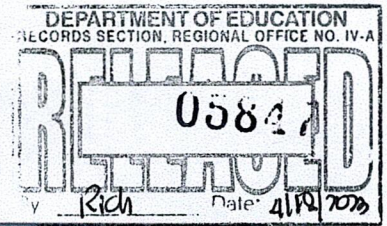




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



13 April 2023


Regional Memorandum

No. 205 s. 2023

**BLENDED ORIENTATION ON FY 2024 ONLINE SUBMISSION
OF BUDGET PROPOSAL (OSBP)**

To **Schools Division Superintendents**

1. In reference to DepEd Central Office Memorandum OUF-2023-020 dated April 5, 2023, Advisory on the Encoding and Submission of Budget Preparation Forms through the Online Submission of Budget Proposal (OSBP) for Fiscal Year 2024, the Finance Division will conduct a Virtual Orientation on FY 2024 Online Submission of Budget Proposal (OSBP) on April 14, 2023, 1:00PM via Zoom.
2. Due to the revised deadline for the encoding and submission of the FY 2024 Agency Budget Proposals (Tier 1 and 2) through the OSBP version 2.0 scheduled on **April 30, 2024**, the Regional Office conducted this virtual orientation to proceed immediately to the encoding proper after the instruction from the Regional Office to all Schools Division Offices/Implementing Units authorized encoders of OSBP.
3. This activity aims to provide all SDOs on instructions in accomplishing the Budget preparation (BP) Forms listed in Annex B-1 of the National Budget Memorandum (NBM) No. 145 through the OSBP v2.0 (schedule attached).
4. All Schools Division Offices shall conduct your blended online encoding of budget proposal from April 17-30, 2023 while the Regional Office will set the daily online monitoring of the status of encoding through OSBP. Link will be sent to your respective email.
5. Participants in this activity are the Schools Division Budget Officers and selected encoder to be identified by the SDOs and budget personnel of the Regional Office Proper. Link will be sent to your respective email.
6. Your attendance and participation is a must.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc: Fin04



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

