

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



19 May 2023

Regional Memorandum
No. 270 s. 2023

**REITERATION OF ISSUANCES ON THE UTILIZATION OF
HUMAN RESOURCE DEVELOPMENT (HRD) FUNDS
AND MORATORIUM ON THE IMPLEMENTATION
OF DO 001, s. 2020**

To: **Schools Division Superintendents**

1. This Office, through the Human Resource Development Division - National Educators Academy of the Philippines in the Region (HRDD-NEAP R), reiterates the provisions in DM-OUHROD-2023-0354 titled *Utilization of the 2022 Continuing HRD Funds, 2023 Program Support Fund in ROs and SDOs, and INSET Funds* and DM 012, s. 2023 titled *Moratorium on the Implementation of DO 001, s. 2020 (Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders)*.
2. Relative thereto, the Schools Division Offices (SDOs) shall ensure that the utilization of the 2022 Continuing Fund, FY 2023 Program Support Fund, and INSET Funds is aligned with priority programs of the Curriculum and Teaching (CT) Strand anchored on the MATATAG Education Agenda and Basic Education Development Plan (BEDP).
 - a. **Utilization of FY 2022 Continuing Funds and FY 2023 Program Support Fund.** The Schools Governance and Operations Division (SGOD) through the Human Resource Development Section (HRDS), in coordination with Curriculum Implementation Division (CID), shall prioritize the implementation of the CT Strand PD programs, such as but not limited to Learning Camp for Math, Science, and English (Grades 8 and 9), K to 12 Curriculum, National Reading Program (NRP), and NEAP-related PD programs/activities chargeable against HRD Funds subject to the Interim PD Standards to be issued by NEAP.
 - b. **Utilization of FY 2023 INSET Funds.** The SGOD through HRDS, in coordination with CID, shall utilize the INSET Funds for PD Programs such as but not limited to:



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Certificate No. PHP QMS
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- i. Learning Action Cell on National Learning Camp for Grades 8 and 9 English, Science and Math Teachers;
 - ii. Higher Order Thinking Skills (HOTS) for Grades 7 to 10 English, Science, and Mathematics Teachers;
 - iii. Literacy and Numeracy Trainings for Kinder to Grade 12 Teachers; and
 - iv. Domain 1 – Content Knowledge and Pedagogy Training for Grades 7 to 12 Teachers of other Learning Areas
3. SDOs are hereby advised to wait for the release of the identified priority PD programs to be funded using the HRD Funds, including their schedules. By the time that these priority programs are already released by DepEd Central Office, each SDO shall adjust or recalibrate its Work and Financial Plan (WFP) under HRD Fund in the Program Management Information System (PMIS).
 - a. If the implementation of the program and activities in the approved WFP has already started, the SDO shall make adjustment or recalibration through the plan adjustment facility in the PMIS following the prescribed timelines and procedures stipulated in DO 011, s. 2021 or *Guidelines on the Operationalization of the Program Management Information System*.
 - b. If the WFP is not yet uploaded, the SDO shall upload the WFP in the PMIS following the priority PD programs of DepEd Central Office. If the WFP has been uploaded already but the programs and activities are not yet implemented, the SDO shall reupload the WFP in the PMIS.
4. Relative to DM-OUHROD-2023-0525 on the addendum to DM-OUHROD-2023-0354, the training of teachers on **Comprehensive Sexuality Education** that will be cascaded by the DepEd Central Office shall be charged to the SDO's INSET Funds. This is based on the provision in FY 2023 General Appropriations Act (GAA) which states that the appropriation of INSET shall include special training for teachers who are chosen to teach and develop appropriate reproductive health and HIV and AIDS education under Section 14 of R.A. 10354 (The Responsible Parenthood and Reproductive Health Act of 2012) and Section 12 of R.A. 11166 (Philippine HIV and AIDS Policy Act).
5. Meanwhile, **PD programs with funds obligated need not be realigned or re-programmed and shall be conducted within FY 2023** with strict compliance with DO 030, s. 2021 or *Multi-year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders*.
6. Each SDO, through the HRDS, is likewise required to submit its Quarterly Financial and Physical Accomplishment Reports through **t.ly/yXYv**.
7. With reference to DM 012, s. 2023 or *Moratorium on the Implementation of DO 001, s. 2020*, the **NEAP Recognition process is hereby suspended**; thus, the SDOs are advised to wait for the lifting of the moratorium or for NEAP's issuances on the new directions and policies related to DepEd Professional Development System.

8. For queries or concerns, kindly coordinate with **Mr. Bryan A. Pobe**, Education Program Supervisor, through email at hrd.calabarzon@deped.gov.ph
9. For the information and guidance of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *my* *B*

cc:06/ROH5/ROH1



Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

#484728

MEMORANDUM
DM-OUHROD-2023-0354

TO : **Regional Directors**
HRDD Chiefs
NEAP – R Focal Persons
Schools Division Superintendents
All Others Concerned

FROM : **GLORIA JUANIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Utilization of the 2022 Continuing HRD Funds, 2023 Program Support Fund in ROs and SDOs, and INSET Funds**

DATE : March 08, 2023

1. In accordance with the DepEd Order 030, s. 2021 or the *Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders*, the National Educators Academy of the Philippines (NEAP) has been allocating Human Resource Development (HRD) Funds to support the implementation of initiatives relative to the continuing professional development of public school teachers and school leaders.
2. The HRD fund is composed of (1) Central Office-Managed Funds; (2) Program Support Funds (PSF); and, (3) In-Service Training (INSET) Funds. For FY 2022, NEAP has guaranteed the allocation of the three HRD funds components with the PSF and the INSET funds both directly released by the Department of Budget and Management (DBM) to the respective DepEd field offices.
3. Based on the FY 2022 Budget Utilization Report from the DepEd Central Office Finance Service as of December 31, 2022, there is **P312,815,051.16** unobligated fund [Enclosure 1] from the DepEd field offices that can be utilized until December 31, 2023.
4. **In relation to this, DepEd field offices are hereby directed to submit a written explanation for the said unobligated funds on or before March 16, 2023, and shall be consolidated by the Regional Offices (ROs) and be submitted to the NEAP Central Office through this link: t.ly/9yiN.**
5. In addition, the moratorium on the utilization of FY 2023 PSF [Enclosure 2], is hereby lifted. As such, a set of guidelines (Enclosure 3) is issued to assist the Field Offices on the utilization of the FY 2022 Continuing Funds and 2023 PSF.

6. For more information, please contact the National Educators Academy of the Philippines (NEAP), Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, through email at neap.od@deped.gov.ph cc: eric.sarmiento003@deped.gov.ph or via telefax number (02) 8638-8638.

7. Immediate dissemination of and strict compliance with this issuance is directed.

Enclosures:

1. *Breakdown of FY 2022 Continuing Fund*
2. *Memorandum on Holding of FY 2023 Program Support Fund (PSF)*
3. *Guidelines on the Utilization of FY 2022 Continuing Fund and FY 2023 PSF*

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Enclosure 3

Utilization of FY 2022 Continuing Funds, Program Support Funds (PSF), and INSET Funds

1. Consistent with the Basic Education Development Plan (BEDP) 2030 and MATATAG Education Agenda from 2023 to 2028 which aims to achieve the following:
 - a. **MA** - Make the curriculum relevant to produce competent, job-ready, active, learners and responsible citizens;
 - b. **TA** - Take steps to accelerate the delivery of basic education facilities and services;
 - c. **TA** - Take good care of learners by promoting learners' well-being, inclusive education, and a positive learning environment; and,
 - d. **G** - Give support to teachers to teach better.

The field offices shall ensure that the utilization of the 2022 Continuing Fund, FY 2023 PSF, and INSET Funds is aligned with the priority programs of the Curriculum and Teaching (CT) Strand anchored on the above-mentioned Agenda.

2. Process of the Utilization of Continuing Funds, FY 2023 PSF, and INSET Funds

a. Utilization of FY 2022 Continuing Funds and FY 2023 PSF

- i. The NEAP-RO/HRDD/SGOD, in coordination with CLMD/CID, shall prioritize the implementation of the CT Strand PD Programs, such as but not limited to Learning Camp for Math, Science, and English (Grades 8 and 9), K to 12 Curriculum, National Reading Program (NRP), and NEAP-related PD Programs/Activities chargeable against HRD Funds subject to the Interim PD standards to be issued by NEAP in a separate memorandum.

b. Utilization of FY 2023 INSET Funds

- i. Per agreement with the CT Strand, NEAP-RO/HRDD/SGOD, in coordination with CLMD/CID, shall utilize their INSET Funds for PD Programs such as but not limited to:
 - a) Learning Action Cell (LAC) on National Learning Camp for Grades 8 & 9 English, Science and Math Teachers;
 - b) High Order Thinking Skills (HOTS) for Grades 7 to 10 English, Science, and Mathematics Teachers;
 - c) Literacy and Numeracy Trainings for Kinder to Grade 12 teachers; and
 - d) Domain 1 – Content Knowledge and Pedagogy training for Grades 7 to 12 teachers of other learning areas.
- c. The Regional Directors & SDSs shall ensure that the HRD funds are judiciously utilized.

3. Reporting

- d. The NEAP-RO/HRDD/SGOD shall prepare and upload their physical and financial reports to the Program Management Information System (PMIS) as indicated in DepEd Order No. 011, s. 2021, *"Guidelines on the Operationalization of PMIS"*.
- e. The NEAP-RO/HRDD/SGOD are likewise required to submit their Quarterly Financial and Physical Accomplishment Reports through the following links:

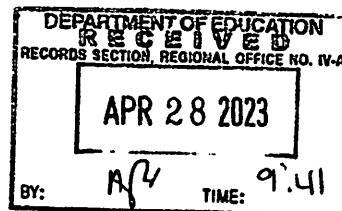
Region	Link
1	t.ly/xH2RF
2	t.ly/CLke
3	t.ly/LgBj
4a	t.ly/yXYv
4b	t.ly/ImQ9
5	t.ly/ZeF1
6	t.ly/E89X0
7	t.ly/KCdz
8	t.ly/83KD
9	t.ly/8pze
10	t.ly/KVCR
11	t.ly/jJn5
12	t.ly/qG-x
CARAGA	t.ly/l-iU
CAR	t.ly/5rJN
NCR	t.ly/AX-Nd

4. In light of the recently issued DepEd Memorandum No. 12, series of 2023 or the Moratorium on the Implementation of DO 001, s. 2020, the availment of the PSF Funds through the NEAP Recognition process is temporarily suspended, until such time that NEAP issues new directions and policies related to DepEd Professional Development System.

5. Meanwhile, PD programs with funds obligated need not be realigned or re-programmed.



DMOI-2023-199



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM**DM-OUHROD-2023-0225**

TO : **Regional Directors**
HRDD Chiefs
NEAP-R Focal Persons
Schools Division Superintendents
All Others Concerned

FROM : **GLORIA JIMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Addendum to the DepEd Memorandum No. DM-OUHROD-2023-0354 regarding the Utilization of the FY 2022 Continuing HRD Funds, 2023 Program Support Fund in ROs and SDOs, and INSET Funds**

DATE : April 17, 2023

With reference to DepEd Memorandum No. DM-OUHROD-2023-0354 titled *Utilization of FY 2022 Continuing HRD Funds, FY 2023 Program Support Fund for ROs and SDOs, and INSET Funds*, the Office of the Undersecretary for Human Resource and Organizational Development (OUHROD), through the National Educators Academy of the Philippines (NEAP), provides additional details on the said Memorandum, viz:

1. Based on the FY 2023 General Appropriations Act (GAA), the appropriation of INSET shall include special training for teachers who are chosen to teach-age and develop-appropriate reproductive health and HIV and AIDS education under Section 14 of R.A. 10354 (The Responsible Parenthood and Reproductive Health Act of 2012) and Section 12 of R.A. 11166 (Philippine HIV and AIDS Policy Act).

In relation to this, the training of teachers on **Comprehensive Sexuality Education** that will be cascaded by the DepEd Central Office shall be charged to the Schools Division's INSET Funds.

2. Furthermore, this Office would like to reiterate the use of NEAP Training Facilities as one of the DepEd training venues for workshops, seminars, trainings, conferences, and other official activities organized and conducted by DepEd to ensure adequate but reasonably priced services and amenities in accordance with DepEd Order no. 043, s. 2022 or the Omnibus Travel Guidelines for All Personnel of the Department of Education.

If the above facilities are not available on the basis of certification of the authorized official from these venues, the selection of other venues and facilities shall adhere to existing policies and guidelines on procurement.

3. For more information and clarifications, please contact the National Educators Academy of the Philippines (NEAP), Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, through email at neap.od@deped.gov.ph cc: eric.sarmiento003@deped.gov.ph or via telefax number (02) 8638-8638.
4. Immediate dissemination of and strict compliance with this issuance is directed.

References:

- a. *FY 2023 General Appropriations Act*
- b. *DepEd Order No. 0-13, 2022 - Omnibus Travel Guidelines for All Personnel of the Department of Education*

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Republic of the Philippines
Department of Education

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DepEd MEMORANDUM
No. **012**, s. 2023

MORATORIUM ON THE IMPLEMENTATION OF DEPED ORDER NO. 001, s. 2020
(Guidelines for NEAP Recognition of Professional Development Programs
and Courses for Teachers and School Leaders)

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. With reference to the ongoing review of the existing systems and processes to streamline and strengthen professional development (PD) programs and courses for teachers and school leaders, the implementation of the **Guidelines for National Educators Academy of the Philippines (NEAP) Recognition of Professional Development Programs and Courses for Teachers and School Leaders** pursuant to DepEd Order (DO) No. 001, s. 2020 shall be held in abeyance.
2. This moratorium is issued in line with the new directions of this administration through the MATATAG Agenda which envisions to implement resilient reforms in the curriculum implementation, quality basic education services, maximum provision of education facilities, protection of learner well-being, and development of teacher support programs.
3. During this period, the Department of Education (DepEd) Service Providers shall prioritize the implementation of the Curriculum and Teaching strand PD programs such as but not limited to K-12 Curriculum, Learning Camp for Math, Science, and English (Grades 7 and 8), National Literacies Program, and other NEAP-related PD Programs/Activities chargeable to Human Resource Development (HRD) Funds, subject to the Interim PD standards to be issued by NEAP in a separate memorandum.
4. In relation to this, the availment of the HRD Fund through the NEAP Recognition process in accordance to DO 030, s. 2021 or the **Multiyear Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders** shall also be held in abeyance until such time that NEAP issues new directions and policies related to DepEd Professional Development System.
5. Learning Service Providers authorized by NEAP may continue to offer their PD programs and courses, subject to the voluntary participation of teachers and school leaders.
6. This moratorium shall remain in effect until it has been lifted by any appropriate issuances.

7. For clarifications, please coordinate with the **National Educators Academy of the Philippines-Quality Assurance Division**, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at neap.qad@deped.gov.ph.

8. Immediate dissemination of this Memorandum is desired.



By Authority of the Secretary:


GLORIA JUMAMIL-MERCADO
Undersecretary

References:

DepEd Order Nos.: (001, s. 2020 and 030, s. 2021)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES
OFFICIALS
PROGRAMS
RECOGNITION
RULES AND REGULATIONS
TEACHERS