

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



24 May 2023

Unnumbered Memorandum

PARTICIPATION OF IDENTIFIED PERSONNEL IN THE DEVELOPMENT OF TEXTBOOK AND TEACHER'S MANUAL PROTOTYPES FOR GRADES 1, 4, AND 7

To **Schools Division Superintendents** (Cavite Province, Laguna Province, Batangas City, San Pablo City, Lipa City and Antipolo City)

1. In reference to MEMORANDUM DM-CT-2023-123 re: **Participation of Identified Personnel in the Development of Textbook and Teacher's Manual Prototypes for Grades 1, 4, and 7**, the Office of the Undersecretary for Curriculum and Teaching will conduct said activity on **May 29 to June 1, 2023**, at **DepEd Ecotech Center, Lahug, Cebu City**.

2. The identified participants in this national activity are as follows:

Name	Office/ Station
Julie Ann Vertudes	SDO Cavite Province
Archie Condino	SDO Laguna Province
Cyrus Festijo	SDO Batangas City
Henry Contemplacion	SDO San Pablo City
Joseph Jambalos	SDO Lipa City
Riessa Leah Gonzales	SDO Antipolo City

3. The identified personnel shall have the following terms of reference:
- a. Attend the onsite workshop and contribute to the realization of objectives;
 - b. Interface with the personnel from the Central Office and represent the field by actively engaging on discussions related to curriculum and learning implementation in the schools;
 - c. Work as team leaders in the actual development of textbook prototypes;
 - d. Treat with confidentiality all data processed during the conduct of the workshops; and
 - e. Submit the required documents necessary for participation in the workshop.
4. The output of this workshop will be utilized as the basis for the actual development of textbooks and teacher's manuals for the School Year 2024-2025. Further, the outputs will be presented during the Orientation of Textbook Publishers which is slated on June 13 to 16, 2023 at Bulwagan ng Karunungan, DepEd Complex, Pasig City.





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5. Expenses relative to travel were downloaded to the Regional Office while board and lodging will be charged against BLR Funds, subject to existing auditing and accounting rules and regulations of the government.
6. For clarification and further inquiries, you may contact Mr. Jejomar Alda, Learning Resource Production Division, at (02) 8634-0901 or jejomar.alda@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

CC:02/ROC2