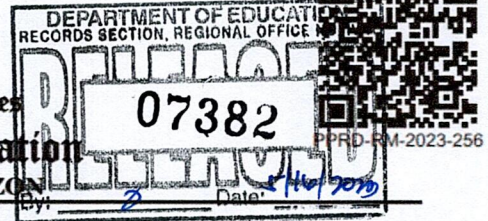




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



11 May 2023

**Regional Memorandum**  
No.256 s.2023

## **WORKSHOP ON THE PREPARATION OF POLICY IMPLEMENTATION PLAN, REVIEW AND RECOMMENDATION**

**To: Schools Division Superintendents  
RO Functional Division Chiefs**

1. In consonance to Republic Act 9155 otherwise known as Governance of Basic Education Act, and DepEd Order No. 13, s. 2015, also known as the DepEd Establishment of a Policy Development Process at the Department of Education, DepEd CALABARZON aims to further strengthen its policy implementation and review mechanisms for more effective and efficient delivery of basic education services.
2. In line with this, the DepEd CALABARZON Policy Planning and Research Division in coordination with the Planning and Policy Division of the DepEd Central Office, will conduct a three-day training/workshop on the preparation of policy implementation plan, review and recommendation on July 11-13, 2023. The venue for this activity and other pre-training requirements will be announced in an addendum.
3. The activity aims to:
  - a. equip the participants in conducting policy analysis.
  - b. develop a policy implementation plan and recommendations.
  - c. measure the effectiveness and efficiency of policies, and
  - d. identify areas needing improvement using a policy feedback mechanism.
4. Participants in this activity are one (1) focal person for policy concerns per RO Functional Division, and SDO Schools Governance Operations Division (SGOD) Chief. All SDO SGOD Chiefs are required to attend this three-day activity. Participants shall accomplish the online registration through <https://bit.ly/PolicyImplementation2023> not later than June 15, 2023. No walk-in participants shall be allowed during the training.
5. The first meal to be served is AM snacks on Day 1 while the last is PM snacks on Day 3.



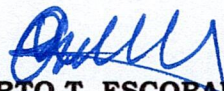


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6. Expenses relative to this activity shall be charged to Regional Office funds subject to the usual accounting rules and regulations.
4. For clarification and further inquiries, please contact EPS Allan D. Tipan at [allan.tipan@deped.gov.ph](mailto:allan.tipan@deped.gov.ph) or the Policy Planning and Research Division at [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph), telephone number 8682 5773 loc 470/471.
5. Immediate dissemination of this memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director  

cc:07/ROP2