

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



ESSD-RM-2023-669

03 November 2023



Regional Memorandum

No. 669 s. 2023

**ONLINE ORIENTATION RE SUBMISSION OF ANNUAL
SUMMARY REPORT ON ADOLESCENT REPRODUCTIVE
HEALTH (ARH) PROGRAM FOR SY 2022-2023**

To **Schools Division Superintendents**

1. Relative to the Memorandum issued on October 9, 2023, by the Office of the Assistant Secretary for Operations through the Bureau of Learner Support Services, all SDOs are required to submit the aforementioned report by the end of November 2023.
2. An Online Orientation¹ on this is scheduled for all Medical Officers and Focal Persons for the Adolescent Reproductive Health Program in all Schools Division Offices in CALABARZON on November 7, 2023, at 10:00 am -12:00 noon via Video call link: <https://meet.google.com/ggd-mfdi-pzy>.
3. For questions or clarifications, kindly contact Michael Girard R. Alba, Chief of Education Support Services Division at 09178882731 or Pearl Oliveth S. Intia MD, Medical Officer IV at 0917 8110690.
4. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

cc:03-ROE5

¹ Submission of Annual Summary Report on Adolescent Reproductive Health (ARH) Program for SY 2022-2023



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@depd.gov.ph
Website: depdcalabarzon.ph



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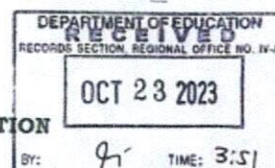
Time	Activity	Person Involved
10:00 am	Opening Prayer	
	Opening Message	Michael Girard R. Alba Chief, ESSD
	Objectives	Pearl Oliveth S. Intia MD Medical Officer IV
	Orientation Proper	Phanny Ramos Helath Education and Promotion Officer III BLSS-SHD
	Open Forum	Alquin B. Panergayo Nurse II, SDO San Pablo City
	Agreements	Cecille Lara Nurse II, SDO Rizal
12:00 NN	Closing Prayer	



Records-DM01-2023-455

Republic of the Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES
 School Health Division | School Sports Division | Youth Formation Division

OM-OASOPS-2023-09

MEMORANDUM

TO : **REGIONAL DIRECTORS AND BARM EDUCATION MINISTER**

FROM : **DR. DEXTER A. GALBAN**
 Assistant Secretary for Operations

SUBJECT : **SUBMISSION OF ANNUAL SUMMARY REPORT ON THE ADOLESCENT REPRODUCTIVE HEALTH (ARH) PROGRAM FOR S.Y. 2022-2023**

DATE : **09 October 2023**

Pursuant to Rule 15.04 of the Implementing Rules and Regulations of the Republic Act No. 10354, also known as The Responsible Parenthood and Reproductive Health Act of 2012, DepEd shall provide an annual report of its Comprehensive Sexuality Education (CSE) - Adolescent Reproductive Health (ARH) Program.

Focusing on the ARH component of the program, we request your esteemed office to submit a summary report for S.Y. 2022-2023 on the ARH program, particularly on teenage pregnancy, psychosocial assessment, and referral **by November 10, 2023**. Downloadable Regional summary report templates may be accessed through the link: <https://bit.ly/ARH-SY2022-2023-REPORT-TEMPLATE>. Further guidelines on the submission of the reports are enclosed in this memorandum.

For questions, concerns, or more information, please contact Ms. Phanny Ramos, Health Education and Promotion Officer III, of the Bureau of Learner Support Services - School Health Division through blss.shd@depd.gov.ph (cc: arh@depd.gov.ph | phanny.ramos001@depd.gov.ph).

For your appropriate action. Thank you.



M-505 Mabini Bldg., DepEd Complex, Meralco Avenue, Pasig City | Website: www.deped.gov.ph
 Telephone Nos. : 8632-1368 | 8633-7213 E-Mail: asops@depd.gov.ph

Enclosure to Memorandum

GUIDELINES ON THE SUBMISSION OF THE ARH SUMMARY REPORT FOR S.Y. 2022-2023

I. Roles and Responsibilities of ARH Coordinators

- A. **School Level** - the school ARH coordinators shall submit requested data on the ARH program to the SDO ARH coordinator.
- B. **SDO Level** - the SDO ARH coordinators shall consolidate the ARH data submitted by the school ARH coordinators. They shall also encode the consolidated data to the Regional summary report templates provided by the Regional ARH coordinator. However, the SDO coordinators still need to submit a validated consolidated report to the Regional ARH coordinator with the following signatories:
 - a. Prepared and validated by the SDO ARH coordinator;
 - b. with recommending approval of the SGOD Chief; and
 - c. approved by the Schools Division Superintendent.
- C. **RO Level** - the Regional ARH coordinator shall provide the SDO ARH coordinators access to the summary report templates. They shall also provide guidance to the ARH coordinators from the school and SDO levels in accomplishing the template. They shall ensure the complete and accurate accomplishment of the summary report, and the timely submission of the summary report to the Central Office.
- D. **Central Office** - The Bureau of Learner Support Services - School Health Division (BLSS-SHD) shall develop and provide the summary report template to the field ARH coordinators. It shall also provide guidance to the field ARH coordinators on how to properly accomplish the template. It shall also consolidate the data submitted by all Regional ARH coordinators.

II. Access to the Summary Report Template

The templates can be accessed through the link: <https://bit.ly/ARH-SY2022-2023-REPORT-TEMPLATE>. Download the template specific to your Regional Office (RO). The templates are customized for each RO, reflecting all Schools Division Offices (SDOs) within its jurisdiction.

Note: Templates can be contextualized by the SDOs, temporarily, while the creation of SDO templates is in process. The RO and SDO names in the templates are editable. You may replace the RO name with your SDO name, and then replace the SDO names with the Schools' names instead. Modifying the templates can aid the SDOs in consolidating data from the school.

III. Encoding of Data

The Regional summary report template has three tabs: **Pregnancy, Psychosocial, and Referral**. Each tab collects specific information and allocates spaces for each SDO ARH coordinator to encode data. The SDO ARH coordinators shall input data only on the spaces specifically provided for their SDO.

In addition, there are summary tables that automatically compute the consolidated data from the SDOs. **Do not encode data on the summary tables in each tab** to avoid accidentally modifying the formulas.

A. Pregnancy Tab

This tab collects data on adolescent pregnancy, the status of pregnant learners, and the status of impregnators. The data to be encoded should be disaggregated accordingly (e.g., grade level, S.Y. quarter, etc.).

B. Psychosocial Tab

This tab shall collect data **only from schools that conducted HEEADSSS assessments**. The following adjustments to accomplish the summary report templates have been made:

- **No need to disaggregate the data based on age for S.Y. 2022-2023.** However, for the succeeding school years, age-disaggregated data will be requested.

C. Referral Tab

This tab collects data on the number of learners with psychosocial concerns referred to internal and external service providers. The data to be encoded shall be disaggregated accordingly (i.e., psychosocial concern, service providers, and status of referred learners).

IV. Submission of the Regional Summary Report

An online folder for the submission of accomplished reports can be accessed through the link: <https://bit.ly/UPLOAD-ARH-REPORTS>. This folder contains sub-folders corresponding to each RO where accomplished reports can be uploaded.