

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



Legal-RA-2023-158

**Office of the Regional Director**

November 28, 2023

In compliance with DepEd Order (DO) NO. 8, s. 2013  
This advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd Officials,  
personnel/staff, as well as the concerned public  
(visit [depedcalabarzon.ph](http://depedcalabarzon.ph))

**VENUE OF THE REGIONAL OFFICE-SCHOOLS DIVISION  
OFFICE QUARTERLY REGIONAL LEGAL EXECUTIVE  
COORDINATION MEETING (ReLEXECOM)**

With reference to Regional Memorandum No. 122 s. 2023, dated March 3, 2023, entitled, "Regional Office-Schools Division Office Quarterly Regional Legal Executive Coordination Meeting (ReLEXECOM)," the third quarter meeting and fourth quarter meeting will be conducted consecutively, on December 5 and 6, 2023 at **SUNRISE RIDGE CORPORATION (SOLESTE SUITES)**, No. 193 Katipunan Avenue, Blue Ridge, Quezon City.

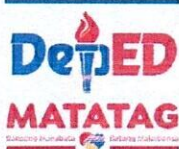
Other provisions of Regional Memorandum no. 122 s. 2023 are still in effect.

All the Division Lawyers and Legal Coordinators in the Schools Division Offices are hereby ordered to attend the meeting. Confirm your attendance on or before December 4, 2023 using this link <https://bit.ly/LegalRelLEXECOM2023>.

For information and guidance.

*[Handwritten signature]*

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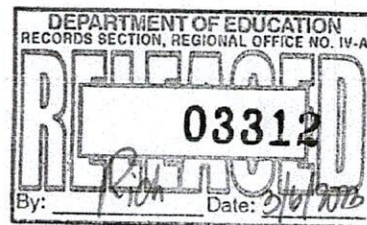


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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



03 March 2023

**Regional Memorandum**

No.122 s.2023

**REGIONAL OFFICE-SCHOOLS DIVISION OFFICE QUARTERLY REGIONAL  
LEGAL EXECUTIVE COORDINATION MEETING (ReLEXECOM)**

To: **Schools Division Superintendents**  
**Legal Unit Personnel**

1. To consistently enhance the coordination between the Legal Unit of the Regional Office and the Schools Division Office (SDO), the Legal Unit of this Office will be conducting the "REGIONAL OFFICE-SCHOOLS DIVISION OFFICE REGIONAL LEGAL EXECUTIVE COORDINATION MEETING," via zoom on the following dates:

1 <sup>st</sup> Quarter	March 29, 2023 – Accomplishment Report for 2022 and other issues and concerns
2 <sup>nd</sup> Quarter	June 27, 2023 – New Issuances and issues and concerns of RO Legal Unit
3 <sup>rd</sup> Quarter and 4 <sup>th</sup> Quarter	December 5 and 6, 2023 (Face to Face)

2. The venue for the 3rd and 4th Quarter ReLEXECOM will be announced in a separate Memorandum.
3. This meetings will serve as an avenue for (a) technical assistance; (b) monitoring and evaluation of administrative cases and other related concerns; (c) inquiries and discussions on certain legal matters brought to the attention of the Legal unit; and (d) other related matters that will be brought out during the said meetings.
4. In this regard, all **Attorney III and Legal Coordinators** in the Schools Division Offices are hereby ordered to attend the meetings. **Personnel of the Legal Unit of this Office** are likewise ordered to attend.
5. For continuous discussion during the 1st Quarter meeting, each SDO is required to prepare a 5-10 minutes power point presentation on the following:
  - a) Accomplishment report of the SDO Legal Unit for 2022
  - b) Other issues and concerns
6. The program of the activity is hereto attached as Annex A.

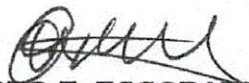


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7. For queries and concern, kindly contact Ms. Clemencia Minimo via email at [legal.calabarzon@deped.gov.ph](mailto:legal.calabarzon@deped.gov.ph) or through call at 09278258950.
8. Immediate and wide dissemination of this memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 