



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



HRDD-RM-2023-711

23 November 2023

**Regional Memorandum**  
No. 711 s. 2023

**ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0  
(E-SHDP 2.0) COLLOQUIUM**

To: **Schools Division Superintendents**

1. In order to evaluate the change of participants' behavior and their application of learning gained from the Theoretical Phase of Enhanced School Heads Development Program 2.0 (E-SHDP 2.0), this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), will conduct the **E-SHDP 2.0 Colloquium** on **December 11-13, 2023** at **RELC-NEAP, Malvar, Batangas**.
2. The activity aims to:
  - a. evaluate participants' application of learning gained from the Theoretical Phase as reflected in their WAPs;
  - b. provide participants with opportunity to share their WAP implementation milestones and initial gains; and
  - c. share comments and suggestions for the improvement of WAP
3. **Opening program** is scheduled on **December 07, 2023** at **10:30 a.m. via MS Teams**. Meeting link will be sent to the participants' email addresses. In the same manner, another **virtual orientation for evaluators** is scheduled on the same day at **2:00 p.m.**
4. Participants shall arrive at RELC-NEAP at 7:00 a.m. (for AM session) or 12:00 n.n. (for PM session) on their assigned days, stay at the holding area, and wait for their turn to present. They shall wear formal business attire during the colloquium and are highly encouraged to prepare the soft copies of the WAP Completion Report and the 5-minute video presentation saved in a flash drive.

5. Attached hereto are the following:
  - a. Guidelines for the Conduct of Colloquium
  - b. List of Regional Program Management Team
  - c. List of Evaluators
  - d. List of WAP Implementers (Batches 1-3)
6. Meal provisions for participants in AM session are breakfast and AM snacks while lunch and PM snacks are for participants in PM session.
7. Meals of the participants and the board and lodging of Regional PMT and evaluators shall be charged against the Regional HRD Funds, while their travel expenses shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
8. For relevant queries or clarifications, please contact Ms. Jisela N. Ulpina, OIC-Chief or Mr. Bryan A. Pobe, Education Program Supervisor of HRDD-NEAP R, through email at [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph).
9. Immediate dissemination of this Memorandum to all concerned is earnestly desired.



**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 



## **I. INTRODUCTION**

The **Enhanced School Heads Development Program 2.0 (E-SHDP 2.0)** is a NEAP-recognized professional development program which aims to develop and enhance the identified PD priorities of newly appointed principals and newly designated teachers-in-charge and officers-in-charge based on Philippine Professional Standards for School Heads (PPSSH) domains, strands, and indicators that would enable them to effectively lead and manage K-12 schools in the 21st century.

By the end of this Program, participants shall be able to demonstrate in-depth understanding of identified PPSSH indicators through developing and implementing a workplace application project (WAP) aimed at addressing specific school concerns toward improved student learning outcomes.

E-SHDP 2.0 is composed of two phases, namely, the **Theoretical Phase** and **Practicum Phase**. In Theoretical Phase, the participants are expected to gain a clear understanding of the identified PPSSH-based PD priorities, acquire strategies and practices in leading and managing schools in relation to these priorities, and develop a WAP. Further, in the Practicum Phase, they shall be able to implement the WAP in their respective schools within 6-12 months. At the end of the Practicum Phase, a colloquium is conducted to allow participants to report their milestones and initial gains in the implementation of WAP.

## **II. PARTICIPANTS**

Participants in the program were newly appointed Principal I with 0-3 yrs. of experience as Principal and designated Teachers-in-Charge and Officers-in-Charge with 0-3 years of experience in leading and managing schools who are under Career Stage 2 or moving to Career Stage 2 of the Philippine Professional Standards for School Heads (PPSSH).

In this Colloquium, only participants from Batches 1-3 who finished their WAPs shall be able to present. Those who have not finished yet implementing their WAPs will be included in the next colloquium to be announced soon.



### III. EVALUATION OF WORKPLACE APPLICATION PROJECTS (WAPs)

In the evaluation of WAP during colloquium, the participants shall get at least a grade of **85%** to pass, otherwise, suggestions will be provided to refine or improve the WAP. The evaluation shall be based on the following criteria adopted from the previous SHDP but are contextualized based on the focus of E-SHDP 2.0:

Criteria	Percentage
<b>Effectiveness</b> (Extent to which the objectives of the WAP have been attained expressed in terms of percentage of accomplishment vs. targets)	<b>45 %</b>
<b>Efficiency of Implementation</b> (Expressed in terms of timeliness and resources - human, money and materials used to attain WAP objectives)	<b>40 %</b>
<b>Application of Learning</b> (Extent to which the project has integrated learnings from the theoretical part of E-SHDP 2.0)	<b>10 %</b>
<b>Replicability</b>	<b>5 %</b>
<b>TOTAL</b>	<b>100 %</b>

### IV. GUIDELINES FOR COLLOQUIUM

The following are the requirements that need to be prepared and submitted for the colloquium:

1. Each participant shall submit the accomplished and signed **WAP Completion Report** with official endorsement from the Schools Division Superintendent (SDS) on or before **December 06, 2023**. The preparation of the endorsement letter shall be facilitated by the Senior Education Program Specialist- HRDS and to be signed by the SDS. Non-submission on the said date may result in non-inclusion in the colloquium. The following are the important links for reference:

Template for WAP Completion Report	<b><a href="https://bit.ly/ESHDPCompletionReport">bit.ly/ESHDPCompletionReport</a></b>
Template for Endorsement	<b><a href="https://bit.ly/WAPEndorsementLetter">bit.ly/WAPEndorsementLetter</a></b>
Submission of WAP Completion Report & Video Presentation	<b><a href="https://bit.ly/WAPReportSubmission">bit.ly/WAPReportSubmission</a></b>



2. A **five-minute video presentation** (in mp4 format with voice over) shall be prepared highlighting the project title, rationale, target PPSSH indicators, objectives, activities, results and discussion, hindering and facilitating factors, recommendations, and project alignment with MATATAG agenda. Submission of the video is also on or before **December 06, 2023** through **bit.ly/WAPReportSubmission**.
3. Each participant shall wear formal business attire during the colloquium and are highly encouraged to prepare the soft copies of the WAP Completion Report and the 5-minute video presentation saved in a flash drive.

## **V. ROLES AND RESPONSIBILITIES**

The following are the roles and responsibilities of the Regional Office and Schools Division Office:

### **a. Regional Office**

- i. Ensure that the WAP presenters and evaluators are oriented on the guidelines for colloquium.
- ii. Award the certificate of completion to WAP presenters who will get at least a grade of 85%.
- iii. Recognize the best WAP based on the evaluation results

### **b. Schools Division Office**

- i. Ensure that templates for the WAP Report and submission links are provided to the WAP presenters.
- ii. Ensure that the WAP presenters are provided with technical assistance. through their respective Public Schools District Supervisors or School Heads, on the accomplishment of WAP Completion Report
- iii. Check the completeness of the WAP Completion Report including the necessary attachments
- iv. Endorse the participants with accomplished WAP Completion Reports and 5-minute video presentations

## **VI. MONITORING AND EVALUATION**

The conduct of the colloquium will be monitored by the Quality Assurance Divisions of National Educators Academy of the Philippines -Central Office and Regional Office.

**COLLOQUIUM FOR ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM  
2.0 (E-SHDP 2.0) WORKPLACE APPLICATION PROJECT (WAP)  
IMPLEMENTERS**

December 11-13, 2023 / RELC-NEAP, Malvar, Batangas

<b>No.</b>	<b>Name</b>	<b>Designation</b>	<b>SDO</b>
1	Jisela N. Ulpina	OIC-Chief	HRDD-NEAP R
2	Bryan A. Pobe	Education Program Supervisor	
4	Mark Anthony R. Malonzo	Senior Education Program Specialist	
5	Jonalyn B. Pattalitan	Education Program Specialist II	
6	Glenda E. Dela Torre	Education Program Specialist II	
7	Joseph C. Damian	Administrative Assistant III	
8	Edmer Constantino	Senior Education Program Specialist	NEAP-QAD
9	<i>To be determined</i>	Education Program Supervisor	RO-QAD
10	<i>To be determined</i>	Nurse II	Batangas Province
11	<i>To be determined</i>	Nurse II	



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December 11-13, 2023 / RELC-NEAP, Malvar, Batangas

**Day 1 (December 11, 2023)**

No.	Name	Designation	SDO/Office
1	Luz E. Osmena	Chief Education Supervisor	RO-QAD
2	Lito Palomar	OIC- Assistant Schools Division Superintendent	Cavite City
3	Henry P. Contemplacion	Education Program Supervisor	San Pablo City
4	Nenita A. Adame	Public Schools District Supervisor	Batangas Province
5	Erickson T. Gutierrez	Principal IV	Batangas Province
6	Mary Jane Gonzales	Principal IV	Batangas Province

**Day 2 (December 12, 2023)**

No.	Name	Designation	SDO/Office
1	Luz E. Osmena	Chief Education Supervisor	RO-QAD
2	Erickson T. Gutierrez	Principal IV	Batangas Province
3	Mary Jane Gonzales	Principal IV	Batangas Province
4	Mervin C. Tortoza	Principal IV	Antipolo
5	Christian Mespher A. Hernandez	Principal II	Imus City
6	Magdaleno Lubigan	Principal IV	Cavite Province

**Day 3 (December 13, 2023)**

No.	Name	Designation	SDO/Office
1	Gregorio Mueco	Assistant Schools Division Superintendent	Quezon
2	Jessie Vasquez	Principal IV	Quezon
3	Gregorio I. Racelis	Principal IV	Quezon
4	Evelyn P. Navia	Principal IV	Laguna
5	Chinita S. Tolentino	Public Schools District Supervisor	Lucena City
6	Dolorosa De Castro	Chief Education Supervisor	Calamba City
7	Movita O. Cruzat	Principal III	Batangas Province

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IMPLEMENTERS**

December 11-13, 2023 / RELC-NEAP, Malvar, Batangas

**Day 1 (December 11, 2023) AM Session**

No.	Name	Designation	School	Division	WAP Title
1	GREG L. SANGALANG	Principal I	Francisco P. Tolentino Integrated High School	Cavite Province	<i>Project ASSIST (Amplified Support System in the Instructional Supervision of Teachers)</i>
2	EMELYN M. HERNANDEZ	Principal I	Kaypaaba Elementary School	Cavite Province	<i>Project DESIRE (Dao Elementary School Innovative Resources for Enhancement)</i>
3	KAREN G. BAJE	Head Teacher I	Kaymisas Elementary School	Cavite Province	<i>Project 4K Pagbasa (Kapamilya, Kabataan, Kabaranggay Kasapi sa Pagbasa)</i>
4	KRISTINE G. BELANDO	Head Teacher I	Dao Elementary School	Cavite Province	<i>Project AKKAP:KP's (Ate, Kuya Kaagaay sa Pagbasa: Kabataan Pag-asa sa Pagbasa)</i>
6	RIA G. MASILANG	Head Teacher III	Pagalangan Elementary School	Laguna Province	<i>Project RIA (Reading Intervention Activities)</i>
7	MARIAN V. ALIAZAS	Head Teacher I	Sumucab Elementary School	Laguna Province	<i>Project ILAW-Interactive Learning Activity Webber</i>
8	LEILA C. PEROLINA	Principal I	Dela Paz- San Pablo Elementary School	Laguna Province	<i>Project AWARE (Action in Working Activities Related to Environment)</i>
9	LIEZL A. CONDE	Teacher III	Langkiwa ES	Biñan City	<i>Providing Initiatives for LANGKES LEARNERS to Augment Reading and Numeracy to</i>



					<i>Innovate Activities (PILLARNIA)</i>
10	SHYREENE T. LEGISMA	Principal I	Marinig NHS	Cabuyao City	<i>Project PLEASE (Professional Learning Enhancement to Achieve Superb Educators)</i>
11	GRACE C. LAMANO	Principal I	Sala Elem. School	Cabuyao City	<i>Project BUHAY (Building Unified and Harmonized Activities and Interventions to Develop Young Learners of Mamatid Senior High School)</i>
12	JASMIN D. SANCHEZ	Head Teacher III	La Mesa Elementary School	Calamba City	<i>Project BBTM: Bawat Bata Tutulungan Matuto</i>
<b>Day 1 (December 11, 2023) PM Session</b>					
13	KINO J. ABUSTAN	Principal II	Makiling Elementary School	Calamba City	<i>Project TD-BN (Tulong Dunong para sa Batang Nangangailangan)</i>
14	SONNY A. CABAEL	Head Teacher III	Crecencia Drusila Integrated High School	San Pablo City	<i>Project: SAGIP Strategic Action for Guarding Students Improving Performance</i>
15	JOWEL M. MEER	Principal I	Prudencia D. Fule Memorial High School	San Pablo City	<i>Project ENDEAVORR (Engaging and Directing Educators towards Advanced, Valid, Optimized, and Responsive Research)</i>
16	ARNELIA S. PEÑANO	Head Teacher III	Dao Elementary School	Batangas Province	<i>Project SPAM (Sa Pagbasa Ako Matututo)</i>

17	ANNALYN D. EBORA	Principal I	TALAHIB PANDAYAN NATIONAL HIGH SCHOOL	Batangas City	<i>Project INSPIRE (Initiate Noble and Significant Practices to be Innovative and Research-Oriented Educators) : To Reinforce Teachers' Competencies Towards Quality Teaching</i>
18	ANGELINA M. ACORDA	Head Teacher III	TALUMPOK SILANGAN ES TRANSFERRED TO PALLOCAN EAST ES	Batangas City	<i>Expanded Program in Improving Reading Skills through Project TEACH ( Time Extension And Commitment in Home visitation)</i>
19	LECYL M. ROMERO	Teacher I	Mahabang Buhangin Elementary School	Tanauan City	<i>Project Help- Home Education League of Parents.</i>
20	BABY LYN T. OLANDES	Head Teacher III	NORTH PALALE ELEMENTARY SCHOOL	Tayabas City	<i>Project BRAIN for LR(Bridging Reading and Improving Numeracy for Learning Recovery)</i>
21	LORYNEL C. DE SAGUN	Head Teacher III	MALAO-A CALANTAS ELEMENTARY SCHOOL	Tayabas City	<i>Project ESTILO-7 (Enhance Skills of Teachers to Improve Learning Outcomes using 7 Instructional Strategies for Accelerated Learning)</i>
22	LAWRENCE B. ICASIANO	Principal I	Boot National High School	Tanauan City	<i>Project GLOCAL (Going Local)</i>
23	LORELIE A. JASUL	Principal I	Lucena East V Elementary School	Lucena City	<i>Project AKAP PKP: Ating Kaagapay sa Pagkamit ng Karunungan at Pangarap</i>
24	Joel D. Catumber	Head Teacher III	Crusher Elementary School	Cavite Province	<i>Project: Bangka BASA</i>



**Day 2 (December 12, 2023) AM Session**

No.	Name	Designation	School	Division	WAP Title
1	MARIDEL C. SINLAO	Teacher III	E.W. DE VELA ELEMENTARY	Laguna Province	<i>Project R.T. CARE (Reinforcing Techniques for Children's Ability to Expertise</i>
2	LEILA B. BELLO	Head Teacher I	J. SANTIAGO ELEMENTARY SCHOOL	Laguna Province	<i>Project ARET (</i> <i>Action Research</i> <i>for Every Teacher)</i>
3	MA. ELOISA M. PADUA	Head Teacher I	Cueva Elementary School	Laguna Province	<i>Project HOPE (Hollistic Outlook and Professional Enhancement for Teachers</i>
4	BANESSA C. BANAWA	Principal I	Bitin Elementary School	Laguna Province	<i>PROJECT ASSIST ME (Amend and Stimulate Students through Instructive Upskilling of Strategies in Teaching Math and Effective Reading)</i>
6	BASILISA I. ALIMAGNO	Teacher III	San Buenaventura INHS	Laguna Province	<i>Project LPT(Leading towards Par excellence Teachers</i>
7	MARLON B. FLORES	Principal I	BCSHS-Timbao Campus	Biñan City	<i>Project SAFER: School's Action For Emergency and Resilience</i>
8	RENELIO G. MAGNO	Head Teacher II	Tomas A. Turalba MES	Biñan City	<i>PROJECT RAISE: Reassuring Assistance In Strengthening Education</i>
9	FLORABEL V. JUNTILLA	Principal I	Sampiruhan Elem. School	Calamba City	<i>Project FACE to FACE(Fuller Approach, Collaboration and Engagement to Fluency, Accuracy, Comprehension, Enjoyment) in</i>

					Reading
10	NOLI B. TAROY	Head Teacher III	Crossing Elem. School	Calamba City	Project FIRE (Frequent and Intensive Reading Enhancement)
11	RENATO L. DAPIAOEN	Head Teacher III	Ulango Elementary School	Calamba City	Project PPE Pagpapaunlad ng Pagbasa para sa Edukasyon
12	MARIVIC M. ALDAVE	Principal II	Sampiruhan Elementary School	Calamba City	Project SK KonEK (Sangguniang Kabataan-Koneksyong Naghahatid ng Edukasyon sa Kabataan)
<b>Day 2 (December 12, 2023) PM Session</b>					
13	LORNA N. PLATON	Principal II	Majada In Elem. School	Calamba City	Project KIT: Keeping in Touch to PARDOs
14	LIGAYA B. FUEGO	Other Position	SDO CALAMBA CITY	Calamba City	Project BUKLAT (Bumasa Upang Karunungan'y Linangin At Tugunan)
15	WILSON RAY G. ANZURES	Principal I	Sto. Angel NHS	San Pablo City	Project IDOL
16	LIZA R. LOPEZ	Principal II	Bernardina Aranza Deveza ES	San Pablo City	Project 4Bs (Batang Branzza, Bumibilang at Bumabasa)
17	GLENN A. TOLEDO	Principal II	Sto. Rosario Integrated High School	San Pablo City	Project CAST (Comprehensive and Automated School Forms Generator for Teachers)
18	EUGENE A. PANALIGAN	Head Teacher II	Banalo Elementary School	Batangas Province	Project REACH (Reading Enhancement Achieve)
19	JEFFREY V. BALBOA	Head Teacher III	Flaviano-Pelagiana Pantoja Memorial Elementary School	Batangas Province	Project REACT-Revitalizing Educator's Ability in Connecting with pupils through the use of Technology



20	TEODORICA S. PORCINO	Head Teacher I	San Antonio National High School	Batangas City	<i>Project RICH</i>
21	JEANNE T. ELAINE SANGALANG	Senior Education Program Specialist	Labas Senior High School	Sta. Rosa City	<i>Project UNLAD: Upgrading and Upskilling for New Learning and Advanced Development</i>
22	LARVIN O. LABRADA	Head Teacher III	Alsam Elementary School	Tayabas City	<i>Project ISAAAIS: Improving School's Academic Achievement through Administrative and Instructional Supervisory Pla</i>
23	GRACIA A. PEDRAJA	Head Teacher III	Tinurik National High School	Tanauan City	<i>B2B Back to Basic Numeracy Intervention Program</i>
24	ERWIN D. MARASIGAN	Head Teacher III	Lumampao Elementary School/ Calumayin Elementary School	Batangas Province	<i>Project READ MORE PAGES (Reading Program for 3 Lake Schools)</i>

**Day 3 (December 13, 2023) AM Session**

No	Name	Designation	School	Division	WAP Title
1	ALEXIS L. CASTILLO	Head Teacher III	San Gregorio Elementary School	Batangas Province	<i>PROJECT SGES (Strengthening pupils and personnel with Good Governance Enthusiastic Stakeholders)</i>
2	RON M. MARQUEZ	Head Teacher II	Jaybanga Elementary School	Batangas Province	<i>Project: ERAL (Enhance Reading to Accelerate Learning)</i>
3	CESAR Q. LOOK	Head Teacher II	Kapito Elementary School	Batangas Province	<i>"Get-Out Approach Remedial Reading Technique for Non-Readers"</i>
4	GELYN L. JONSON	Principal I	Bagong pook Elementary school	Batangas Province	<i>Project UPLIFT QUAD M (Upgrade Productivity of Learning Leaders and Learners through Innovative and Fun-filled Techniques tru Magbilang, Magkuenta, Magresolba sa Matematika)</i>
6	CYRIL E. SALES	Principal I	Casile Elem. School	Cabuyao City	<i>Project SiPag (Sikapang Mapaunlad ang Kasanayansa Pagbasa)</i>
7	JOY M. GONZALES	Head Teacher III	Barandal Elementary School	Calamba City	<i>Project BOOT (Barandal Open-up for Oneness of Team)</i>
8	JESA V. MANDANAS	Principal I	Buntog NHS	Calamba City	<i>Project SUPPORT-TAG (Supervision of Principal On Reassuring Teacher's Trust in Addressing the Gap)</i>



9	SOPHIA H. SAGAP	Principal I	Mapagong Elementary School	Calamba City	Capability Building for Teacher Management and Strategy for Reading Improvement
10	THERESA T. ROBLEDO	Teacher III	Flaviana F. Arayata Elem. School	Cavite Province	PROJECT (BALSA-Bata Ay Linangin Sa Angkop na Pagbasa
11	JUVY V. JOCSON	Head Teacher I	Palangue Elementary School 2	Cavite Province	Proyektong PAL2 (Pagbasa Ay Lingapin sa Dos) 2.0
12	ROSEMARIE A. SANDOY	Head Teacher I	Mayatba Elementary School	Laguna Province	Project 3S and Project Sounds, Letters, and Words

**Day 3 (December 13, 2023) AM Session**

13	MICHAEL WILLIAM V. PUNA, III	Principal I	Don Manuel Rivera MINHS	Laguna Province	Project ELMS(Enhancement of Literacy and Mathematical Skills)
14	FRANALYN S. HERRADURA	Head Teacher III	Daniw Elementary School Banca Banca Ext	Laguna Province	Project BUOD: Bumilang Bumasa ng Oras Di-maaksaya
15	NOVA M. GAMAS	Principal I	San Isidro Elementary School	Laguna Province	Project LEARN ( Learners'Engagement Activity in Reading & Numeracy )
16	CATHERINE E. FLORES	Head Teacher III	San Roque Elementary School	Laguna Province	Project ABANTE(Advancement on Basic Academic Needs Towards Excellence)
17	ELEONOR P. GARCIA	Other Position	SAN ROQUE NHS	Laguna Province	Project ROCKET

18	FLOR A. ARENA	Teacher III	Mainit Norte Elementary School	Quezon Province	<i>Project ReAHab (Reading Aloud as a Habit)</i>
19	KIM MATHEW L. VALDEZ	Principal I	Pambuhan Elementary School	Quezon Province	<i>PROJECT BILANG KA</i>
20	RHEA ANNE C. MERCADO	Principal I	Dalig Elementary School	Rizal Province	<i>Project ALL-IN (Attending Learners Lacking Inability and Nourishment)</i>
21	VIVIAN D. DE LEMOS	Head Teacher III	QUITNANGBAYAN ELEMENTARY SCHOOL	Rizal Province	<i>Project CLEAR (Community Leaders Extended Assistance to Struggling Readers)</i>
22	JERRYLYN A. BELEN	Head Teacher III	San Jose Elementary School	San Pablo City	<i>Numeracy for All</i>
23	ANALIZA G. CARTABIO	Head Teacher III	San Gregorio ES	San Pablo City	<i>21st Century Skills: Digital Curation in Technology Enhanced Learning and Teaching Strategy for Teachers.</i>
24	LOURDILYN P. GLORIOSO	Principal I	San Lucas 1	San Pablo City	<i>Project DREAM (Developing Reading and Enhancing Ability in Mathematics)</i>