

PPRD-RM-2023-692

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

15 November 2023

Regional Memorandum
No. 692, s. 2023


**VIRTUAL COORDINATION MEETING ON THE PREPARATION
& SUBMISSION OF ANNUAL ACCOMPLISHMENT REPORT
(AAR) FOR FY 2023**

To **Schools Division Superintendents**
Functional Division Chiefs

1. In preparation for the submission of the Annual Accomplishment Report (AAR) for FY 2023, this Office through the Policy, Planning and Research Division (PPRD) will conduct a virtual coordination meeting on **November 23, 2023** via MS Teams with the following Link detail:

bit.ly/PrepSubofAARfy2023
Meeting ID: 421 501 908 456
Passcode: suY8fu

2. This activity specifically aims to orient the participants on the AAR Structure and capacitate them in AAR preparation using Google Sheets and Docs.
3. Participants in this activity are the SDO Planning Officers (DPOs) and Senior Education Program Specialists (SEPSs) for Planning and Research. While from the Regional Office, enclosed is the breakdown of the number of participants and the list of technical working group members. Identified participants are requested to confirm their attendance on or before November 22, 2023 using the link **bit.ly/2023AARmeeting**.
4. Attached also is the indicative program of activities for reference.
5. For queries, please coordinate with the Policy, Planning and Research Division (PPRD) via pprd.calabarzon@deped.gov.ph or call at (02) 8682-2114 local 470.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

07/ROP5/ROP1



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Certificate No. PHP QMS
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Number of RO Participants by Functional Division

Regional Office Participants	
ORD	4
CLMD	2
ESSD	2
FTAD	2
QAD	2
HRDD	2
ASD	7
FIN	2
TOTAL	23

Technical Working Group

Name	Position
Eliño S. Garcia	Chair
Jona M. Malonzo	Co-Chair
Adrian A. Bullo	Member
Liezel M. Selda	Member
Emil O. Reambillo	Member
Erick John N. Malabanan	Member

Indicative Program of Activities

Time	Activity	Persons Involved
8:30-9:00 AM	<p>Preliminaries</p> <ul style="list-style-type: none"> • National Anthem • Prayer • CALABARZON March • DepEd Quality Policy Statement • Welcome Remarks and Statement of Purpose • Presentation of Participants • Words of Wisdom and Inspirations <p>Inspirational Message</p>	<p>ELINO S. GARCIA OIC-Chief, PPRD</p> <p>EMIL O. REAMBILLO AO II, PPRD</p> <p>LOIDA N. NIDEA OIC-Assistant Regional Director Chairperson, RRC</p> <p>ATTY. ALBERTO T. ESCOBARTE, CESO II Regional Director</p>
9:00-9:45 AM	Major Accomplishments	MICHAEL GIRARD R. ALBA Chief, ESSD
9:45-10:00 AM	Over All Accomplishments of Programs and Projects	JONA M. MALONZO PO III, PPRD
10:00-10:30 AM	Educational Outcomes	ADRIAN A. BULLO PO III, PPRD
10:30-10:45 AM	Outstanding Accomplishments	LIEZEL M. SELDA STAT I, PPRD
10:45-11:15 AM	Strategic Directions & Priorities for the Next Fiscal Year	ELINO S. GARCIA OIC-Chief, PPRD
11:15-11:30 AM	Closing Program	TWG