



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-URM-2023-145

13 September 2023

Unnumbered Memorandum

FINAL LIST OF WRITERS IN THE DESIGNING OF TRAINING PROGRAM ON HUMAN RESOURCE SKILLS ENHANCEMENT PROGRAM FOR SPECIALISTS (HR SEPS)

To **Schools Division Superintendents**
(SDO Antipolo City, Dasmariñas City, San Pedro City, Cavite Province, Lipa City)
Functional Division Chiefs
All Concerned

1. In reference to the unnumbered memorandum dated September 4, 2023, this Office through the Human Resource Development Division finalized the list of writers in the Designing of Training Program on HR SEPS on September 19 – 21, 2023. Please refer to the attached list of writers.
2. The board and lodging of the participants will be charged against the RO Organizational and Professional Development of Non-Teaching Personnel (OPDNTP) continuing funds while the travel expenses will be charged against MOOE or local fund subject to the COA auditing and accounting rules and regulations.
3. The first meal is breakfast on day 1, and the last is pm snacks on the third day.
4. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc: 06/ROH2/ROH1



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LIST OF WRITERS

Names	Designation	Office
1. Nida Santos	EPS	SDO San Pedro
2. Gregoria Atas	EPS	SDO Cavite Province
3. Vanessa R. Barcarse	PSDS	SDO Dasmaringas City
4. Vivian Petrasanta	EPS	SDO San Pero
5. Gayle Malibiran	EPS	SDO Antipolo
6. Evelyn A. Flores	PSDS	SDO Lipa
7. Eugenio Adrao	EPS	QAD
8. Luz E. Osmeña	Chief	QAD
9. Eduarda M. Zapanta	Chief	HRDD-NEAP R
10. Donna L. Lago	EPS	HRDD
11. Bryan A. Pobe	EPS	HRDD
12. Jisela N. Ulpina	EPS	HRDD - Focal
13. Mark Anthony R. Malonzo	SEPS	NEAP R
14. Jonalyn B. Pattalitan	EPS II	HRDD – Co-focal
15. Maricris R. Tadioan	EPS II	HRDD
16. Glenda E. Dela Torre	EPS II	HRDD
17. Jona M. Malonzo	PO II	PPRD