

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



29 June 2023

Regional Memorandum
No.369 s.2023

**TECHNICAL ASSISTANCE TO SDOs NQMS JOURNEY
TOWARDS ONE DEPED, ONE QMS CERTIFICATION**

To **Regional Office QMS Teams**
All Schools Division Superintendents

1. With reference to DepEd Order No. 014, s. 2022, titled The DepEd Quality Management System (QMS) Manual and Procedures and Work Instructions Manual (PAWIM), this Office, through the Regional Office QMS, will provide technical assistance to the Schools Division Offices (SDOs) on their preparation towards the SDO QMS certification on July 24-26, 2023, via Blended Learning Modality. Please refer to the attached Matrix of Activities.
2. The three-day activity aims the participants to:
 - a. demonstrate an understanding of their roles and functions as members of the QMS Teams in their journey towards One DepEd One NQMS certification process;
 - b. review their documentary requirements and align them with the NQMS planning documents; and
 - c. foster positive mindset as they commit themselves to fulfilling their tasks as members of SDO QMS Teams.
3. Participants in this activity are the Regional Office and SDO QMS Core Team leads, RO and SDO QMR and their lead secretariat. They are requested to register using this link <https://bit.ly/SDOs-QMSJourney> on or before July 5, 2023. Below is the breakdown of the attendees:

QMS Teams	No of attendees	
	RO Onsite Participants	SDO Online Participants
QMR	1	23
QMS Lead Secretariat	1	23
RMT	1	23
TAT	1	23
QWT	1	23
IQAT	1	23
KMT	1	23
TAT members and PMT	13	0

06/ROH3-Q1




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Certificate No. PHP QMS
22 93 0085

4. Expenses relative to the conduct of the activity such as meals of the onsite participants from the regional office proper (ROP) shall be charged against the downloaded funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 




Enclosure No. 1

**Technical Assistance to SDOs NQMS Journey towards One DepEd,
One QMS Certification**

Matrix of Activities

July 24-26, 2023

Time	Main Title	Sub-topics
Day 1 (July 24, 2023, via MS Teams)		
8:30 a.m.- 9:00 a.m.	Preliminaries	Modality: Blended Modality Onsite for the 20 ROP participants
9:00 a.m.-12:00 noon	NQMS - Start up (Awareness)	ISO-9001:2015
Lunch Break		
1:00 p.m. -4:00 pm	NQMS- On the Go! 	National Quality Management System "One DepEd, One QMS" A. QMS Documentary Requirements <ul style="list-style-type: none"> • QMS Manual • PAWIM • Planning Documents • Integrated Operations Manual Modality: Blended Onsite for the 20 ROP participants
Day 2 (July 26, 2023, via MS Teams)		
8:00 a.m. – 8:30 a.m.	Preliminaries	Modality: Blended Onsite for the 20 ROP participants
8:30 a.m– 10:00 a.m.	Workshop: Breakout groupings : per SDO participants	Review of OMs , Alignment to NQMS Manual & processes & adjustment of OM per SDO Office, (CID & SGOD), OSDS and processes Asynchronous Discussion
10:00 a.m. – 10:10 a.m.	Health Break	

10:10 a.m. – 12:00 nn	Continuation of workshop	Asynchronous Discussion
12:00 noon– 1:00 p.m.	Lunch Break	
1:00 p.m.– 4:00 p.m.	Continuation of workshop	Asynchronous Discussion
Day 3 (July 26, 2023, via MS Teams)		
8:00 a.m. – 8:30 a.m.	Preliminaries	Modality: Blended Onsite for the 20 ROP participants
8:30 a.m. – 10:00 a.m.	NQMS: Let's Go! Breakout Sessions per QMS core teams	PAWIM focus: IQAT, TAT, KMT,RMT,QWT,QMR,QMS secretariat Lead
10:00 a.m. -10:10 noon	Health Break	
10:10 a.m. -12:00 noon	Breakout Sessions per QMS core teams	Asynchronous Discussion
12:00 noon- 1:00 p.m.	Lunch Break	
1:00 p.m. -2:00 p.m.	Continuation of workshop of break out sessions	Asynchronous Discussion
2:00 p.m. -3:00 p.m.	Next steps: Technical Guidance and Readiness Assessment	