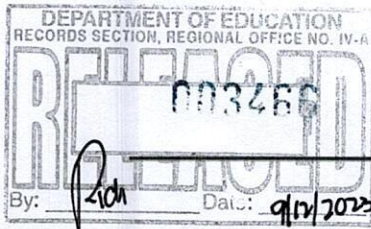




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



Personnel-RM-2023-531



7 September 2023

**Regional Memorandum**

No. 531, s. 2023

**MEETING re RECONCILIATION OF GSIS  
UNPAID PREMIUMS**

To **Schools Division Superintendents (Batangas, Batangas City, Biñan City, Cabuyao City, Calamba City, Laguna, Lipa City, Lucena City, Quezon, San Pablo City, San Pedro City, Santa Rosa City, Sto. Tomas City, Tanauan City and Tayabas City)  
All Others Concerned**

1. Enclosed is a copy of the letter dated September 5, 2023, signed by Ms. **IREEN I. DIMAANO**, OIC Vice President, South Luzon Office, Government Service Insurance System (GSIS) relative to the conduct of a meeting to reconcile and resolve the unpaid GSIS premiums to be held on September 13, 2023 at 9:00 AM at the Bulwagan ng Karangalan, DepEd RO IV-A, Gate 2 Karangalan Village, Cainta Rizal.
2. Attendees in the said meeting are as follows:
  - Concerned Schools Division Superintendent
  - Division Authorize Agency Officer (AAO)
  - Division ERF Handler
  - Human Resource Management Officer II
3. Attendance in this meeting is highly requested.
4. Travel expenses relative to this activity shall be charged against Local Funds, while meals (breakfast, lunch, and PM snacks) shall be charged against Regional Funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

Incl.: As stated

ROA/P1



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone No.:** 02-8682-2114  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085



**GSIS** Government Service Insurance System  
Laguna Branch Office, Barangay Biñan, Pagsanjan, Laguna 4008

September 5, 2023

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director  
DepEd Region IV-A CALABARZON

**Attention: ANN GERALYN T. PELIAS**  
Chief Administrative Officer

Dear **Regional Director ESCOBARTE:**

Greetings!

We would like to inform you that based on our records, the Department of Education in the Provinces of Laguna, Batangas and Quezon has incurred unpaid premiums in the total amount of Php415.92 million for the period January 2007 to June 2023. It is in this regard that, our teams from GSIS Batangas, Laguna, and Lucena Branch Offices would like to set a meeting with you on September 13, 2023 at 9:00 in the morning.

The purpose of the meeting is primarily to reconcile and resolve the unpaid premiums and set the ways the DEPED and GSIS shall move forward.

We shall likewise, appreciate if the following officers will be present in the discussion:

- Regional Accountant
- Administrative Officer/Payroll Officer
- Officers under the provinces of Batangas, Laguna, and Quezon:
  - Schools Division Superintendent or representative
  - Authorize Agency Officer (AAO)
  - ERF Handler
  - Human Resource Officer (HRO)

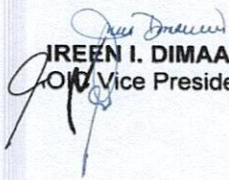
You may confirm availability to Mr. Ross Anthony T. Ravelas at 09177217850 and email address [rtravelas@gsis.gov.ph](mailto:rtravelas@gsis.gov.ph).

Your officers in the Provinces may likewise, coordinate with our teams through the contact details provided below:

Province	Contact Person(s)	Contact Number	Email Address
Batangas	Chona B. Dalina	09175446317	<a href="mailto:cbdalina@gsis.gov.ph">cbdalina@gsis.gov.ph</a>
Batangas	Nancy A. Lioc	09494142634	<a href="mailto:nalioc@gsis.gov.ph">nalioc@gsis.gov.ph</a>
Laguna	Ross Anthony T. Ravelas	09177217850	<a href="mailto:rtravelas@gsis.gov.ph">rtravelas@gsis.gov.ph</a>
Quezon	Marites S. Broqueza	09171394936	<a href="mailto:msbroqueza@gsis.gov.ph">msbroqueza@gsis.gov.ph</a>

Thank you as we anticipate your consideration of this request.

Very truly yours,

  
**IREEN I. DIMAANO**  
OW Vice President, South Luzon Office