

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

01 September 2023

Regional Memorandum
No. 512 s. 2023

**VIRTUAL PLANNING MEETING ON THE CONDUCT OF THE DIVISION
ROLLOUT OF ADVANCING BASIC EDUCATION IN THE
PHILIPPINES (ABC+) INSTRUCTIONAL LEADERSHIP
TRAINING (ILT) UPSCALING PROGRAM**

To **Schools Division Superintendents**

1. Relative to the Memorandum DM-HROD-NEAP-2023-1063 on the Conduct of the Division Rollout of the ABC+ Project on Instructional Leadership Training (ILT), this office through the Human Resource Development Division – National Educators’ Academy of the Philippines in the Region (NEAP-R) shall conduct a **Virtual Planning Meeting** on **September 7, 2023**, from **9:30 a.m.** to **11:00 a.m.** via **Google Meet**. The google meet link will be sent through an email to HRD-SEPS a day before the meeting.
2. The said activity aims to:
 - a. present the 5-day training matrix and conduct walkthrough of the materials to be used during the rollout;
 - b. discuss the Terms of Reference for the members of Division Core Management Team;
 - c. orient the DMCT on the documentary requirements needed for the CPD application to PRC; and
 - d. provide the training materials for the conduct of the division rollout;
3. Attendees for the said meeting are the CLMD and HRDD-NEAPR Chiefs, SGOD Chiefs of each SDO, and the members of the Division Core Management Team whose composition are based on the memorandum disseminated by the Central Office, specifically:
 - Chief Education Program Supervisor, Curriculum and Implementation Division
 - Specialist, Human Resource Development Division






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- Specialist, School Management, Monitoring and Evaluation
 - Officer or Alternate, Division Information Technology Office
4. A google sheet link will be shared with HRD-SEPS to provide the names and other relevant information of the DMCT members.
 5. Should there be queries or other concerns, kindly coordinate with **Viernalyn M. Nama**, CLMD Chief through clmd.calabarzon@deped.gov.ph or **Eduarda M. Zapanta**, HRDD-NEAP R Chief and **Jonalyn B. Pattalitan**, Education Program Specialist, through hrd.calabarzon@deped.gov.ph and cc jonalyn.pattalitan@deped.gov.ph
 6. Immediate dissemination of this Memorandum is highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 


cc:06/ROH10/ROH01