

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-525

06 September 2023

Regional Memorandum
No. 525, s. 2023




EDUCATION BOOTCAMP SERIES

To **Schools Division Superintendents**

1. In the effort for recalibration and advancement of various Special Curricular Programs (SCPs) being implemented in the Region, this Office through the Curriculum and Learning Management Division (CLMD) will hold the **Education Bootcamp Series** on November 8-10, 2023 at a venue that will be announced through a Regional Advisory.
2. This three-day bootcamp series will engage Division Education Program Supervisors (EPS) in-charge of Special Program in Journalism (SPJ) and select school paper advisers (SPA) in campus journalism production and management. Specifically, after the activity, they will be able to:
 - a. Discuss the updates and trends in campus journalism and elevate skills and techniques in school paper management.
 - b. Adapt digital journalism and enhance ethical standards in campus journalism.
 - c. Demonstrate critical thinking and media literacy in campus journalism and production and establish a healthy network in the Region.
3. The following enclosures presents significant components of this activity:
 - a. Enclosure 1 - List of Participants
 - b. Enclosure 2 - Indicative Program of Activities
 - c. Enclosure 3 - Regional Technical Working Group
 - d. Enclosure 4 - Terms of Reference
4. Accommodation and food of the participants relative to the conduct of this activity shall be charged against regional fund. Meanwhile, travel, incidental and other expenses of the participants shall be charged against school local fund or MOOE, whichever is available, subject to the usual government accounting and auditing rules and regulations.
5. For questions and clarifications, you may contact EUGENE RAY F. SANTOS, Education Program Supervisor in-charge of SPJ and SPFL

and VIERNALYN M. NAMA, CLMD Chief Education Supervisor
at (02) 647-7487 loc. 420.

6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

cc: clmd/ROC7



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

a. Enclosure 1 - List of Participants

Education Bootcamp Series
November 8-10, 2023

	SDO	Designation	Name	School
1	Antipolo City	EPS	Gilbert G. Joyosa	SDO Antipolo City
2		SPA - English	Gloria E. Acorda	Bagong Nayon IV Elementary School
3		SPA - Filipino	Melvin B. Atole	Juan Sumulong Elementary School
4	Bacoor City	EPS	Julieta R. De Jesus	SDO Bacoor City
5		SPA - English	Maricel D. Drio	San Nicolas ES
6		SPA - Filipino	Urica D. Padlan	Mariano Gomes National High School
7	Batangas City	EPS	Leila M. Seco	SDO Batangas City
8		SPA - English	Dominador B. Chavez, Jr.	Batangas City South ES
9		SPA - Filipino	Princess Reyce L. Papa	Batangas City Integrated High School
10	Batangas Province	EPS	Loreta V. Ilao	SDO Batangas Province
11		SPA - English	Genefer M. Pesigan	San Nicolas Central School
12		SPA - Filipino	Larry R. Sevilla	Dayap Elementary School
13	Binan City	EPS	Donna Jane M. Alfonso	DepEd Binan City
14		SPA - English	Patrick James Pelicano	Binan Secondary School of Applied Academics
15		SPA - Filipino	Hiyasmin D. Capelo	Malaban East Elementary School
16	Cabuyao City	EPS	Jonathan H. Marquez	DepEd Cabuyao City
17		SPA - English	Mark Laurence T. Tapas	Cabuyao Integrated NHS
18		SPA - Filipino	Divina O. Servidad	Southville Integrated NHS
19	Calamba City	EPS	Andrea C. Señadoza	SDO Calamba City
20		SPA - English	Fernando Odin B. Divina Jr.	Camp V. Lim Integrated School
21		SPA - Filipino	Daneilo F. Dela Cruz, Jr	Calamba Elementary School
22	Cavite City	EPS	Ferdinand T. Callueng	DepEd Cavite City
23		SPA - English	Allan A. Balud	Cavite National High School
24		SPA - Filipino	Rubylyn T. Gludo	Manuel Rojas Elementary School

25	Cavite Province	EPS	Wenifreda S. Diquit	SDO-Cavite Province
26		SPA - English	John Javier A. Laserna	Tanza National Comprehensive High School
27		SPA - Filipino	Edryne A. Amon	General Vito Belarmino Integrated High School
28	Dasmaringas City	EPS	Noel D. Anciado	DepEd Dasmaringas
29		SPA - English	Ryan P. Maongca	Paliparan 2 Integrated High School
30		SPA - Filipino	Donna Maikka M. Baldos	Dasmaringas Integrated High School
31	General Trias City	EPS	Ma. Glecita C. Columna	DepEd Gen. Trias City
32		SPA - English	Madonna G. Ferrer	Gov. Ferrer Memorial Integrated NHS
33		SPA - Filipino	Jeffrey N. Monreal	Bacao Elementary School
34	Imus City	EPS	Leticia A. Rogacion	DEPED IMUS
35		SPA - English	Melanie Mae N. Moreno	GOV. DM CAMERINO INTEGRATED SCHOOL
36		SPA - Filipino	Jerico Hiel B. Astillero	GEN. EMILIO AGUINALDO NHS
37	Laguna	EPS	Zarina G. Llarena	DepEd Laguna
38		SPA - English	John Carlos M. Alvarez	Magdalena INHS
39		SPA - Filipino	Abigail M. Agapay	Liliw NHS
40	Lipa City	EPS	Fernando B. Enriquez	SDO Lipa City
41		SPA - English	Celeste A. Cortes	Bolbok Integrated National High School
42		SPA - Filipino	Ranilo P. Merle	Senator Claro M. Recto Memorial Integrated School
43	Lucena City	EPS	Leonora Fe M. Malabonga	CID, SDO-Lucena CITY
44		SPA - English	May Grace D. Salazar	Cotta National High School
45		SPA - Filipino	Violeta P. Garcia	Kanlurang Mayao Elementary School
46	Quezon Province	EPS	Abner L. Pureza	SDO Quezon
47		SPA - English	Ian Benendict A. Roxas	Quezon National High School
48		SPA - Filipino	Jerwin S. Tierra	Talipan National High School
49	Rizal	EPS	Nedia E. Lagustan	SDO Rizal
50		SPA - English	Joy M. Avelino	Casimiro A. Ynares Sr. Memorial National High School
51		SPA - Filipino	Sienna Lyn Zapanta	Casimiro A. Ynares Sr. Memorial National High School
52	San Pablo City	EPS		
53		SPA - English		
54		SPA - Filipino		
55	San Pedro City	EPS	Lailyn C. Vinzon	Deped San Pedro City
56		SPA - English	Felipe Romel T. Ramores	Sampaguita Village National High School

57		SPA - Filipino	Roger C. Salmorin	San Isidro Elementary School
58	Santa Rosa City	EPS	Robina B. Delos Reyes	DepeEd Santa Rosa City
59		SPA - English	Iriz D. Pinuela	Southville IV National High School
60		SPA - Filipino	Janit G. Casbadillo	Labas Elementary School
61	Sto. Tomas City	EPS	Louiegrace G. Margallo	SDO Sto. Tomas City
62		SPA - English	Wennie C. Gonzales	SDO Sto. Tomas City
63		SPA - Filipino	Merissa A. Viray	SDO Sto. Tomas City
64	Tanauan City	EPS	Victoria B. Burgos	SDO Tanauan City
65		SPA - English	Jan Marcus D. Magpantay	Ambulong Elementary School
66		SPA - Filipino	Chedy Shane G. Lopez	Dr. Alcantara Elementary School
67	Tayabas City	EPS	L. C. Richelle F. Quintero	SDO Tayabas City
68		SPA - English	Alfonso V. Mabuting	Luis Palad Integrated High School
69		SPA - Filipino	Jeric L. Cabriga	Tayabas East Central School

b. Enclosure 2 - Indicative Program of Activities

Education Bootcamp Series

November 8-10, 2023

Date / Time	Day 1	Day 2	Day 3
8:00-9:00	<i>Opening Program</i>	Session 5 Column Writing	Session 10 Photojournalism
9:00-10:00	Session 1 News Writing	Workshop	Workshop
10:00 -11:00	Workshop	Session 6 Science Writing	Session 11 Radio Scriptwriting & Broadcasting
11:00-12:00	Session 2 Editorial Writing	Workshop	Workshop
12:00-1:00	Lunch	Lunch	Lunch
1:00-2:00	Workshop	Session 7 Sports Writing	Session 12 TV Scriptwriting & Broadcasting
2:00-3:00	Session 3 Features Writing	Workshop	Workshop
3:00-4:00	Workshop	Session 8 Collaborative Desktop	Session 13 Copyreading and Headline Writing
4:00-5:00	Session 4 Editorial Cartooning	Session 9 Online Publishing	Workshop
5:00-6:00	Workshop	Workshop	<i>Closing Program</i>
Output(s)	Writeups in the respective events		
Facilitator	Eugene Ray F. Santos	Dianne Catherine T. Antonio	Emelia P. Crescini
Notetaker	Redgynn A. Bernales	Normita Datinggaling	Normita Datinggaling

c. Enclosure 3 - Regional Technical Working Group

Chairperson : Viernalyn M. Nama, Chief Education Supervisor

Vice Chairperson : Eugene Ray F. Santos, Education Program Supervisor

Members : Dianne Catherine T. Antonio, Education Program Supervisor

Emelia P. Crescini, Education Program Supervisor

Normita Datinggaling, Regional Coordinator

Redgynn A. Bernales, Administrative Assistant

d. Enclosure 4 - Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The RTWG shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplies needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates; and
- lead the team for the conduct of debriefing sessions.
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:

- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.)

The Resource Persons shall:

- discuss and provide inputs about the topic;
- clarify gray areas in the design and development of the assessment tool for the target learners;
- suggest workshop templates;
- provide instructions and inputs during the workshops;
- ensure maximum participation of the participants;
- address all concerns about the topics; and
- Provide feedback and recommendations for enhancement of outputs of the participants.

The Minute Takers shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The Participants shall:

- Observe punctuality at all times
- Participate actively in the discussion
- Comply and submit the intended outputs in each session
- Conduct roll-out/re-echo of the insights in the SDO level