

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



CLMD-URM-2023-186

20 October 2023

**Unnumbered Memorandum**

**PARTICIPATION IN THE DEVELOPMENT OF VIDEO LESSON  
SCRIPTS FOR DEPED TEACHES**




To **Schools Division Superintendents**  
(Rizal, Cabuyao City, Batangas City, San Pablo City, Cavite Province,  
Santa Rosa City, Baccor City, Quezon Province and Sto. Tomas City)

1. Relative to DM-CT-2023-312, in support to the phased implementation of the MATATAG Curriculum, the Department of Education (DepEd), through the Bureau of Learning Delivery will conduct the following activities.

Date	Activity	Venue
November 7-10, 2023	Workshop on the Development of Video Lesson Scripts for DepEd Teaches	NEAP CALABARZON, Malvar, Batangas
November 14-17, 2023	Workshop on the Refinement of Video Lesson Scripts for DepEd Teaches	
November 21-24, 2023	Workshop on the Finalization of Video Lesson Scripts for DepEd Teaches	

2. The activities aim to develop scripts for video production as episodes of the DepEd Teaches program that will be accessible both online and offline for learners and teachers.
3. Enclosure 1 presents the participants in this activity. They shall register at this link: <https://tinyurl.com/VideoLessonScriptwriting> on or before October 23, 2023.
4. The board, lodging and travel expenses of the participants shall be charged against the 2023 BEC funds, subject to the usual government accounting and auditing rules and regulations. Participants are encouraged to avail the most economical means of transportation in going to and from the venue. Hiring vehicles is strictly prohibited per accounting rules and regulations.

5. Please see DM-CT-2023-312 for the program of activities and other details for reference.
6. For any inquiry or concern, please contact the BLD-TLD, through Ms. Rosalie E. Bongon, Supervising Education Program Specialist, at email address [rosalie.bongon@deped.gov.ph](mailto:rosalie.bongon@deped.gov.ph).
7. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director 

cc: clmd/ROC6





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



CLMD-URM-2023-186

Enclosure 1 - List of Participants

Learning Area & Role	SDO	Name
<b>Mathematics 4</b>		
Content Expert	Sto Tomas City	Marvelino M. Niem
Language and Media Expert	Cabuyao City	Rowena M. Lustre
<b>English 4</b>		
Content Expert	Batangas Province	Stephen G. Sabile
Language and Media Expert	Batangas City	Joshua C. Ehora
<b>Science 4</b>		
Content Expert	Rizal	Dan Jenver B. Resurreccion
Language and Media Expert	San Pablo City	Laiza N. Dalit
<b>Mathematics 7</b>		
Content Expert	Antipolo City	Prudencio S. Canada Jr.
Language and Media Expert	Cavite Province	John Javir Laserna
<b>English 7</b>		
Content Expert	Rizal	James Michael R. Ramos
Language and Media Expert	Bacoor City	Levin R. Pabriaga
<b>Science 7</b>		
Content Expert	Antipolo City	Mildred S. Ferido
Language and Media Expert	Quezon Province	Art Angelo A. Enelo



Republic of the Philippines  
**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**



ORD-UM01-2023-388

**MEMORANDUM**  
DM-CT-2023- 912

TO : **TOLENTINO G. AQUINO**  
Regional Director, Region I

**ALBERTO T. ESCOBARTE**  
Regional Director, Region IV-CALABARZON

**GILBERT T. SADSAD**  
Regional Director, Region V

**RAMIR B. UYTICO**  
Regional Director, Region VI

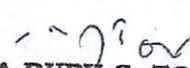
**SALUSTIANO T. JIMENEZ**  
Regional Director, Region VII

**RUTH L. FUENTES**  
Regional Director, Region IX

**ALLAN G. FARNAZO**  
Regional Director, Region XI

**CARLITO D. ROCAFORT**  
Regional Director, Region XII

**MARIA INES C. ASUNCION**  
Regional Director, Region CARAGA

FROM :   
**ALMA RUBY C. TORIO**  
Assistant Secretary  
Officer-in-Charge,  
Office of the Undersecretary for Curriculum and Teaching

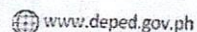
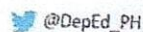
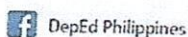
SUBJECT : **DEVELOPMENT OF VIDEO LESSON SCRIPTS FOR DEPED TEACHES**

Date : October 3, 2023

In line with the Department of Education's MATATAG Agenda, particularly on supporting teachers to teach better, the Bureau of Learning Delivery (BLD) will conduct workshops on the **Development of Video Lesson Scripts for DepEd Teaches**. The workshops aim to develop lesson scripts for video production as episodes of the *DepEd Teaches* program that will be accessible both online and offline for learners and teachers. In order to support the phased implementation of the MATATAG Curriculum, the video lesson scripts for this year will focus on learning competencies in Grades 4 and 7 English, Mathematics, and Science.



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouci@deped.gov.ph](mailto:ouci@deped.gov.ph)







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The dates and venue of the workshops are indicated below:

Activity	Date	Venue
Workshop on the Development of Video Lesson Scripts for DepEd Teachers	November 7-10, 2023	NEAP, Region IV CALABARZON, Malvar, Batangas
Workshop on the Refinement of Video Lesson Scripts for DepEd Teachers	November 14-17, 2023	
Workshop on the Finalization of Video Lesson Scripts for DepEd Teachers	November 21-24, 2023	

In this light, this Office would like to request participants from your respective regions, composed of supervisors, school heads, or head teachers. They are requested to confirm their participation by registering at <https://tinyurl.com/VideoLessonScriptwriting> on or before October 23, 2023.

Participants are expected to arrive at the venue before each workshop commences at 8:00 AM on Day 1. The first meal to be served is breakfast on Day 1 and the last meal is PM snacks on the last day of each activity. Participants are advised to bring their laptops.

Travel expenses shall be charged against BEC funds downloaded to regional offices, subject to the usual government accounting and auditing rules and regulations. Participants are encouraged to avail the most economical means of transportation in going to and from the venue. Hiring vehicles is strictly prohibited per accounting rules and regulations.

Below are the enclosures of this memorandum:

- Enclosure 1 - Criteria for the Selection of Participants
- Enclosure 2 - Number of Participants Per Region
- Enclosure 3 - Program of Activities

For any inquiry or clarification, please contact Ms. Rosalie E. Bongon, Supervising Education Program Specialist of BLD, through email at [bld.od@deped.gov.ph](mailto:bld.od@deped.gov.ph) with a copy furnished at [bld.tld@deped.gov.ph](mailto:bld.tld@deped.gov.ph).

For immediate dissemination and compliance.

Copy furnished:

**REVSEE A. ESCOBEDO**  
Undersecretary for Operations





Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

*Enclosure 1*

**Criteria for the Selection of Participants**

The following criteria provide a clearer and more detailed basis for selecting participants for the activities, ensuring that all those representatives to be sent by the regions possess the necessary skills, commitment, and capabilities to contribute effectively to the process:

- Possess adequate understanding of the goals and objectives of the activities.
- Exhibit outstanding writing skills, with the ability to effectively communicate video lesson ideas.
- Demonstrate proficiency in utilizing technology tools and platforms relevant to video lessons.
- Have a history of consistently producing quality outputs particularly in terms of video lesson planning.
- Confirm availability and commitment to attending the entire workshop without any conflicting obligations on the scheduled workshop days.
- Actively engage in discussions and workshops, providing valuable insights, ideas, and constructive feedback to enhance the development of video lesson scripts.
- Commit to meeting all deadlines for the submission of video lesson script outputs, drafts, and related materials as required throughout the activity.
- Ensure the ability to maintain physical, mental, and emotional fitness during the duration of the activities to maximize productivity and contribution.





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Enclosure 2

**List of Participants**

**Workshop on the Development of Video Lesson scripts for DepEd Teachers**

Date: November 7-10, 2023

Venue: NEAP, Malvar, Batangas

Region	No. of Participants
I	6
IVCALABARZON	12
V	6
VI	6
VII	6
IX	6
XI	6
XII	6
CARAGA	6

**Workshop on the Refinement of Video Lesson scripts for DepEd Teachers**

Date: November 14-17, 2023

Venue: NEAP, Malvar, Batangas

Region	No. of Participants
I	6
IVCALABARZON	12
V	6
VI	6
VII	6
IX	6
XI	6
XII	6
CARAGA	6

**Workshop on the Finalization of Video Lesson scripts for DepEd Teachers**

Date: November 21-24, 2023

Venue: NEAP, Malvar, Batangas

Region	No. of Participants
I	6
IVCALABARZON	12
V	6
VI	6
VII	6
IX	6
XI	6
XII	6
CARAGA	6

1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
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Enclosure 3

Program of Activities  
**Workshop on the Development of Video Lesson Scripts for DepEd Teachers**  
Date: November 7-10, 2023  
Venue: NEAP, Malvar, Batangas

Venue: NDA, Malvar, Batangas

Time	Activities	Person involved
<b>DAY 1</b>		
7:30 AM – 9:30 AM	Arrival and Registration	BLD-TLD
9:30 AM -10:00 AM	Opening Program	
10:00 AM – 12:00 AM	Plenary session 1. Scriptwriting	
12:00 NN – 1:00 PM	<b>LUNCH BREAK</b>	
1:00 PM – 5:00 PM	Breakout Session. - Discussion of Curriculum Framework and Instructional Design Framework  ENGLISH MATHEMATICS SCIENCE	Anna Marlaine Lintjua Wilson Santiago Julieven Abrea
<b>DAY 2</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	WRITESHOP PROPER	
12:00 NN – 1:00 PM	LUNCH	
1:00 PM – 5:00PM	Writeshop Continuation	
6:00 PM – 8:00 PM	DINNER	
<b>DAY 3</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 8:30 AM	Progress Checking	
8:00 AM – 12:00 NN	WRITESHOP PROPER	
12:00 NN – 1:00 PM	<b>LUNCH</b>	
1:00 PM – 5:00PM	Writeshop Continuation	
6:00 PM – 8:00 PM	DINNER	
<b>DAY 4</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	Plenary session: Presentation of Output	Participants
12:00 NN – 1:00 PM	<b>LUNCH</b>	
1:00 PM – 2:00 PM	CLOSING ACTIVITY	BLD-TLD
2:00 ONWARDS	HOME SWEET HOME	

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Program of Activities  
**Workshop on the Development of Video Lesson scripts for DepEd Teachers**

Date: November 14-17, 2023

Venue: NEAP, Malvar, Batangas

venue: NEAR, Malvar, Batangas

Time	Activities	Person involved
<b>DAY 1</b>		
7:30 AM – 9:30 AM	Arrival and Registration	BLD-TLD
9:30 AM -10:00 AM	Opening Program	
10:00 AM – 12:00 AM	Plenary session 1. Characteristics of a good lesson Script	
12:00 NN – 1:00 PM	<b>LUNCH BREAK</b>	
1:00 PM – 5:00 PM	Breakout Session. - Discussion of the refinement process per learning area  ENGLISH MATHEMATICS SCIENCE	Anna Marlaine Lintjua Wilson Santiago Julieven Abrea
<b>DAY 2</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	CROSS REVIEW PROPER	
12:00 NN – 1:00 PM	LUNCH	
1:00 PM – 5:00PM	Writeshop Continuation	
6:00 PM – 8:00 PM	DINNER	
<b>DAY 3</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	Presentation of Findings, and Recommendations	
12:00 NN – 1:00 PM	<b>LUNCH</b>	
1:00 PM – 5:00PM	Group Review	
6:00 PM – 8:00 PM	DINNER	
<b>DAY 4</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	Plenary session: Presentation of Consolidated Output review	Participants
12:00 NN – 1:00 PM	<b>LUNCH</b>	
1:00 PM – 2:00 PM	CLOSING ACTIVITY	BLD-TLD
2:00 ONWARDS	HOME SWEET HOME	





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Program of Activities  
**Workshop on the Development of Video Lesson scripts for DepEd Teachers**  
Date: November 21-24, 2023  
Venue: NEAP, Malvar, Batangas

venue: NEAP, Malvar, Batangas

Time	Activities	Person involved
<b>DAY 1</b>		
7:30 AM – 9:30 AM	Arrival and Registration	BLD-TLD
9:30 AM -10:00 AM	Opening Program	
10:00 AM – 12:00 AM	Plenary session 1.	
12:00 NN – 1:00 PM	<b>LUNCH BREAK</b>	
1:00 PM – 5:00 PM	Breakout Session. - Discussion of finalization process  ENGLISH MATHEMATICS SCIENCE	Anna Marlaine Lintjua Wilson Santiago Julieven Abrea
<b>DAY 2</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	WRITESHOP PROPER	
12:00 NN – 1:00 PM	LUNCH	
1:00 PM – 5:00PM	Writeshop Continuation	
6:00 PM – 8:00 PM	DINNER	
<b>DAY 3</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 8:30 AM	Progress Checking	
8:00 AM – 12:00 NN	WRITESHOP PROPER	
12:00 NN – 1:00 PM	<b>LUNCH</b>	
1:00 PM – 5:00PM	Writeshop Continuation	
6:00 PM – 8:00 PM	DINNER	
<b>DAY 4</b>		
7:30 AM – 8:00 AM	Management of Learning	BLD-TLD
8:00 AM – 12:00 NN	Plenary session: Presentation of Output	Participants
12:00 NN – 1:00 PM	<b>LUNCH</b>	
1:00 PM – 2:00 PM	CLOSING ACTIVITY	BLD-TLD
2:00 ONWARDS	HOME SWEET HOME	