virgilio.guevarra@deped.gov.ph or VIERNALYN MATEO NAMA, Chief, CLMD at (02) 8681-7249 loc. 420.

5. Immediate dissemination this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc: 02/ROCS
Enclosure 1: Template for Budgetary Proposal

List of Items in Reference to Request for Program Support Funds in the Implementation of Rural Farm School in CALABARZON

I – Basic RFS Program Data:

1. Schools Division Office: ________________________________
2. Name of School and School ID: ____________________________
3. RFS Special Order No.: ______________ Date Issued: __________
4. Number of Enrolled Learners in RFS: _________________________
5. Number of RFS Teachers: _________________________________
6. List of Exploratory Courses:

<table>
<thead>
<tr>
<th>Q1:</th>
<th>Q3:</th>
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| Q2: | Q4: |

7. List of Specialization Courses:

Grade 8:

Grade 9:

Grade 10:

II – Resources Needed per Year

A. Tools and Equipment

<table>
<thead>
<tr>
<th>RFS Course</th>
<th>Item</th>
<th>Qty</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Amount</th>
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Sub-Total

Add rows if necessary

B. Capacity Building of School Personnel

<table>
<thead>
<tr>
<th>Type of Capacity Building (e.g. NC II / TM I)</th>
<th>Number of Personnel</th>
<th>Amount</th>
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Sub-Total

Add rows if necessary
C. Development, Quality Assurance, and Printing of Learning Resources

<table>
<thead>
<tr>
<th>Learning Resources</th>
<th>Number of Copies</th>
<th>Amount</th>
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D. Others

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<th>Item</th>
<th>Amount</th>
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Sub-Total

Add rows if necessary

Total: __________________________

III - Summary of Request

<table>
<thead>
<tr>
<th>School Year</th>
<th>2023-2024</th>
<th>2024-2025</th>
<th>2025-2026</th>
<th>2026-2027</th>
<th>2027-2028</th>
<th>2028-2029</th>
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<tr>
<td>Total Amount</td>
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Prepared by:

Signature Over Printed Name  
School Head

Recommending Approval:

Signature Over Printed Name  
CID Chief

Signature Over Printed Name  
Chief of Finance

Approved:

Signature Over Printed Name  
Schools Division Superintendent