



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



**NOTICE TO PROCEED**

June 30, 2023

**MS. JESSICA D. SALITA**  
Authorized Representative  
**RALCO COMMERCIAL TRADING**  
801 Par Court Golfer's Villas,  
Matandang Balara, Quezon City

Dear Ms. Salita:

Please be informed that the Contract Agreement for the **PROCUREMENT OF DELEGATION UNIFORMS OF REGION IV-A CALABARZON TO THE 2023 PALARONG PAMBANSA** has been duly signed by the contracting parties and approved. In view thereof, notice is hereby given to your company to commence the work on July 1, 2023 to July 24, 2023 and that the work may proceed effective immediately upon receipt of this notice.

Further, please be reminded that you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd, Regional Office IV-A CALABARZON**.

Very truly yours,

**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

I acknowledge receipt of this Notice on June 30, 2023

Name of the Representative of the Bidder: JESSICA D. SALITA  
RALCO COMMERCIAL TRADING

Authorized Signature:

ROA/Pro/JPV



**Address:** Gate 2, Karangalan Village, Cainta, Rizal, 1900  
**Telephone Nos.:** 02-8682-2114  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph



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