

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



ESSD-RM-2023-652

20 October 2023

**Regional Memorandum**  
No. 652 s. 2023

**WORKSHOP ON THE DEVELOPMENT OF SCHOOL CANTEEN  
AND SCHOOL-BASED FEEDING PROGRAM (SBFP) MANUAL**

To **Schools Division Superintendents**

1. In reference to DepEd Order No. 8, s. 2007<sup>1</sup> and DepEd Order No. 31, s. 2021<sup>2</sup>, this Office, through the Education Support Services Division, will conduct a Workshop on the Development of School Canteen and SBFP Manual on November 16-17, 2023, at a venue to be announced on a separate issuance.
2. This activity aims to develop a School Canteen and SBFP Manual that provides clear guidance in food safety, nutrition, and canteen operations.
3. The participants in this activity will be composed of the following:
  - ESSD Personnel from the Regional Office
  - One (1) Schools Division Office SBFP Focal Person
  - One (1) Canteen Manager from any school to represent the Schools Division Office
4. Identified participants are requested to register online through this link: <https://bit.ly/ConsultativeWorkshopRegistration>.
5. Travel and related expenses to this activity shall be charged against the SBFP-PSF, subject to the usual accounting and auditing rules and regulations.
6. For further information, kindly contact Johnalen Aira S. Soberano through mobile at +639619642997 or through email at [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph).

<sup>1</sup> Revised Implementing Guidelines on The Operation and Management of School Canteens in Public Elementary and Secondary Schools

<sup>2</sup> Operational Guidelines on the Implementation of The School-Based Feeding Program






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7. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director  
 

cc: 03/ROE7