



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“MEDICINE FOR THE CONDUCT OF THE 2023 REGIONAL ATHLETIC ASSOCIATION MEET ON MARCH 24, 25, 26, APRIL 1, 2, 15, 16, 2023”** in accordance with Alternative Method of Procurement under Section 52 (Shopping) or Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is **ONE HUNDRED FORTY-NINE THOUSAND NINE HUNDRED EIGHTY-SIX PESOS AND FIFTY CENTAVOS (Php149,986.50).**

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than MARCH 14, 2023 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

A copy of your 2023 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal.

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **02-8682-5773; 8684-4914; or 8647-7487** or e-mail address at **bac.calabarzon@deped.gov.ph**


CHERRYLOU D. REPIA
BAC Chairperson

In case of recently expired Mayor’s/Business permit, it shall be accepted together with its Official Receipt that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after the award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the Notarized Omnibus Sworn Statement shall be submitted after the award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

Date: _____

Name of Company:	
Address:	
Name of Store/Shop (if applicable):	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS:

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate “0” if item being offered is for free.
2. Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each Specification.

Item	Description	Total QTY	Brand Name	Brand of Origin	Bidder’s Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1.	2019 Covid Antigen Self-Test Kit FDA approved Php349.00/pc	50 pcs	Panbio				
2.	3M Transpore Tape 1 inch x 10 yards Php78.00/pc	10 pcs	3M				
3.	Accu-Chek Active Blood Glucose Strips 50s Php1,600.00/pc	1 pc	Accu-Check Active (no substitution /refill)				
4.	Accu-Chek Softclix Lancing Device And 50's Blood Collection Lancets Php700.00/pc	1 pc	Accu-Check Sofclix (no substitution /refill)				

5.	Amlodipine 5mg Php6.45/pc	500 pcs	Rite Med				
6.	Analgesic Spray Methylsalicylate, Mentol etc Php495.00/bottle	20 bottles	BSI				
7.	Antacid Php31.00/pc	500 pcs	Kremil S				
8.	Betadine Skin Antiseptic 120ml Php252.00/bottle	2 bottles					
9.	Hydrogen Peroxide 120 ml Php29.75/bottle	4 bottles					
10.	Carbocisteine 500 mg Php10.50/pc	500 pcs	Solmux				
11.	Cotton Balls 300s Php82.00/pack	2 packs					

12.	CR 2032 3V Lithium Battery Php250.00/pc	4 pcs					
13.	Methyl Salicylate Camphor + Menthol Oil 50 ml Php50.75/bottle	10 bottles	Efficascent Oil				
14.	Hypromellose 3mg/ml 7.5ml Eye Drops - Php99.00/bottle	20 bottles	Eye Mo				
15.	Ibuprofen 235 + Paracetamol 325mg tablet Php8.50/pc	200 pcs	Alaxan FR				
16.	Iodine Dry Powder (Betadine) Spray 55g Php255.00/bottle	10 bottles	Betadine				
17.	Levocetirizine 5mg Php18.25/pc	200 pcs					
18.	Lithium Battery AAA, pack of 6 Php900.00/pc	2 pcs					

19.	Lithium Battery AA, pack of 8 Php275.00/pc	8 pcs	Energizer				
20.	Losartan 100 mg Php17.00/pc	200 pcs	Rite Med				
21.	Hydrocortisone 10mg/g cream, 15g Php215.00/tube	2 tubes	Rite Med				
22.	Mupirocin 20g/g ointment 10g Php470.00/tube	10 tubes	Mupirocin				
23.	Omega Liniment 100ml Php111.50/bottle	9 bottles					
24.	Omeprazole 40mg Php39.00/pc	500 pcs					
25.	ORS (Hydrite) Php17.50/sachet	2000 sachets	Hydrite				
26.	Paracetamol 500mg Php4.00/pc	2000 pcs	Biogesic				

27.	Phenylephrine/ Paracetamol tab (Decolgen No Drowse) Php6.50/pc	500 pcs					
28.	Salonpas Medicated Patches 40s Php170.50/box	10 boxes					
29.	Sphygmomanometer Aneroid Php625.00/unit	2 units	ALPK2				
30.	Tobramycin + Dexamethasone 3mg/1mg Eye Drops 5ml Php584.25/bottle	2 bottles	Tobradex				
TOTAL COST:							

**The above quoted prices are inclusive of all costs and applicable taxes.*

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter the delivery date to the project site.

Item	Description	Total Quantity	Delivery
I			

FINANCIAL OFFER

Approved Budget for the Contract	Your Total Offered Quotation
Php149,986.50	In words:
	In figures:
<u>Payment Details:</u>	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.

5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone Number

Fax/Mobile Number

E-mail address/es