

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



FTAD-RA-2023-142

November 6, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
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**CHANGE OF SCHEDULE OF THE REGIONAL ROLL-OUT OF
THE SCHOOL GOVERNANCE COUNCIL (SGC)
FUNCTIONALITY ASSESSMENT TOOL**

With reference to Regional Memorandum No. 616, s. 2023 titled Regional Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool, please be informed that the final schedule of this activity is moved from November 8-10, 2023, to **December 6-8, 2023**, at NEAP Malvar, Batangas.

All participants are subject to CSC & DBM Joint Circular No. 2, s. 2004, "Non-monetary Remuneration for Overtime Services Rendered" no. 5.0 (5.9 Availment of CTO) on December 8, 2023, as a Special Non-Working Holiday.

The other provisions of the previous memorandum are still in effect.

For information and guidance of all concerned.

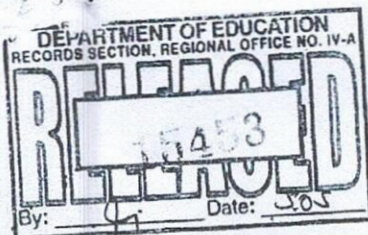
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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



QAD-RM-2023-616

05 October 2023

Regional Memorandum
No.616 s.2023

**REGIONAL ROLL-OUT OF THE SCHOOL GOVERNANCE
COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL**

To **Schools Division Superintendents**

1. In compliance with DM-OUHROD-2023 No. 1399, re: **Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools** and RM No. 545 s. 2023, re: **Online Orientation on the Evaluation Process of the Schools' Governance Council Roles, Functions, and Practices in Schools**, the Field Technical Assistance Division will conduct a 3-day **Regional Roll-Out of the School Governance Council Functionality Assessment Tool for Secondary Schools** on November 8-10, 2023, at a venue to be announced separately through an advisory.
2. This activity aims to:
 - a. review the SGC's structure, roles, functions, and practices of the different SGC governance levels;
 - b. provide technical assistance in navigating the functionality assessment tool vis-a-vis its indicators; and
 - c. develop an action plan in the provision of TA in navigating the functionality assessment tool.
3. The participants in this activity are the SGOD Chiefs, SBM Coordinators, and One (1) ICT personnel per SDO. The identified participants are requested to accomplish online via this link: http://bit.ly/PreReg_SGCRollout2023 on or before November 3, 2023. They are requested to bring laptop and an extension cord. Attached hereto is the program of activities.
4. Travel and related expenses relative to this activity such as board and lodging of the participants and transportation/other incidental expenses of the RO Program Management Team (PMT) shall be charged against the Regional Funds while transportation and other incidental expenses of the participants shall be charged against their MOOE/Local funds subject to the usual COA accounting and auditing rules and regulations. The first meal to be served






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will be AM snacks of Day 1 and the last meal will be PM snacks of the last Scheduled day.

5. For more inquiries and other details of the activity, please coordinate with Mr. Ramil G. Ginete of the Field Technical Assistance Division at fta.calabarzon@deped.gov.ph or landline (02) 862-2114 loc.430 for further clarification and assistance.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

ROF2

Program of Activities

TIME		ACTIVITY	Persons Involved
START	END		
Day 1- November 8, 2023 (Wednesday)			
8:00 AM	8:30 AM	Registration and Lunch	All Participants
8: 30 AM	9:00 AM	Preliminaries Prayer National Anthem Calabarzon Hym Recognition of Participants Opening and Welcome Remarks Photo Opportunity	AVP AVP AVP Loida G. Tomelden Education Program Supervisor Loida N. Nidea OIC- Assistant Regional Director
9:00 AM	9:10 AM	Message	Atty. Alberto T. Escobarte, Ceso II Regional Director
9: 10 AM	9:40 AM	Norms and Reminders The objective of the Rollout Discussion of the Program Flow Groupings	Ramil G. Ginete Education Program Supervisor
9:40 AM	10:10 AM	Context and Background	Loida G. Tomelden Education Program Supervisor
BREAK			
10:25 AM	12:00 AM	SGC Roles, Functions, and Practices in Different SGC's Government Level	Luz E. Osmeña Chief Education Supervisor, QAD and Concurrent Chief, FTAD
LUNCH			
1:00 PM	2:45 PM	Discussion of the Tool	Invited Speaker
2:45 PM	3:00 PM	Snacks	All
3: 00 PM	5:00 PM	Hands-on Exercise on the Tool	Invited Speaker
Day 2- November 9, 2023 (Thursday)			
8:30 AM	9:00 AM	Preliminaries	Participants
9:00 AM	10:00 AM	Discussion on Report 1	Invited Guest
10:00 AM	10:15 AM	Snacks	All
10:15 AM	11:30 AM	Hands-on Exercise on Report 1	Invited Guest
11:30 AM	12:00 AM	Question and Answer	FTAD & Invited Guest
Lunch			
1:00 PM	2:00 PM	Discussion on Report 2	Invited Guest
2:00 PM	3:00 PM	Hand-on Exercise on Report 2	Invited Guest
3:00 PM	3:15 PM	Snacks	All
3:15 PM	4:15 PM	Discussion on Report 3	Invited Guest
4:15 PM	5:00 PM	Question and Answer	FTAD & Invited Guest
Day 3- November 10, 2023 – (Friday)			
8:30 AM	9:00 AM	Preliminaries	Participants
9:00 AM	10:00 AM	Hands-on Exercise on Report 3	Invited Guest

10:00 AM	10:15 AM	Snacks	All
10:15 AM	11:30 AM	Development of Action Plan 2023	Luz E. Osmeña
11:30 AM	12:00 AM	Question and Answer	FTAD & Invited Guest
Lunch			
1:00 PM	2:30 PM	Closing & Distribution of Certificates	All Participants
2:30 PM	3:00 PM	Snacks	All Participants
T.A.P.S			