



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

21 July 2023

Regional Memorandum
No.432 s.2023

**SUBMISSION OF SDO NOMINEES TO THE
SEAMEO -RECSAM REGULAR COURSE
OFFERING FOR FY 2023-2024**

To **Schools Division Superintendents**

1. In reference to DepEd Memorandum-OUHROD-2023-0878 on SEAMEO Regional Centre for Special Education Needs (SEAMEO SEN) Scholarship on the course titled "Functional Curriculum for Learners with Special Education Needs," this Office, through the Human Resource Development Division (HRDD) requests each Schools Division Office to submit the name and documentary requirements of one qualified Secondary School Teacher nominee with Special Education via email at hrd.calabarzon@deped.gov.ph on or before August 10, 2023.
2. Please see attached documents A and B for the details of the course and the qualifications and documentary requirements of SDO nominees to the SEAMEO Regional Centre for Special Education Needs (SEAMEO SEN) Scholarship.
3. For selection purposes, the HRDD-NEAP R Scholarship screening committee will screen and evaluate the documents of the nominees. Those who qualify will undergo interviews and be notified via email.
4. Immediate dissemination of this Memorandum is hereby enjoined.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH8/ROH1



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Certificate No. PHP QMS
22 93 0085

ATTACHEMENT A: DETAILS OF THE COURSE

Course code	Course Title	Course Schedule	Deadline of Submission
RC-SS 148-3	Enhancing Secondary Science Education Through Professional Learning Community (PLC) Engaging in Classroom	6-31 May 2024	August 15, 2023
RC-SS 148-4	Implementing School Based Alternative Assessment in Secondary Mathematics Education		August 15, 2023

ATTACHMENT B:

Remarks (✓, X)	Eligibility	Documentary Requirements
	a. Filipino citizen	Updated Personal Data Sheet
	b. must have obtained d a very satisfactory (VS) performance rating for 2 two consecutive years	Latest rated performance rating with approved IDP
	c. must present his/her Individual Development plan (IDP)that is validated	
	d. Must hold a permanent appointment	
	e. Must be Physically and, mentally and physically fit	Medical Certificate from any government physician as to health status
	f. must have no master's degree (for those who will apply for master's degree) and shall have no doctoral degree (for those who will apply for doctoral degree).	Updated Personal Data Sheet
	g. must have no current pending enrollment in other institutions for graduate or post graduate degree programs (for degree programs)	
	h. must be willing to sign scholarships program and commits to its provision.	
	i. Must be willing to prepare, share, and implement a scholarship report and work application plan	
	j. Must have no pending administrative and/or criminal case	Certificate of no pending administrative/legal charges
	k. has already finished his/her existing service obligation for a scholarship, if any.	Clearance from HRDD/NEAP
	l. has no pending application for retirement	
	m. must be able to render his/her service obligation vis-a vis duration of the scholarship.	