Regional Memorandum
No. 680 s.2023

CAPACITY BUILDING OF HUMAN RESOURCE MANAGEMENT OFFICERS (HRMOs)

To  Schools Division Superintendents
    All Others Concerned

1. Enclosed herewith is the Memorandum OM-OUHRGD-2023-1723 signed by
   DIR. WILFREDO E. CABRAL, Regional Director, DepEd NCR, Officer-In-
   Charge, Office of the Undersecretary Human Resource and Organizational
   Development dated November 3, 2023, regarding the conduct of Capacity
   Building of Human Resource Management Officers which will be held on
   November 20-24, 2023 in Cebu City.

2. The following are the requested participants from the region and from each
   School Division Office (SDO):

   a. Chief Administrative Officer (CAO) or Supervising Administrative Officer
      (SAO) from the Administrative Division;
   b. Administrative Officer V (HRMO);
   c. Administrative Officer (HRMO); and
   d. Administrative Officer IV (HRMO) from SDO.

3. To confirm attendance, all participants are requested to register at
   https://bit.ly/Registration-HRMOs-Capacity-Building on or before
   November 15, 2023.

4. Travel and other incidental expenses of the participants shall be charged
   against local funds, subject to existing budgeting, accounting, and auditing
   rules and regulations.

5. For information and guidance of all concerned.

   ATTY. ALBERTO T. ESCOBARTE, CESO II
   Regional Director

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1 OM-OUHRGD-2023-1723 Capacity Building of Human Resource Management Officers (HRMOs)

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