

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

02 May 2023

Regional Memorandum
No. 237, s. 2023

**R4A CALABARZON 2023 REGIONAL SCHOOLS
PRESS CONFERENCE**

To: **Schools Division Superintendents**
Heads of Private Elementary and Secondary Schools

1. Pursuant to Republic Act (RA) No. 7079, also known as the Campus Journalism Act of 1991, released through DepEd Order (DO) No. 94, s. 1992, which stipulates the holding of the annual national elementary, secondary, or tertiary Schools Press Conference, and in reference with DepEd Memorandum No. 024, s. 2023, this Office through the Curriculum and Learning Management Division in partnership with the Regional Association of Communication Arts Supervisors (RACAS) announces the conduct of the **R4A CALABARZON 2023 Regional Schools Press Conference (RSPC)** with the theme, "*From Campus Journalism to Real-World Journalism: Shaping Minds from Schools to Societies.*"
2. This activity aims to:
 - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
 - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
 - c. promote fair and ethical use of media as tenets of responsible journalism;
 - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
 - e. provide learners opportunities to use the skills learned in campus journalism for their future careers.
3. The RSPC events will be conducted from **May 29 to June 2, 2023** at the venues indicated in *Enclosures 1 and 2* to be hosted by Cavite Cluster (*SDO Cavite City, SDO Dasmariñas City, SDO General Trias City, SDO Imus City and SDO Bacoor City*).
4. Eligible RSPC participants include the following:

Individual Events	Top one (1) division winner per medium
Group Events	Top one (1) division winner per medium (composed of five (5) members each team)
School Paper Events	Top five (5) division winners per medium



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph




5. All SDOs should ensure that schools participating in the RSPC have school paper publication in Portable Document Format (PDF) or digital format.
6. The RSPC events shall include the following:

Individual	Group	School Paper	Most Outstanding Campus Journalists and School Paper Advisers
A. News Writing B. Features Writing C. Editorial Writing D. Sports Writing E. Copyreading and Headline Writing F. Photojournalism G. Editorial Cartooning H. Column Writing I. Science and Technology Writing	A. Radio Scriptwriting and Broadcasting (English & Filipino, Elementary & Secondary) B. Collaborative Desktop Publishing (English & Filipino, Elementary & Secondary) C. Online Publishing (English & Filipino, Secondary Only) D. TV Scriptwriting and Broadcasting (English & Filipino, Secondary Only)	A. News Section B. Features Section C. Editorial Section D. Science and Technology Section E. Sports Section F. Lay-out and Page Design	A. School Paper Journalist (Elementary and Secondary) B. School Paper Adviser (Elementary and Secondary)

7. Recognizing and respecting Intellectual Property Rights, the Department adheres to the rule concerning plagiarism. DepEd reiterates its stand to disqualify school papers found to have copied and published texts, graphics, and other materials without acknowledging their sources. Any form of plagiarism in all competitions as proven by the board of judges shall be ground for disqualification. The disqualification covers all sections of the school paper.
8. This edition of the RSPC will adhere to the NSPC Guidelines and Scoresheets for all events. Please see DepEd Memorandum No. 024, s. 2023. Please see enclosures of the said issuance.
9. Learners at the elementary and secondary levels (both junior and senior high schools) are eligible to join the contests. A campus journalist can participate in only one (1), either in an individual or group event.

10. For Collaborative Desktop Publishing, TV Scriptwriting and broadcasting, and online publishing contestants, an orientation will be conducted on the contest day from 7:00 AM to 9:00 AM at the official venue. Checking of devices, including external hard drives will also be facilitated during this orientation.
11. The **top seven (7)** winners in all individual and group events and **top ten (10)** for school paper shall be recognized. Only the accumulated points from individual and group contests shall be included in the computation of scores for the overall standing following the guidelines in *Enclosure 3*. Meanwhile, for group contests, only **three (3)** best outputs/performances will be chosen for special awards. The recipients of special awards shall be arranged alphabetically (base on their SDO) instead of rank. Special Awards shall not be included in the computation of overall standing.
12. For mobile journalism in the concurrent session in the NSPC, each cluster shall be represented by two (2) secondary campus journalists, one (1) for English and one (1) for Filipino, and their respective school paper advisers, who are official regional delegates. List will be released through a separate issuance.
13. Each schools division is expected to submit *Enclosure 4. Division Winners/Entries for the School Paper Events* in PDF duly endorsed by the Schools Division Superintendent (SDS) on/before **May 22, 2023** via email at r4a.rspc23@gmail.com with the subject line: <SDO>-<Top 5>-<Section>-<Level>-<Medium> (Example: *Rizal-Top5-News-Secondary-English*).
Late entries will not be accepted.
14. Meanwhile, *Enclosure 5. Complete Official List of member-delegates and Division Travel Order (TO) in PDF and Microsoft (MS) Word file format* shall be submitted on/before **May 24, 2023** via email at r4a.rspc23@gmail.com. This Official List signed by the SDS shall also serve as the Official Travel Authority (TA) of each schools division to be presented to the event proctors. Last-minute changes in the list of participants shall be supported with a justification or a certification duly signed by the SDS/Head of Division Delegation to be presented to the Regional Proctor.
15. Submission of documents for Most Outstanding Campus Journalist (MOCJ) and Most Outstanding School Paper Adviser (MOSPA) is until **May 25, 2023**. Please see *Enclosure 7* for specific details.
16. To ensure smooth conduct of the RSPC events, coordination meeting shall be held virtually as indicated in *Enclosure 6: Timeline of RSPC Activities*.
17. *Enclosure 8* presents the Regional Technical Working Group (RTWG) for this edition of the RSPC. Meanwhile, please see *Enclosure 9* for the *Terms of Reference*.

18. All expenses relative to the conduct of this activity shall be charged against downloaded Development and Promotion of Campus Journalism (DPCJ) funds and regional funds. Meanwhile, food, travel and incidental expenses of the official delegates and their coaches/advisers shall be charged against the school's Maintenance and Other Operating Expenses (MOOE)/local/division funds/Special Education Funds (SEF) or the School Campus Journalism Fund, whichever is applicable. All expenses are subject to the usual accounting and auditing rules and regulations.
19. For questions and clarifications, you may contact **EUGENE RAY F. SANTOS**, Regional Education Program Supervisor in-charge of Special Program in Journalism through email address eugeneray.santos@deped.gov.ph and **VIERNALYN M. NAMA**, Chief Education Supervisor, CLMD.
20. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

ROC7



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 1. Event Venues

R4A CALABARZON 2023 REGIONAL SCHOOLS PRESS CONFERENCE

May 29-June 2, 2023

A. Individual Events (except Photojournalism)

Cluster	SDO Participants	Events Venue	Regional RSPC TWG	Proctors
Cavite Cluster	Cavite Province Cavite City Dasmarinas City General Trias City Imus City Bacoor City	Trece Martires Elementary School	Normita Datinggaling Regional Coordinator	4 (to be identified by the Division event venue)
Laguna Cluster	Laguna San Pablo City Calamba City Binan City San Pedro City Santa Rosa City Cabuyao City	To be identified.	Elaine T. Balaogan Education Program Supervisor	4 (to be identified by the Division events venue)
Batangas Cluster	Batangas Province Batangas City Lipa City Tanauan City Sto. Tomas City	To be identified.	Marvelino M. Niem Education Program Supervisor	4 (to be identified by the Division events venue)
Rizal Cluster	Rizal Antipolo City	Casimiro A. Ynares Sr. Memorial National High School	Dianne Catherine T. Antonio Education Program Supervisor	4 (to be identified by the Division events venue)
Quezon Cluster	Quezon Province Lucena City Tayabas City	Quezon National High School	Emelia P. Crescini Education Program Supervisor	4 (to be identified by the Division events venue)



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



Certificate No. PHP QMS
 22 93 0085

B. Group Events and Photojournalism

Events	Venue	Regional RSPC TWG	Proctors
Photojournalism	Trece Martires City National High School	Emelia P. Crescini Joan Dino	4 <i>(to be identified by the Division events venue)</i>
Collaborative Desktop Publishing	Francisco Osorio National Integrated High School	Dianne Catherine T. Antonio Emelia Aytona	4 <i>(to be identified by the Division events venue)</i>
Radio Scriptwriting and Broadcasting	Tanza National Trade School	Marvelino M. Niem Allan Tipan	4 <i>(to be identified by the Division events venue)</i>
TV Scriptwriting and Broadcasting	Tanza Comprehensive Integrated High School	Elena Lopez Normita Datinggaling	4 <i>(to be identified by the Division events venue)</i>
Online Publishing	Osorio Elementary School	Elaine T. Balaogan Jisela Ulpina	4 <i>(to be identified by the Division events venue)</i>



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 2. Indicative Program of Activities

R4A CALABARZON 2023 REGIONAL SCHOOLS PRESS CONFERENCE

May 29-June 2, 2023

Time / Date	May 29, 2023	May 30, 2023		May 31, 2023		June 1, 2023	June 2, 2023
7:30-8:30	News Writing	Collaborative Desktop Publishing	Online Publishing <i>(Secondary Only)</i>	Radio Scriptwriting and Broadcasting <i>(shall start at 8:00 AM)</i>	TV Scriptwriting and Broadcasting <i>(Secondary Only)</i> <i>(shall start at 8:00 AM)</i>	Judging of Individual Events and Collaborative Desktop Publishing	
8:30-9:30	Features Writing						
9:30-10:30	Editorial Writing						
10:30-11:30	Editorial Cartooning						
11:30-12:30	Lunch						
12:30-1:30	Sports Writing	Photojournalism					
1:30-2:30	Copyreading and Headline Writing						
2:30-3:30	Science and Technology Writing						
3:30-4:30	Column Writing						
				School Paper Events			



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 3. Computation of Scores for the Overall Standing

1. To determine the top seven (7) in the secondary and elementary level in each medium, the average judges' scores will be the basis of the ranking. All 23 participants from the divisions shall be ranked 1-23.
2. The ranks/placement in the individual and group categories shall be added and ranked accordingly. Please see sample computation.

Division	News Writing	Editorial Writing	Features Writing	Column Writing	S&T Writing	Sports Writing	Photojournalism	CHW	Editorial Cartooning	Radiobroadcasting	Collaborative Desktop Publishing	TV Broadcasting	Online Publishing	TOTAL	Rank
A	1	1	2	6	2	1	2	1	2	1	2	1	5	27	1
B	2	3	3	5	1	2	3	2	3	2	3	2	6	37	2
C	3	4	4	4	3	3	4	3	4	3	4	3	3	45	3.5
D	4	5	5	3	4	4	5	4	5	4	5	6	4	58	5
E	5	2	6	2	6	5	6	5	6	5	6	5	2	61	6
F	6	6	1	1	5	6	1	6	1	6	1	4	1	45	3.5

3. To determine the top seven (7) divisions in the elementary and secondary levels, the rank in the individual and group events shall be added.
4. To determine the overall ranking, the following range of scores shall be used based on the cumulative placement/scores in the individual and group events.

Award	Range (Based on cumulative ranks from 1-7)	
	Elementary (11 events per medium)	Secondary (13 events per medium)
Gold Awards	22-44	26-52
Silver Awards	45-88	53-104
Bronze Awards	89-154	105-182

5. The divisions that will meet the set standards in item 4 will be recognized.



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



Certificate No. PHP QMS
 22 93 0085



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 4. Division Winners/ Entries for the School Paper Events

List of Five Division Entries for School Paper per Section / Category

Division: _____ Section/Category: _____

Level: Secondary Medium: English

	School Paper	School Paper Adviser/s	School	Division	School Head
1					
2					
3					
4					
5					

Division: _____ Section/Category: _____

Level: Secondary Medium: Filipino

	School Paper	School Paper Adviser/s	School	Division	School Head
1					
2					
3					
4					
5					

Division: _____ Section/Category: _____

Level: Elementary Medium: English

	School Paper	School Paper Adviser/s	School	Division	School Head
1					
2					
3					
4					
5					

Division: _____ Section/Category: _____

Level: Elementary Medium: Filipino

	School Paper	School Paper Adviser/s	School	Division	School Head
1					
2					
3					
4					
5					



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 5. Complete Official List of member-delegates and Division Travel Order (TO) in PDF and Microsoft (MS) Word file format

List of Contestants for Individual Categories

Elementary Level

Division: _____ Category/Event: _____
 Medium: English

	Complete Name of Student (First Name, MI, and Last Name)	Gender	School Paper Adviser	School	Division	School Paper
<u>1</u>						

Division: _____ Category/Event: _____
 Medium: Filipino

	Complete Name of Student (First Name, MI, and Last Name)	Gender	School Paper Adviser	School	Division	School Paper
<u>1</u>						

Secondary Level

Division: _____ Category/Event: _____
 Medium: English

	Complete Name of Student (First Name, MI, and Last Name)	Gender	School Paper Adviser	School	Division	School Paper
<u>1</u>						

Division: _____ Category/Event: _____
 Medium: Filipino

	Complete Name of Student (First Name, MI, and Last Name)	Gender	School Paper Adviser	School	Division	School Paper
<u>1</u>						



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
 22 93 0085



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 6. Timeline of RSPC Activities

Activities	Date	Persons Involved	Status/Remarks
1. Virtual Consultative Conference on The Conduct of School Press Conference and Digital Technology for Special Program In Journalism (SPJ)	October 13, 2022	Education Program Supervisors (EPS)	Completed
2. Issuance of Advisory on Conduct of Press Conference at School, District and Division Levels	October 28, 2022	Regional EPS	Completed
3. Virtual Consultative Meeting on National Schools Press Conference (NSPC) and National Festival of Talents (NFOT)	April 28, 2023	CLMD Chief, CID Chief Education Supervisors, Regional EPS, Division EPSs	Completed
4. Coordination Meeting with the Host Cluster and Event Venues.	May 9, 2023	CLMD Chief, CID Chief Education Supervisors, Regional EPS, Division EPSs, School Heads	To be conducted.
5. Submission of Narrative Report and Results of Division Schools Press Conference (DSPC)	May 8-12, 2023	Division EPSs	To be submitted.
6. Submission of Enclosure 4 and attachments	May 22, 2023	Division EPSs	To be submitted.
7. Submission of Enclosure 5 and attachments	May 24, 2023	Division EPSs	To be submitted.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

8. Submission of documents for MOCJ and MOSPA	May 25, 2023	Division EPSs	To be submitted.
9. Conduct of Regional Schools Press Conference (RSPC)	May 29-June 2, 2023	RTWG and All Divisions	To be conducted.
10. Debriefing, completion of report and dissemination of winners through Regional Memorandum	June 12-16, 2023	RTWG	To be conducted.



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 7. Search for the CALABARZON Most Outstanding Campus Journalists and School Paper Advisers

R4A CALABARZON Most Outstanding Campus Journalist (MOCJ) and Most Outstanding School Paper Advisers (MOSPA) stand as the most prestigious award and successful achievement given to the campus journalists and school paper advisers (elementary and secondary levels) in the region who serve as embodiment of the culture of excellence and commitment to quality campus journalism.

Most Outstanding Campus Journalist (MOCJ)

1. Every schools division office shall select one (1) candidate for elementary level and one (1) candidate for the secondary level for the search.
2. There shall be panel of judges shall be composed of the following:
 - a. CLMD Chief Education Supervisor as chairperson
 - b. Regional Education Program Supervisors in-charge of journalism as co-chairpersons
 - c. Incumbent presidents of the Regional School Paper Advisers Association and/or Editors Guild, as members
3. The division shall submit the nomination folder together with the photocopy of the following documents duly certified true and correct by the Schools Division Superintendent to the Regional Office c/o the Supervisor in-charge of Journalism for verification and evaluation by the Search Committee.
 - a. Academic Standing
 - b. Achievement in Journalism
 - c. Innovations/Advocacies
 - d. Community/Extension Services and Other Leadership Positions
 - e. Published Works
 - f. Journalism-related Trainings Attended
 - g. Interview
4. The candidate who got the highest accumulated points following the standards below will be declared as the winner.

Criteria	Points
a. Academic Standing (School Year 2022-2023)	15
b. Achievement in Journalism	25
c. Leadership, Innovations and Advocacies	10
d. Innovations and Advocacies	25
e. Community And Extension Services Related To Journalism	10
f. Published Written Works	5
g. Journalism-related Trainings Attended	5
h. Interview	5
TOTAL	100



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

a. Academic Standing (School Year 2022-2023) - **15 points**

Academic Standing		Points
i.	With Highest Honors	15
ii.	With High Honors	10
iii.	With Honors	5
iv.	With General Average of 85-89	3

b. Achievement in Journalism (*awards received by the nominee from Schools Press Conferences sanctioned by the Department of Education.*) **25 points**

**Note: In group contest, the corresponding point/score is divided to the number of members accordingly.*

For Individual Contests

Level	1st	2nd	3rd	4th	5th
National	25 pts.	24 pts.	23 pts.	22 pts.	21 pts.
Regional	20 pts.	19 pts.	18 pts.	17 pts.	16 pts.
Division	15 pts.	14 pts.	13 pts.	12 pts.	11 pts.
District	10 pts.	9 pts.	8 pts.	7 pts.	6 pts.
School	5 pts.	4 pts.	3 pts.	2 pts.	1 pt.

For Group Contests

Level	1st	2nd	3rd	4th	5th
National	15 pts.	14 pts.	13 pts.	12 pts.	11 pts.
Regional	10 pts.	9 pts.	8 pts.		
Division	7 pts.	6 pts.	5 pts.		

For Special Awards

Level	1st	2nd	3rd	4th	5th
National	13 pts.	12 pts.	11 pts.	10 pts.	9 pts.
Regional	8 pts.	7 pts.	6 pts.		
Division	5 pts.	4 pts.	3 pts.		

c. Leadership, Innovations and Advocacies - **10 points**

Position of the Nominee in the School Publication		Points
i.	Editor-In-Chief	10
ii.	Associate Editor	8
iii.	Section Editor	5
iv.	Writer/Contributor/Others	3

Editors' Guild Leadership		National	Regional	Division
i.	President	10	7	4
ii.	Vice President	9	6	3
iii.	Other positions	8	5	2

d. Innovations and Advocacies – **25 points**

Level of Implementation		1st
National		30 pts.
Regional		25 pts.
Division		20 pts.

District	15 pts.
School	10 pts.

e. Community & Extension Services Related To Journalism - **10 points**

Services Rendered	National	Regional	Division
Chairperson	10	8	6
Facilitator	8	6	4

f. Published Written Works – **5 points**

National	Regional	Division
5	3	1

g. Journalism-related Trainings Attended - **5 points**

National	Regional	Division
5	3	1

h. Panel Interview with the selection committee – **5 Points**

(Critical thinking, Creativity, Communication skills, Collaboration, Attitude and Motivation)

Most Outstanding School Paper Advisers (MOSPA)

1. The contenders must be a practicing School Paper Adviser (SPA).
2. Each division shall select an outstanding school paper adviser for elementary and secondary levels.
3. A recent copy of the school paper (A4) of the candidate must be attached.
4. Only the division winner duly endorsed by the Schools Division Superintendent (SDS) shall be recognized by the Search Committee as official entry: one (1) for elementary level and one (1) for secondary level.
5. The panel of judges in the regional level shall be:
 - a. CLMD Chief Education Supervisor as chairperson
 - b. Regional Education Program Supervisors in-charge of journalism as co-chairpersons
 - c. Incumbent presidents of the Regional School Paper Advisers Association and/or Editors Guild, as members
6. The candidate shall attach the photocopy of all documents duly certified true and correct by the SDS.
7. The candidate who got the highest accumulated points following the standards below will be declared as the winner.

Criteria	Points
a. Length of Service and Performance Rating	15
b. Achievement in Journalism (for the past 5 years)	15
c. Leadership in Journalism	25
d. Extension Services	10
e. Speakership/Judge	10
f. Published Books, Modules, Workbooks related to Journalism	10
g. Articles Published in Newspapers/Magazines/Journals	5
h. Interview	10
TOTAL	100

a. Length of Service and Performance Rating - **15 points**

- i. Must be a practicing school paper adviser for at least five (5) consecutive years immediately prior to the search.
- ii. Must have an average performance rating of not lower than Very Satisfactory (VS) for the past three (3) school years.
- iii. The computation of the rating shall follow the system below.

$$= \frac{\text{Sum of ratings from 3 rating periods}}{3} \div 5 \times 100 \times 15\%$$

Example:

$$= \frac{4.250 + 4.450 + 4.500}{3} \div 5 \times 100 \times 15\%$$

$$= 13.20 \text{ points}$$

b. Achievement in Journalism (for the past 5 years) – **15 points***For Individual Contests*

Level	1st	2nd	3rd	4th	5th
National	15 pts.	14 pts.	13 pts.	12 pts.	11 pts.
Regional	10 pts.	9 pts.	8 pts.	7 pts.	6 pts.
Division	5 pts.	4 pts.	3 pts.	2 pts.	1 pt.

For Group Contests (must be divided with the number of members) and School Publication Contest (must be overall winner not only section)

Level	1st	2nd	3rd	4th	5th
National	15 pts.	14 pts.	13 pts.	12 pts.	11 pts.
Regional	10 pts.	9 pts.	8 pts.		
Division	7 pts.	6 pts.	1 pts.		

c. Leadership in Journalism – **25 points**

Position Held	National	Regional	Division
President	25	20	15
Vice President	20	15	10
Other Positions	18	12	8

d. Extension Services – **10 points**

National	Regional	Division
10	7	5

e. Speakership/Judge – **10 points**

National	Regional	Division
10	7	5

f. Published Books, Modules, Workbooks related to Journalism – **10 points**

National	Regional	Division
10	7	5

g. Articles Published in Newspapers/Magazines/Journals – **5 points**

National	Regional	Division
5	3	1

h. Panel Interview - **10 points**

*(Integrity, Commitment, Dedication, Critical thinking, Creativity,
Communication skills, Collaboration, Attitude and Motivation)*



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 8. Regional Technical Working Group

Consultants: ATTY. ALBERTO T. ESCOBARTE, CESO II, Regional Director
LOIDA N. NIDEA, CESO V, Assistant Regional Director

Chairperson: VIERNALYN M. NAMA, Chief Education Supervisor

Assistant Chair: EUGENE RAY F. SANTOS, Education Program Supervisor

Members: DIANNE CATHERINE T. ANTONIO, Education Program Supervisor

MARVELINO M, NIEM, Education Program Supervisor

VIRGILIO O. GUEVARRA, JR., Education Program Supervisor

EMELIA P. CRESCINI, Education Program Supervisor

ELAINE T. BALAOGAN, Education Program Supervisor

ELENA LOPEZ, Education Program Supervisor

EMELIA AYTONA, Education Program Supervisor

JISELA ULPINA, Education Program Supervisor

ALLAN, Education Program Supervisor

NORMITA DATINGGALING, Regional Coordinator

JOAN DINO, Public Affairs Unit

3 CLMD EPSs

Secretariat: LHOVIE C. DAMIAN, Teaching Aid Specialist

REDGYNN A. BERNALES, Administrative Assistant II

RAMON PATRICK BAGACAY, ALS-CoS

JOHN CHRISTIAN GALVEZ, ALS-Cos

Host Cluster : **Cavite Cluster** (*Cavite Province, Cavite City , Dasmarinas City,
General Trias City, Imus City and Bacoor City*)

Events Venue Hosts

A. Individual Events (Cavite Cluster), Photojournalism

and Group Events: **SDO Cavite Province**

Schools Division Superintendent:

ROSEMARIE D. TORRES

Assistant SDS:

GALILEO L. GO

CID Chief Education Supervisor:

ELPIDIA B. BERGADO

Education Program Supervisor

In-Charge of Journalism:

WENIFREDA A. DIQUIT

MARIBETH S. RIETA

NOEL S. ORTEGA

Event Proctors: (to be identified by event venues)



Address: Gate 2, Karangalan Village, Cainta, Rizal

Telephone Nos.: 02-8682-5773/8684-4914/8647-7487

Email Address: region4a@deped.gov.ph

Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

B. Individual Events (Laguna Cluster): **TBA**

C. Individual Events (Batangas Cluster): **TBA**

D. Individual Events (Rizal Cluster): **SDO Rizal**

Schools Division Superintendent:	DORIS DJ. ESTALILLA
Assistant SDS:	GLORIA C. ROQUE
CID Chief Education Supervisor:	ROSEMARIE BLANDO
Education Program Supervisor	
In-Charge of Journalism:	NEDIA E. LAGUSTAN
	MELLODINE A. ANTONIO
Event Proctors: (to be identified by event venues)	

E. Individual Events (Quezon Cluster): **SDO Quezon Province**

Schools Division Superintendent:	ROMMEL C. BAUTISTA
Assistant SDS:	GREGORIO T. MUECO
CID Chief Education Supervisor:	LORENA S. WALANGSUMBAT
Education Program Supervisor	
In-Charge of Journalism:	ABNER L. PUREZA
	JOSEPH E. JARASA
Event Proctors: (to be identified by event venues)	

**Regional Technical Working Group
for the Search for Most Outstanding Campus Journalist
and School Paper Adviser**

Consultants: ATTY. ALBERTO T. ESCOBARTE, CESO II, Regional Director
LOIDA N. NIDEA, CESO V, Assistant Regional Director

Chairperson: VIERNALYN M. NAMA, Chief Education Supervisor

Assistant Chairs:

ELPIDIA B. BERGADO, Chief Education Supervisor,
President, RACAS

EUGENE RAY F. SANTOS, Education Program Supervisor

DIANNE CATHERINE T. ANTONIO, Education Program Supervisor

Members: RACAS Officers

Secretariat: REDGYNN A. BERNALES, Administrative Assistant II
RAMON PATRICK BAGACAY, ALS-CoS

Awards Committee

Cavite City, Dasmariñas City General Trias City, Imus City and Bacoar City



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2023-237

Enclosure 9. Terms of Reference

a. The Education Program Supervisors (in Special Program in Journalism)

- prepare and submit necessary Enclosures
- ensure accuracy of details and information of documents
- coordinate, orient and brief participants (parents, CJ, SPA, school heads) about the details of the conference
- secure that participants will be provided with the assistance they will need, especially in terms of gadgets and equipment to be used in the activity
- attend coordination/consultative meeting related to the activity
- disseminate accurate and up to date information about the conference

b. The School Heads and The School Paper Advisers

- provide support to the participating CJ
- communicate and explain accurate and up to date information about the conference to the CJ and parents/guardians
- provide CJ with documentary requirements (ID, Enrolment Certificate, Parents' Consent)
- relay accurate and up-to-date information about the conference
- assist learners in the entire participation in the activity

c. The Campus Journalists

- attend the activities with punctuality
- keep the important documents in tact
- follow the rules and regulations of the conference religiously
- accomplish the tasks with honesty

d. The Regional Technical Working Group

- craft the proposal, memorandum, and RBA (for the focal person)
- coordinate with the workshop venue management and prepare the contract for the event
- coordinate with the Supplies Officer for the supplies needed
- attend and conduct meetings with the host cluster, event venues, and facilitators and proctors
- lead the review and evaluation of the presentation to be used for the activity
- facilitate the conduct of the activity in the assigned events
- join the team in the conduct of debriefing sessions

e. The Secretariat

- prepare the completion report
- request preparation of contract and supplies
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

- prepare and print certificates of recognition, participation, and appearance
- submit the needed requirements to respective functional divisions after the conduct of the activity.

f. The Host Cluster and Venues

- provide venues and proctors for the events being hosted
- ensure completeness of necessary equipment and devices needed for the events
- assist participants in the logistics and provide help desk
- observe security and safety of participants in the conduct of the events
- attend meetings and coordinate with the RTWG for smooth conduct of the activity.

g. The Awards Committee

- Collaborate on the possible conduct of closing and awarding ceremonies
- Facilitate preparations and execution of such

h. The Regional TWG as Facilitator

- Ensure smooth conduct of the competitions
- Ensure completeness of materials and functionality of devices and equipment necessary/required in the contests
- Verify the identity of the participants against the official list
- Observe maximum confidentiality of contest materials and entries
- Entertain questions on the process of the competition but not on content of the contest materials
- Transport the contest materials to the command center after the contest proper

i. The Event Proctors

- Facilitate the conduct of the events at the venue
- Distribute the contest materials to participants
- Never entertain any questions about the content of the materials
- Ensure that time allotment is strictly complied in all events
- Secure confidentially the materials in the contest
- Coordinate with the Regional TWG in-charge of the events
- Attend coordination meeting regarding the activity.

j. The Resource Speakers

- prepare a presentation for the lecture-session and contest materials
- draw on expertise to fairly and reasonably assess the team's efforts in the various components of the competition
- evaluate objectively the official entries adhering to the set criteria/scoring rubric
- accomplish the judging sheets, rank entries/outputs from 1 to 23 observing fair and unbiased scoring of entries
- keep confidentiality of the details of his/her ratings
- avoid communication about the activity in any means possible with any of the participants (CJ/SPA), parents/guardians, SDO personnel;
- turn-over the needed documents on the identified/agreed date of compliance
- provide technical assistance and training with the delegation of the region for the NSPC