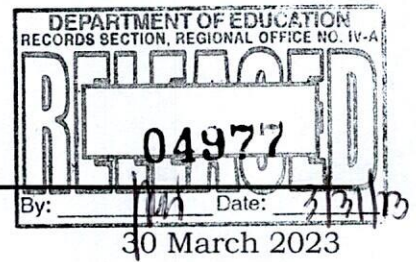




Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON



**Unnumbered Memorandum**

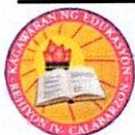
**REGIONAL PLANNING WORKSHOP FOR NON-TEACHING PERSONNEL**

To **Schools Division Superintendents  
 (SDO Antipolo City and SDO Santa Rosa City)**

1. Relative to DM-OUHROD-2023-0448 on the Regional Planning Workshop for non-teaching personnel to be conducted by the Bureau of Human Resource and Organizational Development (BHROD) office on April 17-20, 2023, this Office requests the attendance of the participants identified by the Regional Office in this activity.
2. The activity aims to ensure that the target learning interventions for non-teaching personnel are addressing the needs and are strategically anchored on DepEd's mandates, core values, and strategies aligned with BEDP 2023 and are responsive to the MATATAG agenda. Specifically, the workshop aims to:
  - a. finalize the F. Y 2023 Learning and Development Plan to be charged against OPDNT funds.
  - b. prepare multi- year Learning and Development Plan for NTPs of the region for 2024-2026
3. Listed below are the participants in the activity.

<b>Name</b>	<b>Designation</b>	<b>Division/Office</b>
Arlene Tayona	SEPS	Antipolo City
Jeanne Elaine Sangalang	SEPS	Santa Rosa City
Jonalyn Pattalitan	EPS II	RO-HRDD
Eduarda Zapanta	Chief	RO-HRDD-NEAP R


4. Participants should confirm their attendance through the link: <https://bit.ly/R-LDPReg> on or before March 31, 2023. The venue will be communicated via email.
5. Arrival and registration of participants is on April 17, 2023, before 12:00 noon. The program will start at 1:00 PM. The first and last meal provisions are lunch on April 17, 2023, and PM snack on April 20, 2023, respectively.



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone Nos.:** 02-8682-5773/8684-4914/8647-7487  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph



6. Travel expenses will be charged against MOOE/local funds subject to the usual auditing and accounting rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director *smg*

06/ROH2/ROH1