

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




7 September 2023

Unnumbered Memorandum

**REQUEST FOR THE PARTICIPATION OF THE REGIONAL
TECHNICAL WORKING COMMITTEE MEMBERS**

To **Schools Division Superintendent of Laguna Province**

1. In reference to RM No. 336, s. 2023¹, this Office, through the Education Support Services Division, requests for the participation of the regional technical working committee members on September 26-29, 2023. The venue for this activity will be sent through a separate issuance. The list of members is attached herewith.
2. The identified technical working committee members are requested to convene for the preparation of the activities to be conducted during the training workshop on September 19, 2023, via an online platform. The link to this online meeting will be sent through email.
3. Board and lodging will be provided by the Learner Rights and Protection Office downloaded funds while the travel and other related expenses both for the region and division shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
4. For clarifications, kindly contact Chief Michael Girard R. Alba, Education Support Services Division at 09178882731 or michael.alba@deped.gov.ph or Rochelle May M. Nisola, Learner Rights and Protection Focal Person at 09206970355 or rochellemay.nisola@deped.gov.ph.
5. Immediate dissemination and compliance of this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

03/RMMN

¹ Training Workshop on establishing functional Child Protection Committee in Schools Division Offices



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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NAME	DESIGNATION	TERMS OF REFERENCE
Dr. Flor Rancap	Public District Supervisor	<ol style="list-style-type: none"> 1. Facilitate the training workshop properly and provide critical inputs in the operationalization of the tool. 2. Provide Technical assistance in the implementation of the LRP Functionality tool. 3. Identify issues and concerns on the activities for the Learners' Rights and Protection. 4. Harmonize the final output.
Madel Ontangco-Monfere	Registered Guidance Counselor	
Jeffry M. Fresco	School Head	