Regional Memorandum
No. 118 s. 2023

RECONSTITUTION OF THE COMPOSITION OF THE
REGIONAL GENDER AND DEVELOPMENT FOCAL
POINT SYSTEM (GFPS) AND SUBMISSION
OF THE SDO GFPS

To Assistant Regional Director
Functional Division Chiefs
Schools Division Superintendents
All Others Concerned

1. With reference to DepEd Order N. 27, s. 2013 titled Guidelines and Procedure on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GFPS) at the Regional, Division and School Levels and DepEd Order No. 32, s. 2017 titled Gender-Responsive Basic Education Policy, this Office hereby presents the attached Reconstituted Regional GFPS. (Enclosure No. 1)

2. The tasks and functions of the members of the GFPS shall be part of their regular key result areas (KRAs), work plans and performance assessment indicators, and shall be given due consideration in the entire performance management system.

3. Capacity development programs shall be provided to the GFPS members to enhance skills on gender sensitivity training, gender analysis, gender-responsive planning and budgeting, gender audit and other updates on GAD related laws, policies, and instruments. Please refer to Enclosure No. 2 for the functions of the GFPS.

4. Likewise, this Office requests each schools division office to submit their GAD FPS via email at region4a@deped.gov.ph attention: Nadina Gaton on or before March 10, 2023.

5. Immediate dissemination of and compliance with this Memorandum are highly expected.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

HRDD-RM-2023-118
Enclosure No. 1

RECONSTITUTED COMPOSITION OF THE REGIONAL GAD FOCAL POINT SYSTEM (GFPS)

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<thead>
<tr>
<th>Designation</th>
<th>Name</th>
<th>Sex</th>
<th>Office</th>
<th>Alternate</th>
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<tbody>
<tr>
<td>GFPS Head or Chairperson</td>
<td>Atty. Alberto T. Escobarte, CESO II</td>
<td>M</td>
<td>Office of the Regional Director</td>
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<tr>
<td>Head, Technical Working Group (TWG)</td>
<td>Cherrylou D. Repia</td>
<td>F</td>
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<tr>
<td>Member</td>
<td>Rey S. Valenzuela</td>
<td>M</td>
<td>ICT Unit</td>
<td>Melvin DL. Punzalan</td>
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<td>Computer Programmer</td>
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<td>Legal Unit</td>
<td>Atty. Marianne A. Dilag</td>
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<td>Member</td>
<td>Ariel M. Azuelo</td>
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<td>PAU</td>
<td>Blessie Sotomayor</td>
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<td>Member</td>
<td>Viernalyn M. Nama</td>
<td>F</td>
<td>CLMD</td>
<td>Lhovie C. Damian</td>
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<td>Teaching Aid Specialist</td>
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<td>Member</td>
<td>Michael Girard R. Alba</td>
<td>M</td>
<td>ESSD</td>
<td>Wilbert Ulpindo</td>
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<td>Member</td>
<td>Job S. Zape, Jr.</td>
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<td>FTAD</td>
<td>Andrea Mabel E. Abrencillo</td>
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<td>Member</td>
<td>Elino S. Garcia</td>
<td>M</td>
<td>PPRD</td>
<td>Liezel M. Selda</td>
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<td>Chief Education Supervisor</td>
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Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph
| Member | Anne Geralyn T. Pelias  
Chief Administrative Officer | F | Administrative Services Division | Angelina R. Mendiola  
Supervising Administrative Officer | F |
| --- | --- | --- | --- | --- | --- |
| Member | Marites L. Gloria  
Chief Administrative Officer | F | Finance Division | Anselmo Lajeras, Jr.  
Administrative Officer II | M |
| Member and Regional GAD Coordinator | Nadina G. Gatong  
Education Program Supervisor | F | Human Resource Development Division | Jonalyn B. Pattalitan  
Education Program Specialist | F |
| Head of Secretariat | Eduarda M. Zapanta  
Chief Education Supervisor | F | Human Resource Development Division | Jisela N. Ulpina  
Education Program Supervisor | F |
| Secretariat | Meliza G. Liporada  
| F | ORD | Mark Anthony R. Malonzo  
| M | HRDD | Glenda E. Dela Torre  
| F | HRDD | Joseph C. Damian  
| M | HRDD |
| Monitoring and Evaluation | Luz E. Osmena  
Chief Education Supervisor | F | Quality Assurance Division | Lito A. Palomar  
Education Program Supervisor | M |
Enclosure No. 2

The GAD Focal/Point Persons are expected to:

1. lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers and employees;

2. analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;

3. recommend formulation/revision of policies in advancing women’s status and child protection;

4. lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;

5. implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;

6. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;

7. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Persons;

8. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;

9. recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel/teachers;

10. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners; and

11. coordinate GAD efforts of all offices/units/functional divisions.
The GFPS Secretariat shall:

a. provide administrative support to the GFPS
b. document GAD activities and minutes of meeting
c. assist in the preparation of GAD plan and accomplishment reports and in the conduct of GAD activities, programs and projects.

The M&E Team shall lead the gender audit and evaluation of all GAD PPAs.