

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Regional Memorandum
No.330 s.2023

19 June 2023

**ADDENDUM TO THE REGIONAL MEMORANDUM NO. 256, S.
2023 ENTITLED WORKSHOP ON THE PREPARATION OF
POLICY IMPLEMENTATION PLAN, REVIEW
AND RECOMMENDATION**

To **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 256, s. 2023, entitled Workshop on the Preparation of Policy Implementation Plan, Review and Recommendation: please be informed that this activity will be held in the **Baden Powell International Makiling Hotel in Jamboree Road, Batong Malake, Los Baños, Laguna.**
2. One (1) Level 2 employee (preferably the Chief, an EPS, a Section or Unit Head) from each functional division of the regional office and SGOD Chiefs from each Schools Division Office are requested to complete the **new** online registration through <https://bit.ly/R4APolicyTraining2023> not later than July 4, 2023. Strictly no proxy is allowed to attend. Kindly register immediately as your data will be used for the assignment of groups for the workshop. A Facebook messenger group chat will be created for the participants for more efficient information dissemination.
3. Likewise, kindly answer the **pre-training assessment** following the registration.
4. Participants are expected to be in the venue at 8:00 AM on the first day. During the workshop, bring extension cords, laptops, personal medicines, coat or jacket, and vaccination card. Everyone is likewise expected to adhere to the health and safety protocols of the hotel.
5. Except for the new registration link, other provisions of the previous Regional Memorandum are still in effect.
6. For queries and concerns, e-mail Mr. Allan D. Tipan or the Policy, Planning and Development Office at pprd.calabarzon@deped.gov.ph.





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7. Immediate dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

cc: 07/ROP2/ROP1