Regional Memorandum
No. 331, s. 2023

ONLINE ORIENTATION ON THE DEPLOYMENT GUIDELINES FOR THE NEWLY-CREATED TEACHING POSITIONS FROM KINDERGARTEN TO GRADE 12 AND ALTERNATIVE LEARNING SYSTEM (ALS) FOR SCHOOL YEAR (SY) 2023-2024

To Schools Division Superintendents
All Others Concerned

1. Enclosed is a copy of Memorandum DM-OUHROD-2023-0814 dated 15 June 2023 relative to the conduct of the Online Orientation on the Deployment Guidelines for the Newly-Created Teaching Positions from Kindergarten to Grade 12 and Alternative Learning System (ALS) for School Year (SY) 2023-2024.

2. The online orientation shall be conducted by the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) on June 26, 2023 for Batch 1 (Luzon Cluster) from 8:00 AM to 12:00 NN, to be participated by the Administrative Officer and/or HRMO; and Division Planning Officer per Schools Division Officer (SDO). The link for the said orientation is bit.ly/NewTeaching2023OrientationBatch1.

3. For the confirmation of attendance, please accomplish the online form through the link: bit.ly/NewTeaching2023OrientationConfirmation on or before 21 June 2023.

4. A copy of the said memorandum with Annex A-Indicative Program of Activities are hereto attached for information and reference.

5. Immediate dissemination of and strict compliance with this memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Incls.: As stated

ROA/P1

Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph
MEMORANDUM
DM-OUHROD-2023-0814

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : CHIEFS, ADMINISTRATIVE DIVISION
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS DIVISION
ADMINISTRATIVE OFFICERS/HRMOs
PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM : GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : ONLINE ORIENTATION ON THE DEPLOYMENT GUIDELINES FOR
THE NEWLY-CREATED TEACHING POSITIONS FROM
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE LEARNING
SYSTEM (ALS) FOR SCHOOL YEAR (SY) 2023-2024

DATE : 15 June 2023

This has reference to the request of the Department of Education (DepEd) to the
Department of Budget and Management (DBM) on the creation of NINE
THOUSAND SIX HUNDRED FIFTY (9,650) teaching items for Kindergarten to
Grade 12 and Alternative Learning System (ALS) for SY 2022-2023 by the
Department of Budget and Management (DBM) last 10 May 2023. The advance
information on the allocation of these items was disseminated to all Regional and
Schools Division Offices (SDO) through DM-OUHROD-2023-0622 or the Advance
Information on the Allocation and Deployment of New Teaching Positions for
Kindergarten to SHS and ALS for SY 2023-2024 dated 11 May 2023. Kindly note
that a separate memorandum shall be issued to inform the field offices about the
approval of DBM on the creation of these items.

In view of this, an online orientation shall be conducted by the Bureau of Human
Resource and Organizational Development – School Effectiveness Division (BHROD-
SED) on June 26, 27, and 29, 2023 for selected participants from the ROs and
SDOs to expedite the filling-up of these new teaching items. This orientation aims
to discuss the full details of the allocation and deployment of these new
teaching positions such as the allocation of items, deployment criteria, and
other procedural guidelines as provided in DM-OUHROD-2023-0622.
MEMORANDUM
DM-OUHROD-2023-0014

TO:
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION:
CHIEFS, ADMINISTRATIVE DIVISION
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS DIVISION
ADMINISTRATIVE OFFICERS / HRMOs
PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM:
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT:
ONLINE ORIENTATION ON THE DEPLOYMENT GUIDELINES
FOR THE NEWLY-CREATED TEACHING POSITIONS FROM
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE
LEARNING SYSTEM (ALS) FOR SCHOOL YEAR (SY) 2023-2024

DATE:
14 June 2023

This has reference to the request of the Department of Education (DepEd) to the Department of Budget and Management (DBM) re the creation of NINE THOUSAND SIX HUNDRED FIFTY (9,650) teaching items for Kindergarten to Grade 12 and Alternative Learning System (ALS) for SY 2022-2023 by the Department of Budget and Management (DBM) last 10 May 2023. The advance information on the allocation of these items was disseminated to all Regional and Schools Division Offices (SDO) through DM-OUHROD-2023-0622 or the Advance Information on the Allocation and Deployment of New Teaching Positions for Kindergarten to SHS and ALS for SY 2023-2024 dated 11 May 2023. Kindly note that a separate memorandum shall be issued to inform the field offices about the approval of DBM on the creation of these items.

In view of this, an online orientation shall be conducted by the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED) on June 26, 27 and 29, 2023 for selected participants from the ROs and SDOs to expedite the filing up of these new teaching items. This orientation aims to discuss the full details of the allocation and deployment of these new teaching positions such as the allocation of items, deployment criteria, and
This online orientation shall be conducted in three (3) batches via **MS Teams** with respective dates and target participants as follows:

<table>
<thead>
<tr>
<th>BATCH</th>
<th>DATE</th>
<th>TARGET PARTICIPANTS</th>
<th>VIRTUAL ROOM</th>
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<tbody>
<tr>
<td>Batch 1 (Luzon Cluster)</td>
<td>June 26, 2023</td>
<td><strong>Per Regional Office (RO):</strong> Administrative Officer and/or HRMO; and Regional Planning Officer <em>(optional)</em></td>
<td>bit.ly/NewTeaching20 23OrientationBatch1</td>
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<tr>
<td></td>
<td>8:00 AM-12:00NN</td>
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<tr>
<td>Batch 2 (Visayas Cluster)</td>
<td>June 27, 2023</td>
<td><strong>Per Schools Division Office (SDO):</strong> Administrative Officer and/or HRMO; and Division Planning Officer</td>
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<td>8:00 AM-12:00NN</td>
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Kindly refer to **Annex A** for the **Indicative Program of Activities**, and for confirmation of attendance, please accomplish the online form through this link: [bit.ly/NewTeaching2023OrientationConfirmation](bit.ly/NewTeaching2023OrientationConfirmation) on or before **21 June 2023**.

Expenses incurred for this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For further clarifications and other concerns, you may communicate with **Ms. Noverose B. Dadole or Mr. Christopher L. Devera** of BHROD-SED through this landline no. *(02) 8633 – 5397* or email at **bhrod.sed@deped.gov.ph**.

For your information and appropriate action.

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*BHROD-SED/Dadole*
<table>
<thead>
<tr>
<th>START</th>
<th>END</th>
<th>ACTIVITY</th>
<th>RESOURCE SPEAKER/FACILITATOR</th>
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<tbody>
<tr>
<td>8:00AM</td>
<td>8:30AM</td>
<td>Registration</td>
<td>Participants</td>
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<td>8:30AM</td>
<td>8:55AM</td>
<td>Preliminaries</td>
<td>BHROD-SED</td>
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<td>National Anthem</td>
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<td>House Norms</td>
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<td>Recognition of Participants</td>
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<td>8:30AM</td>
<td>8:55AM</td>
<td>Welcome Remarks</td>
<td>Gloria Jumamil-Mercado</td>
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<td>Undersecretary for Human Resource and</td>
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<td>Atty. Resty C. Osias</td>
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<td>Director IV, Bureau of Human Resource and</td>
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<td>Objectives and Overview</td>
<td>Organizational Development (BHROD)</td>
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<td>8:55AM</td>
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<td>(Allocation, Deployment procedures)</td>
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<td>9:30AM</td>
<td>9:40AM</td>
<td>HEALTH BREAK</td>
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<td>(Deployment procedures, Special</td>
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<td>Hiring Arrangements,</td>
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<td>Hiring, NOSCA, PMIS, and GMIS)</td>
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<td>10:10AM</td>
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<td>[Continuation] Orientation Proper</td>
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