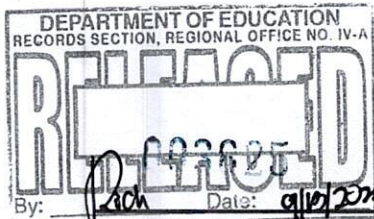




Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON



12 September 2023

**Regional Memorandum**  
No.537 s.2023

**SUBMISSION OF DIVISION LEARNING RESOURCE  
ASSISTANCE PLAN FOR SY 2023-2024**

To **Schools Division Superintendents**

1. Relative to the implementation of the Learning Resource Management and Development Process (LRMDP) each Schools Division Office through the Curriculum Implementation Division (CID) and Learning Resource Management Section (LRMS) are requested to submit their crafted Division Resource Assistance Plan.
2. The purpose of the crafted Division Learning Resource Assistance Plan should be the following:
  - a. to identify the learning resource (LR) needs of the school based on the School Report Card/ M and E results relative to the LRMDP implementation; and
  - b. to determine the priorities for LR acquisition, development, enhancement, production, and procurement including capacity-building needs relative to LR development and management.
3. The Division Learning Resource Assistance Plan shall be uploaded and submitted through this link: <https://bit.ly/2023LRAssistancePlan>. Please see attached **Enclosure 1** for the template. The deadline for submission is **October 6, 2023**.
4. For clarification and further inquiries, you may contact **Dianne Catherine T. Antonio**, Education Program Supervisor, and **Viernalyn M. Nama**, CLMD Chief Education Supervisor at (02) 8681-2114 local 420.
5. Immediate and widest dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

02/Roc2



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**Enclosure 1- Learning Resource Assistance Plan Template**

**SDO:** \_\_\_\_\_

Identified area of need (Desired Output)	Objectives	Target	Strategy				
			Project Plan (Activities)	Project Implementation (Time Frame)	Responsibility	Funding source (attached budget for major activities)	
Capacity Building							
Reproduction of LR/TR/PDM							
Translation of LR/TR/PDM							
Redevelopment of LR/TR/PDM							
Acquisition of LR/TR/PDM							
Procurement of LR/TR/PDM							

**Prepared by:**  
EPS/LRMS

**Checked and Validated by:**  
CID Chief

**Recommending Approval:**  
ASDS

**Approved by:**  
SDS