



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



29 June 2023

Regional Memorandum
No. 368, s. 2023

ADDENDUM TO THE REGIONAL MEMORANDUM NO. 46. S.
2023, RE ANNOUNCEMENT OF VACANCIES

To **Regional Office Officials and Employees**
Schools Division Superintendents
All Others Concerned

1. Relative to the Regional Memorandum No. 46, s. 2023 re Announcement of Vacancies, please be informed that the **DepEd Order No. 007, s. 2023 entitled "Guidelines on Recruitment, Selection, and Appointment in the Department of Education"** shall be used specifically in assessing/evaluating the submitted documents of applicant(s) for Nutritionist-Dietitian II (ND II) position.
2. Attention is invited to Enclosure No. 5 (pp. 1-18) for the Criteria and Point System for Hiring and Promotion to Non-Teaching Positions of the abovementioned DepEd Order, for information and guidance.
3. Moreover, applicant's other documents as may be required by the Human Resource Merit Promotion and Selection Board (HRMPSB) for comparative assessment must be prepared, including but not limited to:
 - a. Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning and Development reckoned from the date of last issuance of appointment; and
 - b. Photocopy of the Performance Rating obtained from the relevant work experience, if Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, is not relevant to the position to be filled, if applicable.



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4. Other provisions in the previous Regional Memorandum are still in effect.
5. Wide and immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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