

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

30 June 2023

**Unnumbered Memorandum**


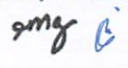
**PARTICIPANTS IN THE INTERNATIONAL CERTIFICATION  
COURSE FOR SCHOOL HEADS**

To **Schools Division Superintendents**  
**(SDO San Pedro City, Lipa City, Binan City, Sta Rosa City)**

1. This is in reference to the letter sent to this Office by Security Bank Foundation, Inc.(SBFI), on the international certification for the identified school heads focusing on contextual problem solving, instructional leadership, and stakeholder engagement which is set to begin this July 7, 2023. This is a 3-year training program for school heads free of charge.
2. The following participants are identified by Security Bank Foundation Inc. to attend the training:

DIVISION	SCHOOL	NAME	DESIGNATION
San Pedro	Laguna Resettlement Community School	Rosalie M. Mabale	Principal II
Lipa City	Fernando Air Base Int. Nat'l HS	Berlin M. Malabanan	Head Teacher I
Binan City	Dela Paz West Elementary School	Digna D. Falculan	Principal I
Sta Rosa City	Caingin Elementary School	Benjamin P. Ongteco, Jr.	Principal II

3. The participants are required to submit the following requirements on or before July 5, 2023:
  - a. Acceptance form sent directly via email to [aced@ateneo.edu](mailto:aced@ateneo.edu)
  - b. Online Principals training details form which can be accessed at [bit.ly/SBFIPrincipalsTraining2023](https://bit.ly/SBFIPrincipalsTraining2023).
4. Attached herewith is the 3-year Training calendar and other information regarding this program.
5. Dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

06/ROH23/ROH1



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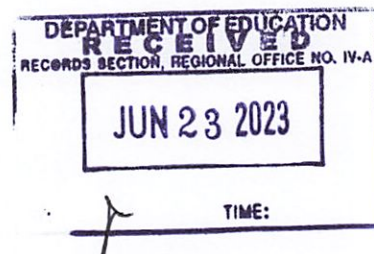
June 19, 2023

**DR. ALBERTO T. ESCOBARTE**

Regional Director  
Department of Education - Region IV-A

Dear Dr. Escobarte

Greetings!



We are pleased to inform you that **4 school principals from your region** have been selected as one of the 30 participants who will be part of the inaugural batch of our 3-year intensive training program with international certification for school principals focusing on contextual problem solving, instructional leadership, and stakeholder engagement which is set to begin this **July 7, 2023**. Please refer to the key details of selected participant/s below:

DIVISION	SCHOOL	NAME	RANK
San Pedro	Laguna Resettlement Community School	Dr. Rosalie M. Mabale	Principal II
Lipa City	Fernando Air Base Integrated National High School	Mr. Berlin M. Malabanan	Head Teacher I
Biñan City	Dela Paz West Elementary School	Ms. Digna D. Falculan	Principal I
Sta. Rosa	Caingin Elementary School	Mr. Benjamin, Jr. P. Ongteco	Principal II

Above participants are required to submit the following on or before June 21:

- Acceptance Form sent directly to them to submit via email to [aced@ateneo.edu](mailto:aced@ateneo.edu)
- Online Principals Training Details Form which can be accessed at [bit.ly/SBFIPrincipalsTraining2023](https://bit.ly/SBFIPrincipalsTraining2023)

Please see attached for the previous communications about this program. For questions and concerns, please feel free to reach out to Mr. Karlo Marko D. Valladores, Training Program Officer at [kvalladores@securitybank.com.ph](mailto:kvalladores@securitybank.com.ph) or 0999 889 9309

Sincerely,

**MR. LOUIE BOY G. DE REAL**

Program Manager  
Security Bank Foundation, Inc.



## THE 3-YEAR TRAINING PROGRAM

**1. The Program involves the participation of the following parties as Program Partners:**

Partner	Roles
Ateneo Center for Educational Development (ACED)	Develop pre and post Certificate for Educational Studies in Leadership (CESL)* modules
Security Bank Foundation, Inc. (SBFI)	Fund logistics requirements of the Program, covering meals, accommodations and transportation of participants
The HEAD Foundation (THF) of Singapore	Provide the funding for the conduct of the Program
University of Nottingham (UoN) of the United Kingdom	Conduct the post graduate certificate program for public school principals

**2. The Program requires a 3-year training commitment of the principal and will involve the following:**

- Year 1 (2023) - theme of transformation focus on SELF
  - 10 online sessions
  - 2 Face to Face training sessions of 3.5 days each session as part of the 4-month TransformLEAD@21 Program with THF and UoN
- Year 2 (2024) - theme of transformation of SCHOOL
- Year 3 (2025) - theme of transformation of COMMUNITY

**3. The Year 1 (2023-2024) training calendar is as follows:**

The training program will be conducted using in-person and online delivery modes where the **in-person sessions will be held in the Ateneo De Manila University, Quezon City.**

- Pre-TransformLEAD@21 : 7 July 2023
- TransformLEAD@21 Face-To-Face Sessions : 25- 28 July 2023  
25-28 Oct 2023
- Online TransformLEAD@21 Sessions : 25 Aug 2023  
29 Sep 2023
- Post TransformLEAD@21 Sessions : 5 sessions from November 2023 to April 2024

### 3 Year Training Calendar

YEAR	DATES	ACTIVITY
2023	JUL 7	Opening Session (Program Overview and Philippine Education Challenges and Solutions)
2023	JUL 24-28	CESL 3 Days In-Person Training at Ateneo De Manila University in Loyola Heights, Quezon City
2023	AUG 29	CESL Synchronous Online Training
2023	SEP 29	CESL Synchronous Online Training
2023	OCT 24-27	CESL 3 Days In-Person Training at Ateneo De Manila University in Loyola Heights, Quezon City
2023	NOV 24	Online Session on Mentoring Project Team
2024	JAN 19	Online Session on Project Risk Management
2024	FEB 16	Online Session on Project Monitoring and Troubleshooting
2024	MAR 19	Online Session on Project Evaluation
2024	APR 19	Online Session on Project Reporting
2024	JUL 22-26	Opening Session for Year 2 Recap of Lessons Learned and Direction for Year 2 Training
2024	AUG 30	Online Session on Identifying Areas for Teacher Development
2024	SEP 27	Online Session on Developing Initiatives for Teacher Professional Development
2024	OCT 25	Online Session on Aligning Teacher Development to School Vision and Mission
2024	NOV 22	Online Session on Teaching Teachers to do Effective Feedbacks
2025	JAN 24	Online Session on Guiding Teachers on Project Development
2025	FEB 28	Online Session on Guiding Teachers on Project Implementation
2025	MAR 28	Online Session on Guiding Teachers on Project Evaluation
2025	APR 25	Online Session on Guiding Teachers on Project Reporting
2025	JUL 21-25	Opening Session for Year 3 Recap of Lessons Learned and Direction for Year 2 Training

<b>2025</b>	<b>AUG 29</b>	<b>Online Session on Effective Stakeholder Engagement</b>
<b>2025</b>	<b>SEP 28</b>	<b>Online Session on Effective Stakeholder Collaboration</b>
<b>2025</b>	<b>OCT 24</b>	<b>Online Session on Collaborative Project Implementation</b>
<b>2025</b>	<b>NOV 21</b>	<b>Online Session on Stakeholder Empowerment</b>
<b>2026</b>	<b>JAN 23</b>	<b>Online Session on on Stakeholder Project Implementation</b>
<b>2026</b>	<b>FEB 27</b>	<b>Online Session on on Stakeholder Project Monitoring</b>
<b>2026</b>	<b>MAR 20</b>	<b>Online Session on on Stakeholder Project Evaluation</b>
<b>2026</b>	<b>APR 24</b>	<b>Online Session on on Stakeholder Project Reporting</b>