

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

08 May 2023

Unnumbered Memorandum

**WORKSHOP ON THE DEVELOPMENT OF PRESENTATION
MATERIALS AND REGIONAL TRAINING OF TRAINERS
FOR LEARNING RECOVERY PROGRAM IN
LITERACY AND NUMERACY**

To: **Schools Division Superintendents**

Antipolo City, Bacoor City, Batangas City, Batangas Province, Biñan City, Cavite City, Batangas City, Dasmariñas City, Gen. Trias City, Laguna, Lipa City, Lucena City, Quezon, Sto. Tomas City, Tanauan City

1. In preparation for the upcoming conduct of Regional Training of Trainers (RToT) for the learning recovery program on literacy and numeracy through school-based learning action cell (SLAC) learning resource package, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), will conduct a virtual workshop on the development of presentation materials and planning meeting on the conduct of RToT on **May 17-19, 2023** via **Google Meet**.
2. The activity aims to:
 - a. review the layout design of the SLAC learning resource package;
 - b. develop slide decks and other presentation materials for Regional Training of Trainers (RToT);
 - c. refine the developed session guides and activity templates;
 - d. plan for the design of the RToT.
3. Participants in this activity are the contributing writers of the SLAC learning resource package for learning recovery in literacy and numeracy. Please see the attached list. Attached hereto also is the indicative activity matrix for reference.
4. Meeting link will be sent to the official group chat of contributing writers a day before the start of the activity.
5. For queries or concerns, kindly coordinate with **Mr. Bryan A. Pobe**, Education Program Supervisor, through email at hrd.calabarzon@deped.gov.ph




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Certificate No. PHP QMS
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6. For the information and guidance of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *amy* *B*

cc:06/ROH5/ROH1

Attachment A: List of Contributing Writers

**WORKSHOP ON THE DEVELOPMENT OF PRESENTATION MATERIALS AND
PLANNING MEETING WITH CONTRIBUTING WRITERS OF LEARNING RESOURCE
PACKAGE FOR LEARNING RECOVERY IN LITERACY AND NUMERACY**

May 17-19, 2023 via Google Meet

List of Contributing Writers

No.	Name	Position	SDO
1	Marife T. Morcilla	Education Program Supervisor - English	Lipa City
2	Gayle J. Malibiran	Education Program Supervisor - English	Antipolo City
3	Ma. Glecita C. Columna	Education Program Supervisor - English/ELLN	Gen. Trias City
4	Gilbert G. Joyosa	Education Program Supervisor - Filipino	Antipolo City
5	Noel D. Anciado	Education Program Supervisor - English	Dasmariñas City
6	Victoria B. Burgos	Education Program Supervisor - English	Tanauan City
7	Julieta R. De Jesus	Education Program Supervisor - English	Bacoor City
8	Girlie D. Nombres	Education Program Supervisor - Math	Antipolo City
9	Rodelia C. Frias	Education Program Supervisor - Math	Cavite City
10	Dexter M. Valle	Education Program Supervisor - Math	Lucena City
11	Anthony Zeus C. Caringal	Education Program Supervisor - Math	Bacoor City
12	Herman A. Catapang	Education Program Supervisor - Math	Batangas City
13	Laarni R. Granado	Education Program Supervisor - Math	Cavite Province
14	Wenifreda S. Diquit	Education Program Supervisor - English	
15	Zarina G. Llarena	Education Program Supervisor- Filipino	Laguna
16	Maria Dylin S. Garcia	Education Program Supervisor - ELLN	Quezon
17	Loreta V. Illao	Education Program Supervisor- Filipino	Batangas Province

No.	Name	Position	SDO
18	Ma. Teresa M. Urayan	Education Program Supervisor - Filipino	Tanauan City
19	Raquel L. Azur	Education Program Supervisor - Filipino	Biñan City
20	Evelyn P. Navia	Principal III	Laguna
21	Wennie C. Gonzales	Principal II	Sto. Tomas City
22	Lorna Custodio	Head Teacher II	

Attachment B: Indicative Activity Matrix

**WORKSHOP ON THE DEVELOPMENT OF PRESENTATION MATERIALS AND
PLANNING MEETING WITH CONTRIBUTING WRITERS OF LEARNING
RESOURCE PACKAGE FOR LEARNING RECOVERY IN LITERACY AND
NUMERACY**

May 17-19, 2023 via Google Meet

Day 1 (May 17, 2023)

Time	Activity	Persons Responsible	Resources Needed
10:00 – 10:30 a.m.	Opening Program	PMT	AVP, Slide Deck
10:30 am - 12:00 n.n.	Revisiting Quality Standards for the Development of Slide Decks (<i>Synchronous</i>)	Bryan A. Pobe <i>EPSvr</i>	Slide Deck
12:00 - 1:00 p.m.	LUNCH BREAK		
1:00 - 5:00 p.m.	Workshop on the Development of Slide Decks (<i>Asynchronous</i>)	Participants	Slide Deck Templates
End of Day 1			

Day 2 (May 18, 2023)

Time	Activity	Persons Responsible	Resources Needed
8:00 am - 12:00 n.n.	Continuation of Workshop on the Development of Slide Decks (<i>Asynchronous</i>)	Participants	Slide Deck Templates
12:00 - 1:00 p.m.	LUNCH BREAK		
1:00 - 5:00 p.m.	Continuation of Workshop and Submission of Developed Slide Decks (<i>Asynchronous</i>)	Participants	Slide Deck Templates
End of Day 2			

Day 3 (May 19, 2023)

Time	Activity	Persons Responsible	Resources Needed
9:00 - 9:15 a.m.	Preliminaries and Energizer	PMT	AVP, Slide Deck
9:15 - 10:00 a.m.	Presentation and Critiquing of Developed Slide Decks (per group)	PMT & Participants	Developed Slide Decks & Assessment Tool
10:00 - 10:15 a.m.	AM BREAK		
10:15 - 12:00 n.N	Continuation of Presentation and Critiquing of Developed Slide Decks (per group)	PMT & Participants	Developed Slide Decks & Assessment Tool
12:00 - 1:00 p.m.	LUNCH BREAK		
1:00 - 1:15 p.m.	Energizer	PMT	AVP
1:15 - 5:00 p.m.	Planning on the Conduct of Regional Training of Trainers (RToT)	Participants & PMT	Slide Deck, Training Design
End of Day 3			