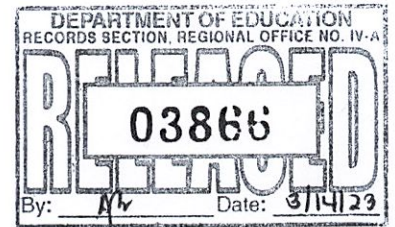




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Office of the Regional Director

March 13, 2023

Regional Memorandum
No. 150 s. 2023

**REMINDER ON THE SUBMISSION OF THE FUND REQUEST FOR THE
SURVEYING, TITLING OF SCHOOL SITES, AND REGISTRATION OF SPECIAL
PATENTS IN THE REGISTRY OF DEEDS**

To: **Schools Division Superintendents**

1. This has reference to the unnumbered Memorandum dated February 9, 2023, from Atty. Jose Arturo C. De Castro, Undersecretary for Legal and Legislative Affairs, and Atty. Amanda Marie F. Nograles, Assistant Secretary for Legal and Legislative Affairs, Department of Education.
2. In the said Memorandum, the Undersecretary and Assistant Secretary are requesting for the submission of the **fund request on March 15, 2023**, in preparation for the downloading of funds for the surveying, titling of school sites, and registration of approved Special Patents.
3. On March 8, 2023, Memorandum-OASOPS No. 2023-036 was issued by Atty. Revsee A. Escobedo, Undersecretary for Operations, and Francis Cesar B. Bringas, Assistant Secretary for Operations, Department of Education, reminding the above-mentioned request for the submission of the Fund Request for the Surveying, Titling of School Sites, and Registration of Special Patents in the Registry of Deeds.
4. Consequently, this Regional Office directs the submission of the fund request to this Office, using the template attached in the above-mentioned unnumbered Memorandum, and supported by a Complete Staff Work.
5. Please submit the fund request at legal.calabarzon@deped.gov.ph.
6. For inquiries, kindly contact DepEd Legal Unit via email at legal.calabarzon@deped.gov.ph or through this number at 09278258950.
7. For strict immediate compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



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