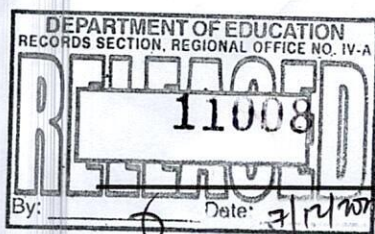




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



19 June 2023

**Regional Memorandum**

No.343 s.2023

**WORKSHOP ON THE QUALITY ASSURANCE OF REGIONAL  
STORYBOOK WINNERS AND SDO CONTEXTUALIZED  
AND DEVELOPED DIGITIZED LEARNING  
RESOURCES FOR KINDERGARTEN**

To **Schools Division Superintendents**

1. The Department of Education Region IV-A through the Curriculum and Learning Management Division-Learning Resource Management Section will conduct the **Workshop on the Quality Assurance of Regional Storybook Winners and SDO Contextualized and Developed Digitized LR for Kindergarten** on the following schedule:




Activity	Date
Submission of E-copies	July 15, 2023
Orientation Proper (Online thru MS Teams)	LR Supervisors - July 24, 2023 / 9:00 AM – 10:00 AM  Filipino Supervisors- July 24, 2023 / 10:30 AM – 11:30 AM  Kindergarten Supervisors- July 24, 2023 / 1:30 PM – 2:30 PM
Individual Review (Asynchronous)	July 24-28, 2023
Awarding of Regional Storybooks Winners (2022)	August 1, 2023 / 8:00 AM – 11:00 AM
Team Evaluation (Face to Face)	August 1-3, 2023
<b>*Venue to be announced in a separate memorandum</b>	

2. The activity aims to:
  - a. Gain understanding on the process of conducting quality assurance in the region, its coverage and terminal goals;
  - b. Identify the most appropriate content, grammar and illustrations in different learning resources; and
  - c. Ensure the quality of SDO contextualized learning resources for the target learners.



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3. At least three **(3) copies** of SDO contextualized and developed digitized LRs for **Kindergarten** shall be uploaded and submitted thru this link: <https://bit.ly/SDO-LR-KINDERGARTEN-STORYBOOK> together with the scanned copy of the following documents below:
  - a. Metadata
  - b. Division SFCR
  - c. Division Specialty Clearance
  - d. Result of Field Validation
  - e. Utilization Report of Learning Materials
4. The following documents are enclosed for reference:  
**Enclosure 1** - QA Team Terms of Reference  
**Enclosure 2** - Process Flow on the Quality Assurance of SDO Developed/  
Contextualized Learning Resources  
**Enclosure 3** - Indicative Program of Activities  
**Enclosure 4** - Storybook Regional Winners  
**Enclosure 5** - List of Participants
5. The first meal to be served is breakfast of day 1, and the last meal is PM snacks of day 3 of the program. Travel expenses of the participants shall be charged against local funds/MOOE fund subject to the usual government accounting and auditing rules and regulations while the board and lodging of participants shall be charged to RO fund.
6. For clarification and further inquiries, you may contact **Dianne Catherine T. Antonio**, Education Program Supervisor, and **Viernalyn M. Nama**, CLMD Chief Education Supervisor at (02) 8681-2114 local 420.
7. Immediate and widest dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director 

**Enclosure 1-****QA Team Terms of Reference**

1. Attends the orientation meeting and participates in the evaluation of the learning resources (LRs) developed by DepEd field offices;
2. Participates in the team evaluation and review the revised LRs;
3. Evaluates the developed LRs in the assigned learning area, and grade levels, and the specific area of evaluation to check is the following:

## For Area 1: Content Evaluation

- Coverage and sufficiency of development of the Most Essential Learning Competencies (LCs) in the LRs
- Instructional Design and Organization
- Instructional Quality
- Assessments
- Readability
- Reference and Source Citation

## For Area 2: Language

- Coherence and Clarity of Thoughts
- Grammar and Syntax
- Spelling and Punctuation
- Consistency in Style

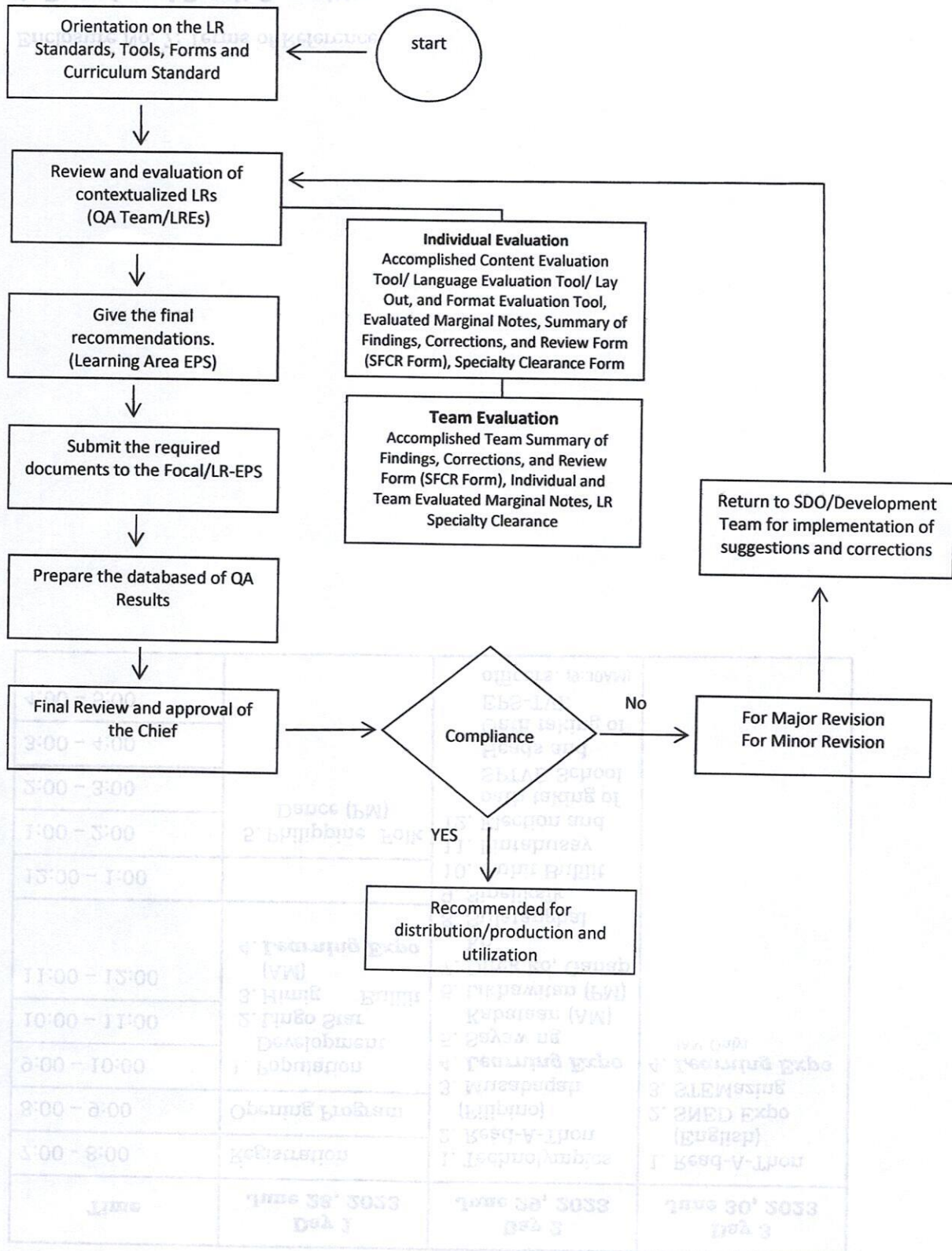
## For Area 3: Format and Layout

- Physical Attributes
- Format
- Visuals

4. Reviews the revised and final LRs in the assigned evaluation area, learning area, and grade level/s to check for compliance with the given comments and recommendations and to DepEd standards on content, language, and layout made by the development teams;
5. Accomplishes the prescribed evaluation checklists and summary of findings provides evaluation reports and writes specific comments and recommendations on the margins of the LRs that shall guide the development teams in revising the modules/LRs prior to their finalization;
6. Discusses with other teammates to arrive through a consensus on the comments and revisions that shall be made on the LRs (if necessary);
7. Submits the accomplished evaluation checklists /tools and the LRs with marginal notes to the QA organizers who shall give these documents to the development team,
8. Performs final review of the revised and final LRs to ensure the given comments and recommendations are accurately, completely, and appropriately implemented prior to printing,
9. If necessary, checks, proofreads, and revise the content of the accompanying metadata of the assigned LRs for online publication, and
10. Submits all necessary documents (digital and/or hard copies) to the assigned DepEd staff.

## Enclosure 2 -

### Process Flow on the Regional Quality Assurance of SDO Developed/ Contextualized Learning Resources



## Indicative Program of Activities

Time	Workshop on the Quality Assurance of 2022 Regional Storybook Winners and SDO Contextualized and Developed Digitized LRs for Kindergarten		
	Day 1 August 1, 2023	Day 2 August 2, 2023	Day 3 August 3, 2023
7:00 AM to 8:00 AM	Planning of the TWGs, Setting of Directions, and Briefing	Team Evaluation	
8:01 AM to 9:00 AM			
9:01 AM to 10:00 AM	Opening Program	Validation of Individual Findings	-Continuation-
10:01 AM to 11:00 AM	Awarding of National and Regional Winners for Storybook Writing 2022		
11:01 AM to 12:00 PM	Review of SDO Contextualized/ Developed Learning Resources for 2022 Regional Storybook Winners and SDO Contextualized and Developed Digitized LRs for Kindergarten	LUNCH BREAK	Closing Program
12:01 PM to 12:59 PM			
1:00 PM to 2:00 PM			
2:01 PM to 3:00 PM			
3:01 PM to 4:00 PM			
4:01 PM to 5:00 PM			
Expected Output	Quality Assured SDO Contextualized and Developed Digitized LRs for Kindergarten and 2022 Regional Storybook Winners		
Expected Documents	Individual Evaluation: Accomplished Evaluated Marginal Notes, Summary of Findings, Corrections, and Review Form (SFCR Form).		
	Team Evaluation: Accomplished Content Evaluation Tool/ Language Evaluation Tool/ Lay Out, Format Evaluation Tool, Team Summary of Findings, Corrections, and Review Form (SFCR Form), Individual and Team Evaluated Marginal Notes, LR Specialty Clearance		
Officers of the day	CLMD-LR TEAM		

**Enclosure 4 – Storybook Regional Winners – 2022** (in no particular order)

<b>Category 1 – Storybooks for Young Readers</b>		
<b>Division</b>	<b>Story Book Title</b>	<b>Writer/ Illustrator</b>
<b>Grade 4</b>		
SDO Laguna Province	Nang Makawala ang mga Manok	Writer: Marjorie M. Ipulan Illustrator: Sherwin V. Abulencia
SDO Tanauan City	Ngiyaw	Writer/Illustrator: John Ronnel G. Popa
SDO Lucena City	Paglaki ko Gusto ko Maging Astronaut	Writer: Mark Angelo F. Abadilla
<b>Grade 5</b>		
SDO Cavite Province	Espesyal	Writer: Anne Vixen P. Lubag Illustrator: Jhucel A. Del Rosario
SDO Cavite City	Bumalik ang dating Ako	Writer/Illustrator: Salvacion C. Montenegro
SDO Batangas Province	Ang Kabinet ni Lola Mila	Writer: Vincent Carlo P. Digal /Illustrator: Melanie M. Cantre
<b>Grade 6</b>		
SDO Cavite Province	Baryo Kadang Kadang	Writer/Illustrator: Jhucel A. Del Rosario
SDO Cavite City	Korona ni Karina	Writer: Gazelle Joy S. Felizardo Illustrator: Rubylyn T. Gludo
SDO Tanauan City	Dahil ikakasal na si Ate Elisa	Writer: Gladiola L. Delim Illustrator: Chedy Shane G. Lopez

<b>Category 2 – Stories for Beginning Readers</b>		
<b>Division</b>	<b>Story Book Title</b>	<b>Writer</b>
<b>Grade 1</b>		
SDO San Pablo City	Masunurin	Mariel D. Moldon
SDO San Pablo City	Si Kakay na Ayaw Maghugas ng Kamay	Jamica M. Garcia
SDO Tayabas City	Si Maya Maya't Maya	Angelica Y. Ranillo
<b>Grade 2</b>		
SDO Gen. Trias City	Kalansing ng Piso	Avella Veronica L. Pepito
SDO Cavite Province	Si Pepito at Ang Gintong Orasan	Alexander E. Blanco
SDO Tayabas City	Si Maya Mamaya Na	Ashley Loraine C. Cabuyao
<b>Grade 3</b>		
SDO Gen. Trias City	I Love Sabado, I Hate Linggo	Arlene G. Fornias
SDO Cavite Province	Ngitngit	Alexander E. Blanco
SDO Sta. Rosa City	Si Dindin, ang Batang Puyat	Machelle B. Rebong

<b>Category 3 – Wordless Storybooks</b>		
<b>Division</b>	<b>Story Book Title</b>	<b>Writer/ Illustrator</b>
<b>Kindergarten</b>		
SDO Cavite Province	Ang mga Bayani ng Kalikasan	Glaiza Mae H. Come
SDO Antipolo City	Laging Handa	John Albert A. Rico
SDO Bacoar City	Si Bilang Wala	Melanie C. Malana

Category 4 – Wordless Storybooks		
<i>Division</i>	<i>Story Book Title</i>	<i>Writer</i>
<b>Kindergarten</b>		
SDO Rizal Province	Hilda Higantes	Jenna Dela Rosa
SDO Cabuyao City	Ibalik ang Amoy at Panlasa ni Kathleen	Jackie Lou A. Almira

**Enclosure 5 -****List of Participants****Regional Technical Working Committee***August 1-3, 2023*

	<b>CLMD Personnel</b>	<b>Designation</b>
1.	Viernalyn M. Nama	Chief Education Supervisor
2.	Dianne Catherine T. Antonio	Education Program Supervisor
3.	Normita M. Datinggaling	Regional Coordinator
4.	Nenette Arcelle Joy P. Larinay	Librarian II
5.	Lhovie C. Damian	Teaching Aids Specialist
6.	Redgynn A. Bernales	Administrative Assistant II
7.	Gilbert Manaois	Librarian
8.	Elsie R. Reyes	Librarian
9.	Cyrus Festijo	Project Development Officer
10.	Elizalde Piol	Project Development Officer
11.	Rosanito Paras	Project Development Officer
12.	Julie Anne Vertudes	Project Development Officer

**Kindergarten Content/ Language Evaluators**

	<b>Name</b>	<b>SDO</b>
13	Marites Quiatchon Balba	Batangas Province
14	Buena G. Villanueva	Cabuyao City
15	Sophie Bella V. Tahir	General Trias City
16	Jane A. Suazo	Laguna Province
17	Melinda F. Marquez	Rizal Province
18	Mildred Z. Galleno	Tayabas City
19	Criselda D. Moresca	San Pablo City
20	Maribel M. De Vera	Santa Rosa City
21	Shirley J. Britos	San Pedro City
22	Evelyn A. Fano	Tanauan City
23	Enelyn T. Badillo	Calamba City
24	Rowela M. Caperina	Lucena City
25	Merlita O. Sayago	Antipolo City
26	Marieta N. Perez	Batangas City
27	Maria Fe C. Bautista	Lipa City
28	Adora G. Del Mundo	Imus City
29	Maria Dylin S. Garcia	Quezon Province
30	Michael M. Acuna	Bacoar City
31	Rhea D. Bilbes	Biñan City
32	Sheila D. Lee	Cavite City
33	Anna Marie S. Aranzanzo	Cavite Province
34	Emily L. Belanio	Dasmariñas City

**Kindergarten – Layout and Illustration Evaluators**

	<b>Name</b>	<b>SDO</b>
35	Jee-Ann O. Borines	Quezon Province
36	Alexander M. Morron Jr.	Bacoor City
37	Aurelia G. Vivas	Batangas City
38	Rosalinda A. Mendoza	Batangas Province
39	Evelyn P. De Castro	Biñan City
40	Liseo V. Vergara	Sto. Tomas City
41	John Carlo A. Paita	Calamba City
42	Irene L. Macalintal	Tanauan City
43	Ricardo Makabenta	Cavite City
44	Noel Ortega	Cavite Province
45	Paul Ian Louie D. Robles	Rizal Province
46	Henry P. Contemplacion	San Pablo City
47	Hilarion B. Alcantara	San Pedro City
48	Generosa F. Zubieta	Tayabas City
49	Leylanie V. Adao	Dasmariñas City
50	Ma. Criscel R. Negosa	General Trias City
51	Feliz A. Tayao	Imus City
52	Mark Anthony P. Idang	Laguna
53	Edita Olan	Lipa City
54	Anicia J. Villaruel	Lucena City
55	Priscilla V. Salo	Antipolo City
56	Jackie Lou Almira	Cabuyao City
57	Marigen N. Leosala	Sta. Rosa City

**Regional Storybooks Winners – Language Evaluators**

	<b>Name</b>	<b>SDO</b>
58	Mellodine A. Antonio	Rizal Province
59	Marlyn A. Cabrera	San Pablo City
60	Ernesto C. Caberte Jr.	San Pedro City
61	Robina B. Delos Reyes	Santa Rosa City
62	Ma. Teresa M. Urayan	Tanauan City
63	Christian J. Bables	Tayabas City
64	Gilbert G. Joyosa	Antipolo City
65	Leonora M. Medina	Bacoor City
66	Demetrio B. Bautista	Batangas City
67	Loreta V. Ilao	Batangas Province
68	Raquel L. Azur	Biñan City
69	Jonathan F. Bernabe	Cabuyao City
70	Lino T. Sanchez	Calamba City
71	Pilita A. Villanueva	Cavite City
72	Maribeth C. Rieta	Cavite Province
73	Fragilyn B. Rafael	Dasmariñas City
74	Arnaldo O. Estareja	General Trias City
75	Ricardo R. David III	Imus City

76	Zarina G. Llarena	Laguna Province
77	Fernando B. Enriquez	Lipa City
78	Modesta R. Jaurigue	Lucena City
79	Joseph E. Jarasa	Quezon Province



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

**COLLECTIVE ACTIVITY PROPOSAL FOR FY 2023**

**PROPONENT OFFICE:** Curriculum and Learning Management Division (CLMD)

**PROGRAM NAME:** CALABARZON LEARNING RESOURCES EXPO (CLRE)

**AMOUNT REQUESTED:** Php 523,200.00

**I. RATIONALE:**

The mandate of Learning Resources Management are the Standards Development and Management of Learning Resources, Development of Contextualized Learning Resources, Management of Quality Assurance of Contextualized Learning Resources, and Learning Resources Implementation. To be able to implement the sub-processes, we conceive a program dubbed CALABARZON Learning Resources Expo: to assess learning resources needs per Learning Areas and Grade Levels; to manage, monitor, and supervise the contextualization of LRs; to manage and supervise the quality assurance of varied learning resources in different formats; to upload/or catalogue contextualized LR in the Official LR Portal and to publish the quality assured LRs in DepEd LR Portal.

The Curriculum and Learning Management Division, through the Learning Resource Management Section, supports the main objective of the Learning Recovery Plan by ensuring all SDO contextualized learning resources or DepEd-developed learning resources for intervention and remediation. It is adherence to the standard set by the DepEd-Bureau of Learning Resources and guided by the provision of Republic Act No. 10533, also known as the Enhanced Basic Education Act of 2013, section 10.3.

**II. PROPOSED ACTIVITIES FOR FY 2023**

*\*Note: Arrange the order of your activities from most priority to least priority*

**A. (Title of Activity)**

Workshop on the Quality Assurance of 2022 Regional Storybook Winners and SDO Contextualized and Developed Digitized LRs for Kindergarten

**A.1. Date of Conduct:**

- July 24, 2023– Virtual  
(Orientation Proper)
- July 24-28, 2023– Asynchronous  
Evaluation (Pre-Work)
- August 1-3, 2023– Face to Face

**A.2. Duration of Activity:**

9 full days

**A.3. Venue/Platform:**

To be identified thru Bidding Process / Face-to-Face and Virtual activity

**A.4. Target Participants:**

**Day 1**                      **Day 1-3**  
32 SDO Personnel   - 6 CLMD Personnel (6 female)  
(Additional)           - 2 Resource person (male)  
  
- 72 School/SDO Personnel  
(22 males; 50 females)

**Address:** Gate 2, Karangalan Village, Cainta, Rizal

**Telephone No.:** 02-8682-2114

**Email Address:** region4a@deped.gov.ph

**Website:** depedcalabarzon.ph



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2 Resource Persons (prime expert on intellectual property right, illustrations, language and quality assurance of learning resources)  
1 male; 1 female

#### A.5. Activity Rationale:

The production and development of locally produced teaching and learning materials are highly encouraged in schools and divisions offices. It allows them to localize, indigenize and enhance the same based on their respective educational and social context. The approval of these materials shall be devolved to the Regional Office in accordance with national policies and standards.

The main objective of this activity is to ensure that there are enough quality assured learning resources for intervention and remediation so that students can catch up, accelerate their learning, and address the learning gaps brought by the modular learning modality for almost two years due to limited face-to-face classes. Regional Office would also like to collect SDO contextualized learning resources that the entire region can adopt for regional-wide usage in support of the implementation of the learning recovery program. This activity shall also ensure that all Schools Division Offices are ready and committed to implementing the learning recovery program by providing quality assured learning resources for intervention and remediation.

#### A.5. Objective:

The ultimate goal of this activity is to quality assure varied learning resources in different format. Specifically, it aims to:

- Gain understanding on the process of conducting quality assurance in the region, its coverage and terminal goals;
- Identify the most appropriate content, grammar and illustrations in different learning resources; and
- Ensure the quality of SDO contextualized learning resources for the target learners.

**A.6. Expected Output:** Quality assured contextualized and develop interactive/ digitized learning resources for kindergarten

**A.7. Methodology:** Lecture-Discussion, Workshop/Writeshop, Focus Group Discussion

**A.8. Resource Requirement:** Please see Regional Memorandum, Enclosure-Technical Working Group

**A.9. Budgetary Requirement:** 523,200.00

Batch	No. of Pax	EXPENSES					TOTAL
		Food & Accommodation	Supplies	Travel	Honorarium	Contingency	
July 24, 2023 (Virtual)	80	N/A	N/A	N/A	N/A	N/A	N/A
July 24-28, 2023 (Asynchronous)	80	N/A	N/A	N/A	N/A	N/A	N/A
Aug. 1-3, 2023 (Face-to-Face)	32 80	512,000.00	N/A	11,200.00	N/A	N/A	N/A

#### B. (Title of Activity)

**N/A**

B.1. Date of Conduct: **N/A**

B.2. Duration of Activity: **N/A**



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B.3. Venue/Platform:

B.4. Target Participants:

B.5. Activity Rationale:

B.6. Objective:

B.7. Expected Output:

B.8. Methodology:

B.9. Resource Requirement

B.10. Budgetary Requirement

Batch	No. of Pax	EXPENSES				TOTAL
		Supplies	Travel	Honorarium	Contingency	
N/A	N/A	N/A	N/A	N/A	N/A	N/A

\*Add columns for additional activities

Prepared by:

**DIANNE CATHERINE T. ANTONIO**

Education Program Supervisor

Date: June 5, 2023

Noted by:

**VIERNALYN M. NAMA**

Chief Education Supervisor

Date: June 5, 2023

Recommending Approval:

**LOIDA N. NIDEA**

OIC- Assistant Regional Director

Date:

Recommending Approval as to Availability of Fund:

**MARITES L. GLORIA**

Chief, Finance Division

Date:

Approved:

**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

Date:



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