

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

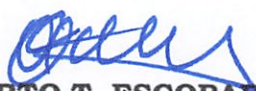

03 August 2023

Regional Memorandum
No.463 s.2023

**SUBMISSION OF SDO NOMINEES TO THE SEAMEO REGIONAL
LANGUAGE CENTER (RELC) SCHOLARSHIPS FOR CY 2024**

To **Schools Division Superintendents**

1. In reference to DepEd Memorandum-OUHROD-2023-0976 on SEAMEO Regional Language Center (RELC) Scholarships programs for language education teachers for calendar year 2024, this Office, through the Human Resource Development Division (HRDD) requests each Schools Division Office to submit the name and documentary requirements of one qualified language teacher for each course at hrd.calabarzon@deped.gov.ph.
2. RELC scholarships will cover the registration and tuition fees for all the RELC scholarship programmes. For face to face courses and courses with residential phases, RELC will also provide the subsistence allowance, airfare and accommodation. Please see attached documents A and B for the details of the courses offered and the qualifications and documentary requirements of SDO nominees. All nominees must meet the qualifications and submit complete documentary requirements listed in enclosure B.
3. For selection purposes, the HRDD-NEAP R Scholarship screening committee will screen and evaluate the documents of the nominees. Those who qualify will undergo interviews and be notified via email.
4. For details and verifications please contact the focal person, Maricris R. Tadioan at the mobile number 09452175139 and email address maricris.tadioan@deped.gov.ph or at hrd.calabarzon@deped.gov.ph.
5. Immediate dissemination of this Memorandum is hereby enjoined.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

08/h8/01



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

Enclosure A: DETAILS OF THE COURSE

No.	Courses/Programs	Course Schedule	Modality	Deadline of Submission
1	C111; Advanced Specialist Certificate in Teaching Listening and Speaking	January 9-26, 2024	Face to Face	August 16, 2023
2	C112; Advanced Specialist Certificate in Teaching and Writing	January 9-26, 2024	Face to Face	
3	MTESOL; Master of Teaching English to Speakers	February 26, 2024-February 14, 2024	Blended	
4	C113; Advanced Specialist Certificate in Language Assessment	April 2-19, 2024	Face to Face	
5	C419; Specialist Certificate in the Professional Development of Teacher Leaders/Supervisors	April 30-May 17, 2024	Face to Face	
6	C103; Postgraduate Diploma in Applied Linguistics	July 2-December 13, 2024	Blended	September 04, 2023
7	C423: Specialist Certificate in Technology-Enabled Language Teaching	September 3-20, 2024	Face to Face	
8	C325: Specialist Certificate in TESOL with Cambridge Teaching Knowledge (Foundation)	September 24-October 18, 2024	Face to Face	

Enclosure B; Qualifications and Required Documentary Requirements

Remarks (✓, X)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for 2 two consecutive years	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development plan (IDP) that is validated by the head of the office	
	d. Must holding a permanent item	Updated Service Record
	e. Must be physically, and, mentally and psychologically fit	Medical Certificate from any government physician as to health status
	f. Must have no master's degree (for those who will apply for master's degree) and shall have no doctoral degree (for those who will apply for doctoral degree).	Updated Personal Data Sheet
	g. Must have no current pending enrollment in other institutions for graduate or post	

	graduate degree programs (for degree programs)	
	h. Must be willing to sign scholarships program and commits to its provision. I. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP)	
	j. Must have no pending administrative, civil or case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. has already finished his/her existing service obligation for a scholarship, if any.	Clearance from HRDD/NEAP
	l. has no pending application for retirement m. must be able to render his/her service obligation vis-a vis duration of the scholarship.	
SEAMEO RELC's additional requirement for admission		
	a. An approved bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOS or Education	a. Officially certified copies of the applicant's certificates of degrees/diplomas. b. Officially certified copies of the applicant's transcripts.
	b. At least two years of full time English Language teaching experience or experience in English Language .curriculum planning and language development programmes	
	c. Candidates must meet the minimum language scores for any of the following: - IELTS 6.5 - TOFEL;550 paper based; 213 computer based. 79 internet based - Pearson Test English - Cambridge Advanced English - And other related language certificates	Officially certified copies of currently/valid IELTS Or official TOFEL results applicants from non-English medium education systems.