



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Finance-RM-2023-593

28 September 2023

Regional Memorandum

No.593 s.2023

FY 2023 COA ENTRANCE CONFERENCE

To **Schools Division Superintendents**
Chief Administrative Officer, Finance Division
Regional Accountant
SDO Accountants
Others Concerned

1. In reference to the letter dated September 28, 2023 signed by Atty, JOHN FERDINAND V. BALGUA, Supervising Auditor, DepEd Regional Office IV-A will conduct a one-day Entrance Conference on October 18, 2023; 9:30 a.m. at NEAP, Malvar, Batangas.
2. The activity aims to:
 - a. Lay down and discuss what are expected from Management regarding various accounts and operations within the covered audit period; and
 - b. Exchange information and updates on the substantive and procedural requirements to ensure the government funds are judiciously spent and consistent with relevant and existing laws, rules and regulations.
3. Participants in this activity are the COA Audit Teams NGAS Cluster 5, Schools Division Superintendents, Regional Chief Administrative Officers (Finance and Administrative Divisions), Regional Accountant and Budget Officer, SDO Accountants and other selected Finance Division personnel.
4. Food of the participants will be shouldered by the Regional Office while travel expenses shall be charged to the respective local funds of Schools Division Offices subject to usual budgeting, accounting and auditing rules and regulations.
5. For inquiries and clarifications, you may contact Mr. Jeremiah V. Trinidad, Regional Accountant, Finance Division at email address accounting.calabarzon@deped.gov.ph.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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6. Immediate dissemination of this Memorandum is desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. IV-A
NATIONAL GOVERNMENT AUDIT SECTOR
CLUSTER 5 - EDUCATION AND EMPLOYMENT
Department of Education Regional Office No. IV-A (CALABARZON)
Gate 2, Karangalan Dr., Karangalan Village, Cainta, Rizal

September 28, 2023

ATTY. ALBERTO T. ESCOBARTE
Regional Director
Department of Education (DepEd)
Regional Office No. IV-A-CALABARZON
Gate 2, Karangalan Village, Cainta, Rizal



Dear Atty. ESCOBARTE:

This is to respectfully request your presence together with the Regional Accountant, Chief Regional Finance Division, Chief Administrative Officer and all DepEd Regional Office No. IV-A School Division Superintendents (SDS) and their respective Accountants for the conduct of a one day Entrance Conference on October 18, 2023, 9:30 AM at the National Educator's Academy of the Philippines Malvar, Batangas (NEAP Malvar).

The Entrance Conference is geared towards laying down and discussing what are expected from Management regarding various accounts and operations within the covered audit period. It will also serve as an avenue for Management and the concerned Audit Teams to exchange information and updates on the substantive and procedural requirements to ensure that government funds are judiciously spent and consistent with relevant and existing laws, rules and regulations.

Arrangement was made in advance for the use of the NEAP Malvar Conference Room for the convenience of the attendees.

Thank you very much for the usual cooperation and support.

Very truly yours,


Atty. JOHN FERDINAND V. BALGUA
Supervising Auditor

cc: Chief Finance Division

COA Region No. IV-A
 NGAS Cluster 5
 List of Attendees

Team No.	No.	COA Personnel	No.	DepEd Officials and Employees
R4A-15(1)	1	Maria Angelica H. Santiago	4	Regional Office IV-A.
	2	Shannen N. Abu		
R4A-15(2)	3	Verna Lyn G. Rolle	2	DO Lipa City
	4	Jenny T. Padilla		
R4A-16	5	Patricia Erika B. Hernandez	2	DO Batangas Province
	6	Jovy C. Aldovino	2	DO Sto. Tomas City
R4A-17	7	Aren Rose E. Galvez	2	DO Batangas City
	8	Fatima Llana B. Ante	2	DO Tanauan City
R4A-18	9	Cristina M. Romen	2	DO Cavite Province
	10	Edith Padilla	2	DO Dasmariñas City
R4A-19	11	Avelina R. Flores	2	DO Cavite City
	12	Eugene B. Fadri	2	DO General Trias City
			2	DO Imus City
			2	DO Bacoor City
R4A-20(1)	13	Marites P. Aquino	2	DO Laguna Province
			2	DO San Pedro City
R4A-20(2)	14	Athena N. Estremos	2	DO Biñan City
	15	Neonilo N. Vallente	2	DO Sta. Rosa City
			2	DO Cabuyao City
R4A-21	16	Lilian F. Varela	2	DO Calamba City
	17	Jessica A. Fennis	2	DO San Pablo City
R4A-22	18	Elenor A. Pavino	2	DO Quezon Province
	19	Marielle Louise S. Irlanda	2	DO Lucena City
	20	Jelyne A. Padillo	2	DO Tayabas City
R4A-23 (1)	21	Maribel S. Mateo	2	DO Rizal Province
	22	Christine S. Olid		
R4A-23 (2)	23	Marciano C. Eco, Jr.	2	DO Antipolo City
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